

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council:-

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING held at the Community Centre Chambers, Penmaenmawr on 24th January 2017 at 6.30pm:-

17026 Present: Cllr M.Baines (Deputy Mayor – Chairing), Cllr U.Abbott, Cllr S.Barber-Bailey, Cllr M.Brewer, Cllr K.Beard, Cllr L.Coleman, Cllr J.Edwards, Cllr D.Fisher, Cllr R.Holmes, Cllr D.Lloyd Borland, Cllr C.Mackay, Cllr E.Thomson.

17027 Apologies: Cllr S.Banwell (work)

17028 Code of Conduct/Declaration of Interest.

17029 Ratification of the minutes of the meeting held on 10th January 2017.

17030 Matters arising from the minutes of 10th January 2017.

17024 ii) Cllr Beard asked that the Boxing Day Dip Event be diarized for action next December.

(ACTION 1)

17031 Signing of the minutes of 10th January 2017. These minutes were duly signed by the Deputy Mayor as a true and accurate record.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

17032 Mayor's Report. Cllr Banwell was absent with work.

17033 Clerk's report. The Clerk had previously circulated his report.

1.i **Promenade.** Cllr Beard reported that the Promenade Group met NCompass on 23rd January.

NCompass recommended that Penmaenmawr Town Council bid for the Lottery's People and Places Fund. This would be in two phases: Phase 1 would be scoping up the project (up to £25k in grant if PTC match £5k). Phase 2 commissioning the project – up to £250k spread over 3 years. It would be critical though to prove community need for the project and NCompass suggested including the play area and the paddling pool in one large bid.

The Council agreed with this approach and asked for this matter to be placed on the next agenda.

17034 Public participation: None

ACTIONS

17035 New Councillors. Cllrs Shari Barber-Bailey and Jason Edwards signed their acceptance of office forms.

17036 Staff salaries (Exempt item).

The following were agreed:

Clerks Role and Remit

1. There is to be no change to the clerk's role and remit
2. The Clerk to change the existing finance system to SAGE
3. The Clerk to access training on this system through either Llandrillo Tech, Online courses, speak to a neighboring council or to approach a known individual within the town to provide training. The Clerk would be free to take up any or all of these training opportunities

Clerks Hours

4. To keep one clerk on 30 hours a week
5. To offer a bespoke arrangement that working from home would be acceptable for one day a week only

Clerks Salary

6. To increase the Clerk's salary by 1% starting from the 1st of January 2017
7. To pay a one off honorarium of £175 to acknowledge the clerks work

Civic Pride Warden's salary

8. To annually review the CP Warden's salary

17037 Car Parks. The Clerk had still not received any communication from Cllr Cowans, the Conwy CBC member charged with discussions over the future of car parks. Cllr Lloyd-Borland had been invited to a meeting at the Library on 10th February at 2.30pm. It was suggested that the Mayor and Clerk also attend and that they be delegated to negotiate on the Council's behalf.

17038 Council's banking arrangements. The Clerk reported that the Post Office did not undertake business banking. The Nat West Bank would accept cheques paid in through the Post Office and their mobile van service could provide cash for the petty cash account.

The Clerk was asked to finish the process for registering for electronic banking. **(ACTION 2)**.

17039 War memorial. The Clerk had received advice on possible means of protection for the memorial from graffiti. The Clerk was asked to contact a local company who specialise in this form of work to get advice **(ACTION 3)**.

17040 LED lighting for verandas. Two quotes had been received for replacing the lights under the verandas. The quote from Bebbington and Wilson for £713 was accepted.

Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous

The Clerk would commission the work to be done. **(ACTION 4)**.

17041 Grants Sub-Committee and grants criteria. This would be carried forward to the next agenda.

17042 Quarry Bus. It was proposed that the Council pay the Quarry Bus its annual grant. £5,200.

Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous

The Clerk was asked to speak to the Quarry Bus to clarify the position with private hire and discuss the option of setting up a club to make hire easier for residents. **(ACTION 5)**.

Cllr Beard proposed that the Council set aside 10k annually for next 5 years to provide a fund to replace the bus once the current vehicle required replacing.

Proposed: Cllr Beard Seconded Cllr Abbott Voting Unanimous

CORRESPONDENCE ACTION

17043 Tenovus. A request for a donation had been received from Tenovus. It was proposed that they be awarded £50.

Proposed: Cllr Abbott Seconded: Cllr Coleman Voting: Unanimous

17044 Alzheimer's Society. A request for a donation had been received from the Alzheimer Society. It was proposed that they be awarded £50

Proposed: Cllr Lloyd-Borland Seconded: Cllr Holmes Voting: Unanimous

17045 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
24 th Jan 2017	3257	S19	Bebbington and Wilson – Christmas lights	£2,265.56
24 th Jan 2017	3258	S19	Llandudno HMD – Holocaust memorial events	£100.00
24 th Jan 2017	3259	S150	Royal Mail – Pen to Paper delivery	£171.26
24 th Jan 2017	3260	S19	Conwy CBC – community skip Nov and Dec	£444.00
24 th Jan 2017	3261	S142	Design to Print – printing Pen to Paper	£203.30
24 th Jan 2017	3262	S150	Viking - stationery	£494.69
24 th Jan 2017	3263	S19	Penmaenmawr Tourism Association	£1,300.00
24 th Jan 2017	3264	S137	Action on Hearing Loss	£50.00

Proposed: Cllr Lloyd-Borland Seconded: Cllr Brewer Voting: Unanimous

17046 Any Other Business. i) The clerk was asked to see if the old Venture Press was available/suitable for the Council's storage needs. **(ACTION 6)**.

17047 Items for the next meeting agenda: Cycle racks, Grants, Land Registry, Storage, Volunteer Youth fund.

17048 Date and time of next meeting - 6.30pm **7th February** 2017.