

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 22nd May 2018 at 6.30pm.

18294 Present: Cllr M. Baines, Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr S. Banwell, Cllr K. Beard, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr K. Prior, Cllr G. Runciman.

18295 Apologies: Cllr M. Brewer.

18296 Code of Conduct/Declaration of Interest.

18303 Public participation

The Council was addressed by Margaret Williams (Betty's Café), who was representing both the Festive Fair and Penmaenmawr businesses. The Council was asked to consider assisting the Festive Fair with financial support and also the wider local business community with financial and promotional assistance. The Council accepted the importance of these issues and resolved to consider requests for financial assistance on submission of the usual Council application forms, which the Clerk would supply.

Proposed: Cllr Banwell Seconded: Cllr Abbott Voting: Unanimous

18297 Ratification of the minutes of the meeting held on 24th April 2018.

Proposed: Cllr Runciman Seconded: Cllr Coleman Voting: Unanimous

18298 Matters arising from the meeting held on 1st May 2018.

There were no matters arising.

18299 Signing of the minutes of 17th April & 1st May 2018.

Both sets of minutes were signed as a true and accurate record.

18300 Social media news

It was agreed to promote the following on social media:

- The painting of the paddling pool area (under the auspices of Project Sparkle)
- Success of Big Rock event
- The election of the Deputy Mayor

18301 Mayor's Report.

1. The Mayor reported that the Council had received a petition, signed by 43 local residents, objecting to the election of the Deputy Mayor. The wording of the petition was read out to the Council. The petition did not contain details of any specific grievance against the deputy Mayor elect, nor any contact information to which the Council could respond. The item has been logged in the Complaints folder and it was unanimously agreed that no further action should be taken.
2. The Mayor mirrored the comments made previously regarding the excellent work conducted on the paddling pool.
3. The Council was advised that the North Wales Police Community Trust had forwarded £250.00 towards the cost of painting the railway tunnel entrance to beach front.

18302 Clerk's Report.

The Clerk reported progress on the following items:

1. Broadcasting of Council meetings on youtube. The quickest and most cost-effective method of achieving this was through the use of mobile phone technology combined with the purchase of a tripod to hold the phone. In this way meetings could be recorded and immediately uploaded. Prices for such tripods varied from £5 to £35. A youtube account would be required.
2. A quote had been received for preparing and painting 5 panels of the fence in the Dingle (£620). This item will be added to the agenda of the next meeting.
3. A request had been made of the Town Clerk in Abergele to advise PTC on their experience with a paperless system. However, no reply has yet been received.
4. Preparations for the Audit were progressing satisfactorily.
5. Regarding the work to replace a 30 square metre area of paving and the erection of a notice board at Penmaenmawr railway station, already approved by the Council. The successful previous tenderer had now retired. The Clerk had contacted one of the unsuccessful previous tenderers and obtained a revised quote, which was roughly in keeping with the successful bid.

It was resolved to obtain further quotations for this work.

Proposed: Cllr Runciman Seconded: Cllr Davies Voting: Unanimous

ACTIONS

18304 Bench for former Mayor, Harry Jones

Prior to making a final decision on whether to purchase a bench, or consider another option, it was decided that the Mayor would enquire as to the wishes of the family regarding such a memorial.

18305 Dwygyfylchi Skip

This project was considered a massive success and bookings for the skip had been extended until March 2019. It was proposed that guidelines for use of the skip be prepared and discussed at the next meeting.

Proposed: Cllr Runciman Seconded: Cllr Lloyd-Borland Voting: Unanimous

18306 GDPR

The meeting was advised that the requirement for Councils to nominate a Data Protection Officer under GDPR had been removed. In contrast, the changing legislation meant that the Council were obliged to amend their website Privacy Policy. The Council resolved to authorize WiSS to add a Privacy Policy to the Council website. It further resolved to arrange for training on the new legislation. Cllr Fisher volunteered to investigate the availability of courses.

Proposed: Cllr Beard Seconded: Cllr Fisher Voting: Unanimous

18307 Dog Fouling

As the Council had received no update on the progress of this project it was suggested that such an update be supplied to the next meeting.

18308 Complaint

As this was an exempt item it was agreed to defer this minute until the end of the meeting when another exempt item was to be discussed.

18309 Flashing Speed Sign

Complaints continue to be received by Councillors regarding the speed of some motorists. It was proposed that Will Roberts at CCBC be contacted to request that flashing speed signs be erected in the Town.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Beard Voting: Unanimous

18310 Iron Bridge Modification

Cllr Coleman highlighted the difficulties that pushchair and wheelchair users were having using the Iron Bridge and suggested that the bridge required amending to allow for wheeled transport to progress easier.

It was proposed that various options of amending the existing bridge be explored.

Proposed: Cllr Coleman Seconded: Cllr Beard Voting: Unanimous

18311 Lighting in Quarry Gardens

It was reported that one of the up-lights at this location was not working and a second was not working correctly. Conwy CBC have stipulated that these lights were not their responsibility. It was resolved that PTC arrange for the lights to be repaired and then CCBC be approached with regard to taking ownership.

Proposed: Cllr Davies Seconded: Cllr Lloyd-Borland Voting: Unanimous

18312 Project Sparkle

Cllr Lloyd-Borland updated the Council on the progress of Project Sparkle, the improvements to Penmaenmawr promenade. These included the painting of the area behind the paddling pool, the jet-washing of the area around the pool and other areas (see appendix A for more details). While the prospect of increasing the budget for Project Sparkle was discussed to allow for more jet-washing and the positioning of planters. It was decided that works should continue until the current budget was exhausted, at which time the matter would be considered again.

Proposed: Cllr Beard Seconded: Cllr Runciman Voting: Unanimous

18313 Penmaenmawr Photographic Competition

With the closing date of the competition imminent it was proposed that Dave Kesteven be approached with a view to judging the winner. It was also proposed that Cllr Edwards, Cllr Lloyd-Borland and the Town Clerk arrange to meet and discuss the details.

Proposed: Cllr Coleman Seconded: Cllr Runciman Voting: Unanimous

18314 Handrail for Pant Yr Afon Close

The previously received quote for a handrail to be erected along Pant Yr Afon Close was discussed. As this road is within a conservation area it was felt that a more ornate handrail would be more in keeping with aesthetic appeal of the village. A further quote will be obtained for such a ornate handrail.

Proposed: Cllr Baines Seconded: Cllr Prior Voting: Unanimous

18315 Community Skips

Cllr Coleman reported that community skips had now been booked until March 2019. However, due to availability, there would be no skips for Paradise Road Car Park through June. The service will resume on the first Saturday of every month from the 7th July. Given this absence of a skip in June, concerns were raised regarding the possibility of fly-tipping. Following a discussion, it was proposed that the Council; 1. Place a barrier around the location where the skip is usually sited, 2. Erect a banner indicating 'No Skip this Weekend' and 3. Use a 'dog camera' to monitor fly-tipping.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Edwards Voting: Unanimous

Cllr Edwards offered to source a banner.

18316 Payroll Service

The contractual documentation for Owl Accountants to supply the Council with payroll services has been received. The Council was asked to approve the document.

Proposed: Cllr Davies Seconded: Cllr Runciman Voting: Unanimous

The contract was duly signed by Cllr Lloyd-Borland.

18317 Community & Volunteer Support Conwy (CVSC), Membership Renew

The Council's membership of CVSC was due for renewal at an annual cost of £15.

Proposed: Cllr Beard Seconded: Cllr Fisher Voting: Unanimous

CORRESPONDENCE RECEIVED

18318 Bobath Children's Therapy Centre

A request for financial support was received from Bobath Children's Therapy Centre. It was proposed to give £50.

Proposed: Cllr Banwell Seconded: Cllr Fisher Voting: Unanimous

18319 Penmaenmawr Golf Club

A request for financial assistance was received from Penmaenmawr Golf Club to purchase window blinds for their clubhouse. Given that this was a private members club the Council felt that funds should be directed to other sections of the community. It was therefore proposed that the application be refused.

Proposed: Cllr Abbott Seconded: Cllr Coleman Voting: Unanimous

18320 Cinti Grant Application

The Council had been asked to support the family of a local resident, a member of Dance with Cinti group, who has qualified for the Royal National Eisteddfod of Wales finals in Builth Wells. Following an open discussion, it was proposed to give the family £250 towards travel and accommodation costs.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

18321 Open Council

A request by The Independent Review Panel on Community and Town Councils was read out requesting that local council hold a 'drop-in' session on the 24th May. It was pointed out that the Council would not be manned throughout that day. It was unanimously agreed to not take part on this occasion.

18322 Training Course

The Council were notified of a One Voice Wales training course scheduled to be held at Llangefni on 4th July entitled 'The Councillor'. As all Councillors had previously attended this course no-one expressed an interest in repeating the course.

18323 It was resolved that the HR Committee exempted item would be discussed at the end of the meeting together with item 18308.

18324 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
03/05/2018	03554	s.150	A. D. Roberts	£240.00
30/04/2018	Bacs	s.150	WiSS Website Management	£856.80

15/05/2018	Bacs	s.150	WiSS hosting the PenEye	£64.66
04/05/2018	03555	s.19	Broxap (Litter bins)	£1352.16
30/04/2018	03556	s.150	Trinity Mirror (Clerk Advert)	£994.80
06/04/2018	03557	s.19	CCBC (Pen in Bloom)	£264.60
03/05/2018	03558	s.143	Today's Recruitment	£234.00
25/04/2018	03560	s.150	EE	£265.76
03/05/2018	03559	s.150	Peninsula	£117.60
22/05/2018	Card	s.150	Petty Cash	£200.00

The list of payments where approved.

Proposed: Cllr Banwell Seconded: Cllr Lloyd-Borland Voting: Unanimous

18325 Notice from Councillors

- i) Cllr Baines distributed information to the Council regarding 'What's on in Conwy' detailed the events scheduled to be held in the County.
- ii) Details of a musical event to be held on 16th June entitled 'Tribute on the Conwy' were notified.
- iii) A new Child Health Clinic was opening in the Community Library on Monday 4th June.
- iv) Cllr Lloyd-Borland suggested the Council send flowers to Cllr Brewer who was unwell.
Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous
- v) Cllr Edwards updated the Council on the latest arrangements for parking and transport, and especially the difficulties in recruiting sufficient drivers, in connection with the re-location of Penmaenmawr Surgery to Llanfairfechan.

18326 Any Other Business

- i) Cllr Prior asked for an update on the situation with the Town flags.
- ii) Cllr Coleman asked if the barrier for the Promenade could be expedited.
- iii) Cllr Fisher asked the Council to discuss the Christian Aid Grant. This item will be added to the next agenda.
Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous

18327 Items for the next agenda

- i) Guidelines for Community Skips
- ii) Dwygyfylchi Bus Stop
- iii) Update on Anti-Dog Fouling Policy
- iv) Lights in Dwygyfylchi
- v) Penmaenan Railings
- vi) Christian Aid Grant
- vii) Exempt HR Committee

18328 Date & Time of Next Meeting: 6.30 pm 12th June 2018.

Exempt item **18308**

1. Complaints – it was agreed for Cllr Edwards to organise an informal meeting to try to resolve the complaints.
2. Locum clerk – it was agreed for the Locum clerk to work up to 20 hours per week to focus on the audit and provide administration support for the council meetings.