

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



To all members of Council:-

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 21st February 2017 at 6.30pm

17072 Present. Cllr S.Banwell (Mayor), Cllr M.Baines (Deputy Mayor), Cllr U.Abbott, Cllr K.Bead, Cllr L. Coleman, Cllr J. Edwards, Cllr R. Holmes, Cllr C. Mackay, Cllr E. Thomson.

17073 Apologies. Cllr S. Barber-Bailey (work), Cllr M. Brewer (holiday), Cllr D. Fisher (ill), Cllr D. Lloyd-Borland (holiday)

17074 Code of Conduct/Declaration of Interest.

17075 Ratification of the minutes of the meeting held on 24th January 2017.

17076 Ratification of the exempt minutes of the meeting held on 24th January 2017.

17077 Matters arising from the minutes/ exempt minutes of 24th January 2017.

17078 Signing of the minutes of 24th January 2017. These were signed as a true record.

Proposed: Cllr Baines Seconded: Cllr Abbott Voting: Unanimous.

17079 Ratification of the minutes of the meeting held on 7th February 2017.

17080 Matters arising from the minutes of 7th February 2017.

17081 Signing of the minutes of 7th February 2017. These were signed as a true record with minor alterations.

Proposed: Cllr Beard Seconded: Cllr Edwards Voting: Unanimous

17082 Mayor's Report.

1. The Mayor stated his relief at being able to return after weeks of being bogged down with hospitals and Tax Returns.
2. He had attended a local business forum on 9th February.
3. He had attended a meeting in the Library with Conwy CBC on 10th February about car parks
4. He had been to a coffee morning in Llandudno on 19th February for the Llandudno Mayor's charity.

17083 Clerk's report. The Clerk had previously circulated his report.

3 iii) The Clerk reported that the Quarry manager had agreed to allow PTC to put a storage container on quarry land and that he would be meeting him to discuss the details shortly (**ACTION 1**).

3 v) The Clerk brought to the Council's attention the need to remove the bollards outside Druid House before the planters could be placed. He would speak to the ERF Department of Conwy CBC (**ACTION 2**).

17084 Public participation. Mr Paul Jones, First Responder Co-ordinator for Llanfairfechan and Penmaenmawr addressed the Council. He was trying to set up a first response team in the Penmaenmawr/Llanfairfechan area and was requesting funds to buy one full response kit at a cost of £1769. The Clerk was asked to put it on the next agenda.

ACTIONS

17085 Car Parks. Cllrs Banwell, Baines and Lloyd Borland together with the Clerk and Cllr Ken Stevens had met with officers from Conwy CBC to discuss the future of the 3 Penmaenmawr Car Parks. The Conwy CBC officers had offered two options to avoid the imposition of parking meters on the Fernbrook Road Car Park:

- I) An annual lease of £16,600 with PTC being responsible for repairs and maintenance.
- II) A lease of £18,000 with Conwy CBC undertaking repairs and maintenance.

The Councillors present stressed the impact both socially and economically that a metered car park would have on our shopping centre. They also queried the data upon which Conwy CBC had based their assumptions.

Subsequently the Clerk had sent a series of questions to the officers concerned about this data, their methodology and the assumptions made.

The Council decided to await a response to this e-mail before discussing the matter further.

17086 Council Grants policy. A final draft of this policy and its scoring sheet was presented by Cllr Beard. It was proposed that they be adopted.

Proposed: Cllr Coleman Seconded: Cllr Edwards Voting: Unanimous

17087 Penmaenmawr Food Bank. The food bank had submitted a grant request for £3,000 for purchase of foodstuffs. It was proposed that the Council award the bank £1,000 in the first instance and ask the bank to send a representative to the next meeting of the Council to explain further their work in the community.

Proposed: Cllr Baines Seconded: Cllr Coleman Voting: Unanimous

The Clerk would contact the food bank and ask them to come to the next meeting (**ACTION 3**).

17088 Cleaning bus stops. An e-mail had been received from Gethin George Conwy CBC asking if Penmaenmawr Town Council would be willing either to pay for the cleaning of the Town's bus shelters or arrange for their cleaning at Penmaenmawr Town Council's expense.

The Clerk was asked to ask Mr George about the prices Conwy CBC would charge (**ACTION 4**).

17089 Cycle racks. This was deferred until the next meeting.

17090 Elections. The Clerk outlined the election timetable and procedures including eligibility to stand and causes of disqualification. He also circulated application packs to all interested Councillors.

17091 War memorial. The Clerk had received advice from Conwy CBC and the War Memorials Trust about systems to protect the memorial. Their recommendation was the Doff system at a cost of £5,500. The Clerk was asked to find out more about the system (**ACTION 5**).

17092 Bank reconciliation@ 31st January 2017. These were checked by Cllrs Baines and Mackay.

17093 Quarry Bus. Cllr Edwards and the Clerk had been to talk to the Trustees of this organisation. Following an interview with the Driver and Vehicle Standards Agency they had curtailed all of their non-charitable activities. As a result they had seen their income drop by c. 50%. They also had problems with the age of the vehicle and with recruiting volunteer drivers.

The Clerk was asked to invite them to discuss these issues at a future meeting (**ACTION 6**).

CORRESPONDENCE ACTION

17094 Friends of Pen Prom. A letter had been received from this organisation asking for financial help to buy a historical interpretation board for the prom. The Clerk had replied suggesting they put in an application for a grant.

17095 Conwy CVSC 'Playing Out' Summer Holiday Play Provision 2017. Conwy CVSC had written to the Council offering to run play sessions in Penmaenmawr during the summer holidays. The cost quoted was £1,218.10 for 1 day per week for 5 weeks.

The Clerk was asked to contact Conwy CVSC to ask them if they had any data on the take up in Penmaenmawr in the past (**ACTION 7**).

17096 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
21 st Feb 2017	3276	S19	Quarry Villages Community Transport Group – Annual Grant	£5,200.00
21 st Feb 2017	3277	S150	Clerk – Honorarium	£175.00
21 st Feb 2017	3278	S150	Clerk – 1% pay rise January – March 2017	£39.00
21 st Feb 2017	3279	S111	Viking – stationery	£239.80
21 st Feb 2017	3280	S111	Wales Audit Office – external audit	£300.60
21 st Feb 2017	3281	S142	Design to Print – Pen to Paper	£214.00
21 st Feb 2017	3282	S143	One Voice Wales – Membership 2017-18	£629.00
21 st Feb 2017	3283	S142	Royal Mail – Pen to Paper delivery	£171.26
21 st Feb 2017	3284	S137	Y Pentan – grant	£250.00
21 st Feb 2017	3285	S19	M. Forbes-Buthlay - Repair of door in Weighbridge Clerk's Office and staining of two benches.	£266.62
21 st Feb 2017	3286	S150	Petty cash	£200.00

Proposed: Cllr Coleman Seconded: Cllr Baines Voting: Unanimous

17097 Any Other Business:

- i) Cllr Edwards reported back from his consultation with young people at Aberconwy School about the proposed skate park. The Clerk was asked to pass on his findings to NCompass (**ACTION 8**).
- ii) Cllr Beard drew attention to the amount of furniture placed outside Edz Bedz during the day and questioned whether this was a hazard. The Mayor would speak to the owner (**ACTION 9**).
- iii) Cllr Baines reported that the leaves had still not been cleared from Groesfordd Lane. The Clerk would contact ERF again (**ACTION 10**).

17098 Items for the next meeting agenda: Accounting software. Quarry Bus, Foodbank, First Responder Equipment, Cycle racks.

17099 Date and time of next meeting - 6.30pm **7th March** 2017.