

## CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING held at Community Centre Chambers, Penmaenmawr on the 12<sup>th</sup> December 2017 at 6.30pm :-

**17531** Present: Cllr M.Baines (Mayor), Cllr D. Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr S.Banwell, Cllr K.Beard, Cllr M.Brewer, Cllr E.Davies, Cllr D.Fisher, Cllr R.Holmes, Cllr K. Prior, Cllr G.Runciman.

**17532** Apologies: Cllr L. Coleman (ill), Cllr J. Edwards (family).

**17533** Code of Conduct/Declaration of Interest.

**17534** Ratification of the minutes of the meeting held on 28<sup>th</sup> November 2017.

**Proposed: Cllr Fisher Seconded: Cllr Runciman Voting: Unanimous**

**17535** Matters arising from the meeting held on 28<sup>th</sup> November 2017.

- i) 17521. Fundraising promise. Cllr Beard reported that she had yet to amend this document but would do so for the next meeting.

**17536** Signing of the minutes of 28<sup>th</sup> November 2017. These were duly signed as a true record.

**17537** Social media news:

It was proposed that articles on the following from the last meeting be publicised on Facebook:

- i) 17516. Young Persons award.
- ii) 17517. Bench on Church Road.
- iii) 17525. Dog mess bags.

These would be forwarded to the moderator (**ACTION 1**)

**17538** Mayor's Report. The Mayor had attended the following events:

- i) 30<sup>th</sup> November – The Mayor of Colwyn's Fish supper.
- ii) 1<sup>st</sup> December – Penmaenmawr U3A Panto.
- iii) 2<sup>nd</sup> December – The Festive Fayre including a reception for visiting Mayors.
- iv) 6<sup>th</sup> December – Ysgol Capelulo's Christmas Fayre.
- v) 6<sup>th</sup> December – Dwygyfylchi WI's Panto.
- vi) 7<sup>th</sup> December – Christmas at Penmaenmawr Museum.
- vii) 8<sup>th</sup>/9<sup>th</sup> December – Pen Town Council planning meeting and a site visit.
- viii) 11<sup>th</sup> December Penmaenmawr Town Council Dinner at the Bay of Bengal.

**17539** Clerk's report. The Clerk had previously circulated his report:

- i) 1(i) Car Parks. The Clerk was asked to find out when the District Valuer's valuation of Fernbrook Road Car Park would be available (**ACTION 2**)
- ii) 1 (ii) Promenade. The Clerk was asked to contact NCompass to set up a meeting for early in the new year (**ACTION 3**).
- iii) 2 (ii) Angling Competition. It was proposed that the Council accept the offer of part Silver Sponsorship at the same price as Bronze (£2,500).

**Proposed: Cllr Fisher Seconded: Cllr Holmes Voting: Unanimous.**

The Clerk would contact the Conwy CBC Department who were organizing the sponsorship (**ACTION 4**).

- iv) 2 (vi) Speedwatch. The Clerk was asked to contact the organizer and propose the evenings of 15<sup>th</sup> and 17<sup>th</sup> January from about 7pm. (**ACTION 5**)

**17540** Public participation: None.

## **ACTIONS**

**17541** Budget. Cllr Banwell presented a draft Budget (Appendix 1) which would see the precept requirement rise by £5,000 to £145,000. It was proposed that this be accepted.

**Proposed: Cllr Holmes Seconded: Cllr Abbott Voting: Unanimous.**

The Clerk was asked to communicate this requirement to Conwy CBC (**ACTION 6**). This item would also appear on the next agenda to allow detailed discussion of i) Community Projects Headings and ii) reserves and capital projects.

**17542** Penmaenmawr Town Council website. Cllr Lloyd-Borland outlined the case for renewing and refreshing the Council's website. He would discuss the matter with Wiss, our website provider, and bring the item back to Council in the new year (**ACTION 7**).

**17543** Photo competition. Cllr Beard proposed that the Council re-runs its successful photo competition to provide a new photo noticeboard for the promenade entrance. She suggested that we run the competition over the next six months using Pen to Paper, Facebook etc. to publicise it. The Clerk and Cllr Beard would draft a poster for use on noticeboards, websites, Facebook and to take to schools. (**ACTION 8**)

**17544** Flooding. Cllr Lloyd Borland outlined the continued problems with flooding in Penmaenmawr and the inability of Conwy CBC to tackle it. In particular he highlighted the problem caused by a blocked drain at the bottom of Craig Lwyd Caravan Park which leads to flooding through Cwm Road as far as Y Berllan.

The Clerk was asked to try and arrange a site visit with the Conwy CBC officer responsible (**ACTION 9**) and write to the Leader of Conwy CBC expressing our concern at the drainage situation generally (**ACTION 10**).

**17545** Quarry engine and wagon. Penmaenmawr resident Mr Ron Watson Jones has, with the help of students from Llandrillo College, restored a quarry engine and wagon. These would be sited in the Library grounds in the new year. Mr Watson Jones wished to gift these items to the Town council. The Clerk was asked to discuss on-going maintenance with Mr Watson-Jones and insurance with Zurich Insurers (**ACTION 11**)

**17546** Lupus fundraising event. It was proposed that the Council matches the amount raised by Bettys Café event for the Lupus Charity in line with Penmaenmawr Town Council's Fundraising Promise.

**Proposed: Cllr Beard Seconded Cllr Holmes Voting: Unanimous.**

**17547** St Gwynan's Playgroup grant application. St Gwynan's playgroup applied for a grants and donation grant of £5,089 to purchase equipment and meet rental costs.

It was proposed that this been accepted:

**Proposed: Cllr Prior Seconded: Cllr Fisher**

An amendment was proposed to reduce the amount awarded to £4,000

**Proposed: Cllr Baines Seconded: Cllr Holmes**

**Voting on the amendment: For: 2 against 5 abstentions 4.**

**Voting on main motion: For 5 against 5 abstention 1**

A compromise proposition was put forward to award £4,500.

**Proposed: Cllr Prior Seconded: Cllr Fisher Voting: for 7 abstentions 4.**

**17548** Christmas Lights. It was proposed that Council accepts a bid from Bebbington and Wilson for £297 plus VAT for additional lights and £102 plus VAT for a new timer for the Dwygyfylchi Shops lights.

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Banwell Voting: Unanimous.**

**17549** Benches, signs and footpaths. The Clerk asked to Council to fund the refurbishment of the bench outside the Casablanca Kebab Shop at a cost of £60 and the purchase and fixing of a new street sign for Pant yr Afon Close £58.

**Proposed: Cllr Fisher Seconded Cllr Abbott Voting: Unanimous.**

It was also proposed that Civic Pride Warden be paid overtime to spray weeds along the promenade/beach margin.

**Proposed: Cllr Beard Seconded: Cllr Lloyd-Borland Voting: Unanimous.**

The Clerk would speak to the Civic Pride Warden and also estimate the costs involved. **(ACTION 12)**

**17550** Stationery. The Clerk asked for a sum of £500 ex Vat to purchase a stock of various stationery items for the forthcoming year to take advantage of a pre-Christmas sale.

**Proposed: Cllr Davies Seconded: Cllr Fisher Voting: Unanimous**

**17551** Christmas events: It was proposed that the Council funds Crochet Christmas decorations for the verandas at a cost of £300 plus mulled wine and mince pies for the 16<sup>th</sup> December 'Under the Verandas' event – a maximum of £120.

**Proposed: Cllr Fisher Seconded: Cllr Brewer Voting: Unanimous**

**17552** Community plan. Cllr Lloyd-Borland suggested we formulate a number of 'core values' as the basis of our community plan. Items suggested included access and community wellbeing. Councillors were encouraged to contact Cllr Lloyd-Borland with their suggestions. This item would appear on the agenda of the next meeting.

**17553** Accounting software. VT the accounting software currently used by Penmaenmawr TC would be discontinued in the next few years. The Clerk was asked to contact the internal auditor what software package they would recommend **(ACTION 13)**. He was also asked to renew the VT licence for the forthcoming year at a cost of £120.00**(ACTION 14)**.

**Proposed: Cllr Davies Seconded: Cllr Prior Voting: Unanimous.**

#### **CORRESPONDENCE ACTION**

**17554** Action on Hearing Loss. A request for a donation had been received from Action on Hearing Loss. It was agreed to donate £50

**Proposed: Cllr Fisher Seconded: Cllr Beard Voting: Unanimous**

**17555** Urdd Gobaith Cymru. A request for a donation had been received from the Urdd. It was agreed to donate £50

**Proposed: Cllr Prior Seconded: Cllr Brewer Voting: Unanimous**

**17556** Holocaust Memorial Day. A request for a donation had been received from HMD Llandudno. It was agreed to donate £50

**Proposed: Cllr Baines Seconded: Cllr Holmes Voting: Unanimous**

**17557 LIST OF PAYMENTS.**

DATE	CHEQUE	CODE	PAYEE	AMOUNT
12 <sup>th</sup> Dec 2017	3457	S112	HMRC – PAYE for November	£615.98
12 <sup>th</sup> Dec 2017	3458	S150	Royal Mail - Pen to Paper delivery.	£145.00
12 <sup>th</sup> Dec 2017	3459	S150	Clerk – refund for payment for councillors planning training course	£175.00
12 <sup>th</sup> Dec 2017	3460	S19	P.Everett – Hedge cutting	£145.00
12 <sup>th</sup> Dec 2017	3461	S19	A.Evans – small Christmas trees	£135.00
12 <sup>th</sup> Dec 2017	3462	S19	Miles Poller – Go Volunteer grant award	£1452.00
12 <sup>th</sup> Dec 2017	3463	S137	Welsh Hearts – grant award	£50.00
12 <sup>th</sup> Dec 2017	Debit card	S150	Petty cash	£200.00
12 <sup>th</sup> Dec 2017	3465	S150	Penmaenmawr Community Centre – rent.	£910.00
12 <sup>th</sup> Dec 2017	3466	S150	Shortfall in Town Clerks salary due to bank’s delay in implementing standing order update.	£13.19
12 <sup>th</sup> Dec 2017	3467	S19	Autotop – selfie signs for Christmas Fayre	£150.00
12 <sup>th</sup> Dec 2017	3468	S19	A.D. Roberts – grass cutting, moving giant deck chairs, refurbishing bench.	£172.00
12 <sup>th</sup> Dec 2017	3469	S19	A.D. Roberts - Erect small Christmas trees, hedge trimming Fernbrook Road and fixing bench in Church Road.	£380.00
12 <sup>th</sup> Dec 2017	3470	S19	Place2print – publicity material for Fayre	£525.40

**Proposed: Cllr Banwell Seconded: Cllr Fisher Voting: Unanimous**

**17558** Any Other Business:

- i) Cllr Prior asked for a letter to be sent out to residents of Maes Alltwen before the first skip day in January. The Clerk would action **(ACTION 15)**
- ii) On the 19<sup>th</sup> December the Mayor would be presenting the winner of the Town Flag Competition with her prize at Ysgol Capelulo.
- iii) The Clerk and Cllr Banwell would be doing a presentation on the new data protection act in February.

**17559** Items for the next meeting agenda. Footpaths, Community Plan, Council website.

**17560** Date and time of next meeting - 6.30pm **9<sup>th</sup> January** 2018.