

# CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 26<sup>th</sup> June 2018 at 6.30pm.

**18369** Present: Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr M. Baines, Cllr K. Beard, Cllr M. Brewer, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr K. Prior.

**18370** Apologies: Cllr S. Banwell, Cllr G. Runciman.

**18371** Code of Conduct/Declaration of Interest.

**18372** Ratification of the minutes of the meeting held on 22<sup>nd</sup> May 2018.

**Proposed: Cllr Baines Seconded: Cllr Fisher Voting: Unanimous.**

**18373** Signing of the minutes of 22<sup>nd</sup> May 2018.

The minutes were signed as a true record of the meeting.

**18374** Ratification of the minutes of the meeting held on 12<sup>th</sup> June 2018.

**Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous.**

**18375** Matters arising from the meeting held on 12<sup>th</sup> June 2018

Matters arising were discussed on the Action Log.

**18376** Signing of the minutes of 12<sup>th</sup> June 2018.

The minutes were signed as a true record of the meeting.

**18377** Social Media News

It was agreed to promote the following through social media:

- The success of the anti-dog fouling project, including details of prosecutions.
- The Council resolution to donate a bench to commemorate the former Mayor, Harry Jones.
- The Council's support for Action 4 Youth.

ACTION: Clerk to notify the Social Media Manager

**18378** Mayor's Report.

1. The Mayor reported that he had attended the Penmaenmawr Sailing Club open day on the 23<sup>rd</sup> June.
2. He confirmed that he would be attending a Garden party in Noddfa on 7<sup>th</sup> July and a Civic Reception in Conwy on the 8<sup>th</sup> July.
3. The Mayor proposed developing a strategic plan for each of the three wards of the Town, which would encompass the annual maintenance and upgrades within each district. Such plans could be developed by Council sub-committees, which would facilitate greater efficiency of labour. Similarly, larger Council projects may, in the future, be managed by such Council sub-committees.

**18379** Action Log.

An Action Log had been distributed to Councillors prior to the meeting, which appraised them of the progress of current and outstanding work. The Council accepted the contents of the Action Log.

**Proposed: Cllr Prior Seconded: Cllr Fisher Voting: Unanimous.**

**18380 Public Participation**

- i.) The Senior Environmental Health Officer for CCBC reported on the anti-dog fouling initiative. The installation of mobile, motion activated, cameras had, to date, resulted in three prosecutions by Fixed Penalty Notice. There are also a number of further incidents still under investigation, which, in all likelihood, will lead to further prosecutions. Suggestions as to future locations for the cameras were requested of Councillors. It was resolved to discuss the purchase of further cameras at the next meeting.

**The Council thanked the Senior Environmental Health Officer for the work to date.**

**ACTION:** Councillors to forward suggestions of future camera locations to Clerk.

**ACTION:** Clerk to forward Councillors suggestions for camera locations to CCBC.

**ECONOMIC**

**18381 Town Branding**

The introduction of a unified outline branding for the Town and for its various attractions was discussed. Under this proposal each facet of the area could be promoted within an individual while interrelated branding. An estimate of £225 was received to design such branding for an initial three Town attractions. The Council asked that an example of the proposed style of branding be available for the next meeting.

**ACTION:** Cllr Lloyd-Borland to obtain sample artwork for next meeting.

**ENVIRONMENTAL**

**18382 Eden Hall – Garreg Gamp**

Concerns were expressed that, since the placement of a notice board, young people have been attempting to move the historic rock, known as Garreg Gamp, located near the entrance to Eden Hall Gardens. It was reported that while the rock had not moved in at least 60 years, there was some evidence that it had recently been dislodged, raising Health and Safety issues.

**ACTION:** Clerk to highlight concerns to CCBC.

**18383 Jubilee Oak**

The Council had previously purchased two name and information plaques and a local contractor had been commissioned to make holders to protect them, prior to having them being erected. The Council requested a report on the current situation.

**ACTION:** Clerk to enquire as to progress of project with the contractor.

**18384 Environmental Improvements**

- a.) Painting of Play Area

It was resolved to transfer this item to the Action Log.

**Proposed: Cllr Prior    Seconded: Cllr Lloyd-Borland    Voting: Unanimous.**

- b.) Gwynan Park Gate & Railings

It was reported that Gwynan Park gate and part of the railings require some attention. As painting the railings was considered impracticable, it was resolved that further investigation was required.

**ACTION:** Clerk to liaise with Councillors of the area and prepare proposals.

- c.) Litter Bin for Penmaenan

It was reported that the litter bin in Penmaenan is in need of replacement. Councillors were advised that a previously agreed requisition for replacement litter bins was still being prepared and any further requirements could be attached to that request.

**ACTION:** Councillors to submit proposals for replacements litter bins to the Clerk.

d.) Dwygyfylchi Lights

A quote of £587.83 has been received to repair the lights at Dwygyfylchi, using LED lights (2 white & 2 red). It was proposed to accept the quote.

**Proposed: Cllr Prior Secoded: Cllr Fisher Voting: In favour 10 – Abstained 1.**

**ACTION:** clerk to commission local contractor to repair the lights.

**ACTION:** Cllr Fisher to obtain advice on how to prevent damage to lights in the future.

## SOCIAL

### 18385 Project Sparkle/Promenade Improvements

The Council was addressed by NCompass Training who are the Council's advisors on a Welsh European Funding Office application to redevelop the skate park and the Promenade. It was reported that the project's Expression of Interest (EOI) had been success, which is the first stage of the application process. To progress the application through stage two, NCompass recommended the employment of a vision artist, followed by the services of RML Consult, which specialise in the preparation of full engineering plans. This next stage of the application could cost several thousand pounds. NCompass was asked to approach RML to firm up a sum. It was resolved that details of the initial Expression of Interest application and related documents be distributed to all Councillors.

**ACTION:** NCompass to report back on costs by 10<sup>th</sup> July

**ACTION:** Clerk to distribute documents to Councillors

### 18386 Celebration of Female Suffrage

It was proposed that the Council assist in organising an event to celebrate a hundred years of female suffrage. The Council were advised that the Women's Institute (W.I.) were also celebrating a hundred years since their first campaign and it was suggested that the concept of a combined event to celebrate both centenaries be explored. It was resolved that Cllr Fisher liaise with the W.I. to ascertain their views on the proposal.

**Proposed: Cllr Fisher Secoded: Cllr Lloyd-Borland Voting: Unanimous.**

**ACTION:** Cllr Fisher to liaise with the W.I.

### 18387 Approve Memorial Bench

It was reported that the cost of purchasing an engraved memorial bench for former Mayor, Harry Jones, was £425, excluding the cost of preparing a base, which it was estimated, would increase this cost to around £600. The Council resolved to proceed with the purchase.

**Proposed: Cllr Abbott Secoded: Cllr Brewer Voting: Unanimous.**

**ACTION:** Clerk to order bench and arrange for it to be placed.

### 18388 Penmaenmawr Photographic Competition

It was reported that the judging of the Penmaenmawr Competition had taken place and that the winners would be announced over the coming week.

**ACTION:** Clerk and Cllr Edwards to contact the competition winners and arrange an announcement.

## CORRESPONDENCE ACTION

### 18389 Run Wales

This item was deferred to the next meeting.

**13390** Chernobyl Children's Lifeline

It was reported that the above charity had again arranged for children from the region of Chernobyl Ukraine, to visit the area. To support this project, it was proposed that the Council donate £50 to the Chernobyl Children's Lifeline.

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Davies Voting: Unanimous.**

**ACTION: Clerk to initial payment to Chernobyl Children's Lifeline**

**13391** HR Matters

FOR INFORMATION: The appointment of a permanent Town Clerk was announced.

**COUNCIL ADMINISTRATION****18392** Bank Current Account Reconciliation 30<sup>th</sup> April 2018

The reconcile was checked and certified as correct by Cllr Brewer and Cllr Abbott.

**18393** Bank Current Account Reconciliation to 31<sup>st</sup> May 2018

The reconcile was checked and certified as correct by Cllr Beard and Cllr Abbott

**18394** List of Payments.

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
14/06/2018	03573	s.150	Community Centre (Rent)	£910.00
08/06/2018	03574	s.19	CCBC – Plants for Pen in Bloom	£642.00
08/06/2018	03575	s.19	G-Mec Operation Sparkle	£3273.70
12/06/2018	03576	s.19	Creative Workshops (Painting Mosaic at Prom entrance).	£648.33
22/06/2018	03577	s.150	Clerk's Expenses (Audit to Mold)	£42.30
22/06/2018	03578	s.150	Clerk	£600.00

The payments were approved.

**Proposed: Cllr Baines Seconded: Cllr Davies Voting: Unanimous.**

**18395** Notice from Councillors

FOR INFORMATION: Cllr Prior advised the Council of the Ysgol Capelulo PTA Summer Fair, which is be held on Friday 13<sup>th</sup> July. All are welcome to attend.

**18396** Any Other Business

1. Cllr Baines, the current Council representative at One Voice Wales (OVW), asked if the Council wished to nominate another Councillor to the position. It was proposed that Cllr Baines continue as PTC representative at OVW.

**Proposed: Cllr Abbott Seconded: Cllr Brewer Voting: Unanimous**

2. Cllr Prior highlighted some of the complaints received from residents by various Councillors regarding the positioning of the Promenade barrier.

**ACTION: Clerk to obtain a quotation to move the barrier beyond the Sailing Club.**

3. Cllr Abbott raised the issue of the Penmaenan Play Park, which is completely overgrown.

**ACTION: Clerk to report the state of the park to CCBC.**

4. Cllr Prior asked, given the amount of money being spent on Penmaenmawr Promenade, if some consideration could be given to raise the profile and image of the area of beach to the east of the Promenade, i.e. over the metal bridge near Dwygyfylchi? It was resolved that this will be discussed by one of the strategic teams at future meetings

**ACTION: Clerk to add to agenda.**

5. Cllr Baines asked if the design of Town Map on noticeboards be added to the Action Log  
**ACTION:** Clerk to add Town Map to Action Log.
6. Cllr Baines also asked if the Mayor's Board in Council Chambers could be updated.  
**ACTION:** Clerk to arrange for the board to be updated.
7. Cllr Baines asked if the remains of the bench situated at the junction of Treforris Road and Conwy Old Road could be repair. It required new wooden slats.  
**ACTION:** Clerk to arrange repair.

**18397** Items for the next agenda

Councillors were asked to send details of any item to be added to the next agenda to the clerk.

**18398** Date and Time of the Next Meeting: 6.30pm 10<sup>th</sup> July 2018

Signed: \_\_\_\_\_ (Mayor)

Date: \_\_\_\_\_