

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at the Community Centre Chambers, Penmaenmawr on the 4th July 2017 at 6.30pm:-

17270 Present: Cllr M.Baines (Mayor), Cllr D. Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr K.Bear, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D.Fisher, Cllr R.Holmes, Cllr K. Prior, Cllr G. Runciman.

17271 Apologies: Cllr S.Banwell (work), Cllr Brewer (ill).

17272 Code of Conduct/Declaration of Interest.

17273 Ratification of the minutes of the meeting held on 20th June 2017.

Proposed: Cllr Holmes Seconded: Cllr Abbott Voting Unanimous

17274 Matters arising from the meeting held on 20th June 2017.

- i) 172445. Cllr Beard suggested that the actions to be taken by the Community Health Council with regard to the surgery needed further detail. The Clerk would add the e-mail from the CHC as an appendix to the minutes (**ACTION 1**).
- ii) 17256. Dwygyfylchi Parish Hall. The Mayor explained that a letter had been found in the museum confirming the gift of the land to the Church. This item would be put on the agenda for the 18th July and the Clerk would continue the search to see if there is a covenant on the land (**ACTION 2**).

17275 Signing of the minutes of 20th June 2017.

These were signed as a true record.

17276 Mayor's Report. Since the last meeting the Mayor had attended the Penmaenmawr sailing Club Open Day and fired the cannon to start the event.

17277 Clerk's report. This had previously been circulated.

- i) 1(i) Promenade. The Clerk reported that he would be meeting Syriah from NCompass to load the invitation for contractors to bid for the work on the 'Sell2Wales' website.
- ii) 4 (ii) Moss. Cllr Prior also asked that the moss on the footpath on Pant yr Afon Close, near the Museum, be sprayed (**ACTION 3**).
- iii) 4(iii) Bike Racks. Council approved in principle the suggestion of painting the remaining bike racks by hand at a cost of £280. This would be an agenda item for the meeting 18th July.
- iv) vii) Jubilee Oak. Cllr Lloyd-Borland suggested that the whole area around the oak required tidying up. This would also be put on the agenda for 18th July.

17278 Public participation. Sandra Royle from Capelulo PTA spoke in support of their projects grant application for a contribution towards buying CCTV for their school.

ACTIONS

17279 Council Committees and groups for 2017-18.

The following were appointed:

Planning Sub-Committee

Cllr Abbott,

Cllr Brewer

Cllr Fisher

Cllr Homes
Cllr Runciman

Employment Group

Cllr Brewer
Cllr Edwards
Cllr Fisher
Cllr Holmes

Christmas Group

Cllr Abbott
Cllr Brewer
Cllr Coleman
Cllr Edwards
Cllr Lloyd-Borland
Cllr Prior

17280 Youth Council. Cllr Lloyd-Borland proposed that the Town Council sets up a Youth Council that would seek to involve the young people of Penmaenmawr in many of the activities in our community. It would also seek to work in partnership with organisations with similar aims such as the museum and youth club. As a first step it was agreed that Cllr Edwards and Cllr Lloyd-Borland would make presentations to young people from Penmaenmawr at Ysgol Aberconwy and Ysgol Y Creuddyn (**ACTION 4**).

17281 Office IT. Cllrs Lloyd-Borland and Edwards had spoken to a representative from Catalyst Systems and reviewed a proposal from Karmic Solutions concerning the future development of our IT systems. Both Councillors were asked to draw up a specification that the Clerk could put out to tender (**ACTION 5**).

17282 Festive Fair/Snow Globe. Cllr Lloyd-Borland outlined the latest plans for the event including the layout of the Fernbrook Road Car Park and the licensing requirements. It was agreed that Cllr Lloyd-Borland would meet with the Clerk to discuss licensing (**ACTION 6**).
Cllr Lloyd-Borland also proposed that the Council fund one of the main attractions – an ice rink and a ‘Snowglobe’ attraction at a cost of £6,690 plus VAT.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

The Clerk was asked to confirm with Bryndowski the hire of the reindeer for the event (**ACTION 7**).
The next festive Fair meeting will be in the Library at 6.30pm on Wednesday 19th July.

17283 Painting railings etc. The Clerk had received a number of quotes to undertake painting work around town:

- i) The railings between the two tunnels at the promenade entrance: Bid A at a cost of £270 was accepted.
- ii) The railings surrounding the pelican crossing in Pant yr Afon: Bid A at a cost of £585 was accepted.
- iii) The railings leading up to the Library at Quarry Gardens: Bid A at a cost of £685 was accepted.

The Clerk was asked to commission this work (**ACTION 8**).

The one bid for the railings of the Nat West Bank was deemed to be too high and the Clerk was asked to make further enquiries (**ACTION 9**).

The Clerk was currently seeking quotes for replacement/renewal of three benches.

The Clerk was requested to make enquiries about oiling the tantalized picnic benches on the promenade (**ACTION 10**)

17284 Light Up Pen. Light Up Pen had submitted an application for a projects grant along with a detailed lighting plan. The Clerk was asked to arrange a meeting with Light up Pen to discuss their plans with Councillors before proceeding. (**ACTION 11**)

17285 Keys for noticeboards. It was proposed that Councillors could request keys for notice boards in their wards.

Proposed: Cllr Davies Secoded: Cllr Fisher Voting: 7 for 4 abstentions.

17286 Strimmer and hedge cutter. Cllr Edwards suggested that the Council purchase a strimmer and a hedge cutter to allow clearing of paths in the community. The Council asked Cllr Edwards to obtain quotes for these items (**ACTION 12**) and the Clerk to check our insurance cover for doing this type of work (**ACTION 13**).

17287 Chernobyl Children’s Visit. Cllr Fisher explained the annual programe for bringing children over from the Chernobyl area of the Ukraine organised by the Chernobyl Children’s’ Lifeline. It was proposed that we support the current visit with a grant of £50.00 and to agree in principle to support next year’s visit.

Proposed: Cllr Davies Secoded: Cllr Abbott Voting: Unanimous

17288 Penmaenmawr Phoenix – Grants and donations application. Pen Phoenix FC had requested a young person’s grant of £500 for junior coaching training courses.

Proposed: Cllr Lloyd-Borland Secoded: Cllr Fisher Voting: Unanimous

17289 Signs for Office. The Clerk had been asked by the Mayor to obtain costs for obtaining and fixing signs to direct the public to our office. The Clerk estimated that this would cost a maximum of £200. He was asked to proceed and commission the work.

Proposed: Cllr Edwards Secoded: Cllr Davies Voting: Unanimous

The Clerk would action this decision (**ACTION 14**)

17290 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
4 th July 2017	3332	S19	A.D.Roberts – grass cutting and bike rack fixing	£100.00
4 th July 2017	3338	S137	Conwy Valley WI – Grant for the ‘Not in my name’ campaign	£100.00
4 th July 2017	3339	S19	Conwy CBC - ‘Playing Out’ scheme.	£1218.10
4 th July 2017	3340	S19	Conwy CBC – May community skip.	£222.00
4 th July 2017	SO	S150	Clerks salary June 2017	£1,600.72
4 th July 2017	SO	S150	Civic Pride Wardens Salary June 2017	£650.00
4 th July 2017	3341	S112	PAYE June 2017	££534.89
4 th July 2017	3342	S19	PENTA – Grant for promenade event.	£1,000.00
4 th July 2017	3343	S19	Historical Society and Museum – Annual grant.	£1,000.00
4 th July 2017	3344	S19	Historical Society and Museum – Grant to cover costs of museum move.	£2,500.00

4 th July 2017	3345	S19	Penmaenmawr Bowling Club – Grants and Donations Grant.	£500.00
4 th July 2017	3346	S150	Penmaenmawr Community Centre – quarterly rent for office	£910.00
4 th July 2017	3347	S19	Chris Davies – painting of Old Post Office railings.	£370.00
4 th July 2017	3348	S19	R.M. Roberts – painting assorted bollards, railings and bins.	£240.00
4 th July 2017	3301	S19	Pen Phoenix FC	£3,324.00
4 th July 2017	3349	S150	Petty Cash	£200.00
4 th July 2017	3350	S150	Society of Local Council Clerks/ One Voice Wales Joint Clerks Conference.	£82.80
4 th July 2017	3351	S19	Autotop – sign for flood store.	£21.60

Proposed: Cllr Lloyd-Borland Seconded: Cllr Coleman Voting: Unanimous

17291 Any Other Business.

- i) Planning application for Pennant Hall. The Clerk was asked to e-mail the planning department of Conwy CBC expressing the Councils objections on access and visual impact grounds. (**ACTION 15**). Individual Councillors were encouraged to do the same.
- ii) The Clerk was asked to commission our contractor to cut back the growth on selected footpaths for a second time this year (**ACTION 16**).
- iii) Cllr Coleman reported that the skip was late on Saturday and that several residents had dumped material on the car park. The Clerk was asked to obtain prices for a sign warning against fly-tipping in these circumstances (**ACTION 17**).
- iv) Cllr Fisher invited Councillors to the farewell concert for the Chernobyl Children at Prestatyn High School on 13th July.

17292 Items for future meetings agendas: Defibrillators for Chernobyl, 20 mph speed limit signs, painting of play equipment, skips, Promenade publicity.

17293 Date and time of next meeting - 6.30pm **18th July** 2017.