

# CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING  
held at Community Centre Chambers, Penmaenmawr on the  
31<sup>st</sup> October 2017 at 6.30pm.

**17449** Present. Cllr M Baines (Mayor), Cllr U.Abbott, Cllr Beard, Cllr M.Brewer, Cllr D.Fisher, Cllr R.Holmes, Cllr Lloyd-Borland, Cllr Runciman.

**17450** Apologies: Cllr S.Banwell (ill), Cllr L.Coleman (ill), Cllr J. Edwards (work), Cllr K. Prior (Family).  
The Clerk was asked to send a bouquet of flowers to Cllr Coleman who has just had an operation.

**(ACTION 1)**

**17451** Code of Conduct/Declaration of Interest.

**17452** Ratification of the minutes of the meeting held on 17<sup>th</sup> October 2017.

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Fisher Voting: Unanimous.**

**17453** Matters arising from the meeting held on 17<sup>th</sup> October 2017.

- i) 17437 New Planters. Cllr Lloyd-Borland stated that there would be some additional costs involved. This would be discussed as an agenda item in a future meeting. Conwy CBC would be providing compost free of charge.
- ii) 17439. Paddling Pool. Cllr Lloyd-Borland had spoken to Paul Young of Conwy CBC who had promised to repaint the pool with a non-slip paint before the spring.
- iii) 17446. vi) Carillion. Mike Gilberts of Carillion would be arranging an exhibition of the Junction 16 proposals in the Museum on 13<sup>th</sup> December. There would be a briefing for Town Councillors at 9.15am.

**17454** Signing of the minutes of 17<sup>th</sup> October 2017. These were signed as a true record.

**17455** Mayor's Report. That Mayor had attended:

- i) 19<sup>th</sup> October. The Dwygyfylchi Arts Society Award Ceremony. She had presented the 'People's Award' vase to the competition winner.
- ii) 20<sup>th</sup> October. Joan Mynot's funeral in Dwygyfylchi.
- iii) 24<sup>th</sup> October. Aberconwy School's awards ceremony.
- iv) 27<sup>th</sup> October. North and Mid Wales Association of Local Council's quarterly meeting in Holywell.

**17456** Clerk's report. The Clerk had previously circulated his report:

- i) 2 (i) Speedwatch. The Clerk was asked to use the texting service to help recruit Speedwatch volunteers **(ACTION 2)**.
- ii) Recycling. The Clerk had circulated a response from Conwy CBC about their proposed charges for recycling at the Mochdre Centre. Conwy stated that it would only be for DIY and builders' waste.
- iii) Firework Display. The Clerk had repeatedly tried to contact the Sailing Club to see if any volunteers were required to help with marshalling etc. He would email Councillors if he received a response.

**17457** Public participation: None.

## **ACTIONS**

**17458** Wish Tree Event. Cllr Lloyd-Borland gave a rundown of the event which will take place from 10am on 1<sup>st</sup> December. The Clerk was to ask the proprietor of SPAR if he could supply biscuits and squash **(ACTION 3)**.

**17459** On shore angling competition. Conwy CBC Marketing Department had contacted the Council concerning this event which would be taking place on beaches in the area including Penmaenmawr in October 2018. Sponsorship would generate publicity for the town at the various venues/stages of the competition. It was proposed that the Council undertake 'Bronze Sponsorship' of the competition at a cost of £2,500.

**Proposed: Cllr Beard   Seconded: Cllr Fisher   Voting: Unanimous.**

The Clerk was asked to arrange sponsorship (**ACTION 4**).

**17460** Container, The Clerk reported that the Quarry were happy to let Penmaenmawr Town Council use their container in Bell Yard for storage in the new year.

**17461** Railings. Cllr Abbott suggested we have a 5 year strategy for repainting railings in the town with money included in the precept. Sections of railings could be numbered in the same manner as the footpaths we maintain. This would feature on a future agenda.

Cllr Runciman suggested we explore the use of new, longer lasting, types of paint. He would research the options (**ACTION 5**).

The Clerk reported that the repair and painting of the Penmaenan railings would exceed the agreed budget by £400.00 of which Penmaenmawr TC was being asked to contribute 50%. It was proposed that the Council approves the additional £200 .

**Proposed: Cllr Beard   Seconded: Cllr Fisher   Voting: Unanimous**

**17462** Data protection. Cllr Banwell, who had attended a training course on the new data protection act, sent a message (he was absent due to illness) that he would arrange training courses for Councillors shortly.

**17463** Promenade barrier signs. It was proposed that £300 be approved for signs for the promenade barrier.

**Proposed: Cllr Fisher   Seconded: Cllr Abbott   Voting: Unanimous**

The Clerk would commission the required signs (**ACTION 6**).

**17464** Car Parks. Conwy CBC had now published a notice of their intention to start charging in a number of car parks including Fernbrook Road from January 2018. Council felt that the site needed to be independently valued as a matter of urgency. It was proposed that a maximum of £1,000 be voted to fund this valuation.

**Proposed: Cllr Lloyd-Borland   Seconded: Cllr Fisher   Voting: Unanimous.**

The Clerk would arrange a valuation (**ACTION 7**).

**17465** Conference Phone. Cllr Beard suggested that it would be beneficial to have a conference phone in the Council Chamber. This would allow greater flexibility when holding meetings with Council Officers etc.

Councillor Runciman agreed to research some prices (**ACTION 8**).

**17466** Dwygyfylchi Art Society. Dwygyfylchi Arts Society submitted a grant application for £500. It was felt that the Society needed to be more specific about the items it required financial support for. The Clerk was asked to contact the treasurer of the Society to discuss a revised application (**ACTION 9**)

**17467** Maen Alaw. The Clerk had spoken to the applicant and outlined the different items they were requesting a grant for. It was proposed that Penmaenmawr Town Council fund a Sound System and Microphones at a cost of £900.00

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Fisher**

**17468** Current Account reconciliation @30<sup>th</sup> September 2017. This was checked by Cllrs Holmes and Runciman

**17469** Deposit account reconciliation for 2<sup>nd</sup> Quarter @16<sup>th</sup> October 2017. This was checked by Cllrs Abbott and Holmes.

**17470** Replacement phone box and ATM. The Deputy Mayor had been in contact with company to discuss the possibility of getting an additional ATM for the village. He would report back on progress to a future meeting.

**17471** Promenade. Cllr Lloyd-Borland announced that the next Project Sparkle meeting will be held at 5pm 21<sup>st</sup> November in the Council Chamber. He requested the sum of £570 to develop 3 colour palettes to help get the colour scheme of the make-over of the promenade right.

**Proposed: Cllr Fisher Seconded: Cllr Runciman Voting: Unanimous**

The possibility of putting a second noticeboard near the entrance to the promenade was also discussed. It was felt that a thorough review of the signage on the promenade should be undertaken.

The poor state of the waste ground between the two entrance tunnels was also discussed. It was estimated that it would cost £15,000 plus to fully re-landscape. Other options included the use of artificial grass. This would be discussed at the next Project Sparkle Meeting and their suggestions brought back to the Council.

**17472** Festive Fayre. It was proposed that the Council fund the insurance for this event at a cost of £632.

**Proposed: Cllr Beard Seconded: Cllr Abbott. Voting: Unanimous.**

**17473** Christmas Lights. Cllr Lloyd-Borland suggested that the Council sets up a Christmas Group which would meet all year round and formulate a 5 year plan for the development of a Christmas lighting plan for Penmaenmawr.

The Council approved of the suggestion and asked Cllr Lloyd-Borland to set up a Christmas Group. **(ACTION 9)**.

Following a meeting with the Mayor, Deputy Mayor and Clerk, Bebbington and Wilson (The Council's Christmas Lights Contractors) had submitted a quotation of £6783 (plus VAT) for installation and maintenance of the existing light display plus new lights on Junction 16 at a cost of £2365 (plus VAT). It was proposed that these quotes be accepted.

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: For 8 Abstention 1**

They had also met Jeff Williams from Blachere Illuminations who had agreed to come to our Faye to give advice on future Christmas light options.

**17474** Welsh Government review of the Community and Town Council sector. Cllr Edwards and the Clerk would compose a draft response for Councillors to comment on **(ACTION 10)**.

**17475** Council Christmas Event. It was agreed to move this to the evening of Monday 11<sup>th</sup> December at the Bay of Bengal restaurant.

**CORRESPONDENCE ACTION**

**17476** Marie Curie. A request for donations had been received from Marie Curie Cancer Care. It was proposed that Penmaenmawr Town Council give a grant of £50.

**Proposed: Cllr Fisher Seconded Cllr Beard Voting: unanimous.**

**17477 LIST OF PAYMENTS.**

DATE	CHEQUE	CODE	PAYEE	AMOUNT
31 <sup>st</sup> Oct 2017	3421	S19	Dr Zigs – deposit for wish tree event.	£50.00
31 <sup>st</sup> Oct 2017	3422	S19	A.D.Roberts – Clearing of hedge next to Community Centre Car Park, erection of fly tipping signs and grass cutting	£800.00
31 <sup>st</sup> Oct 2017	3423	S19	NCompass – Promenade consultation fees	£2,000.00
31 <sup>st</sup> Oct 2017	3424	S111	Welsh Audit Office – External audit.	£272.25
31 <sup>st</sup> Oct 2017	3425	S19	Conwy CBC – Skips Paradise Road.	£444.00
31 <sup>st</sup> Oct 2017	3426	S1	Royal British Legion – Poppy wreath	£17.00
31 <sup>st</sup> Oct 2017	3427	S112	HMRC – PAYE October	£534.69
31 <sup>st</sup> Oct 2017	3428	S19	Brookes Tarpaulins – sign for Community centre Car Park	£26.40
31 <sup>st</sup> Oct 2017	SO	S150	Clerk’s Salary	£1600.92
31 <sup>st</sup> Oct 2017	SO	S150	Civic Pride Wardens salary	£650.00
31 <sup>st</sup> Oct 2017	3429	S150	S.Banwell – refund for data protection training course.	£180.00
31 <sup>st</sup> Oct 2017	Debit Card	S19	World of Power – leaf blower and accessories	£232.44

**Proposed Cllr Runciman Seconded: Cllr Brewer Voting: Unanimous**

**17478** Any Other Business:

- i) The Clerk reported that he has commissioned another contractor to cut the hedge near Fernbrook Road Car Park as the initial contractor had failed to undertake the work.
- ii) Cllr Lloyd Borland explained that the Town Council Facebook page and the Pen Eye facebook page would be moderated by our Social Media Manager who is an independent third party.
- iii)

**17479** Items for the next meeting agenda. St Gwynins Bus Stop, Skips, Community plan, PR.

**17480** Date and time of next meeting - 6.30pm **14<sup>th</sup> November** 2017.