

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 10th July 2018 at 6.30pm.

18399 Present: Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr M. Baines, Cllr K. Beard, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr K. Prior.

18400 Apologies: Cllr S. Banwell, Cllr M. Brewer.

18401 Code of Conduct/Declaration of Interest.

The importance of completing Declaration of Interest forms was re-iterated to Councillors

18402 Ratification of the minutes of the meeting held on 26th June 2018.

Proposed: Cllr Holmes Secoded: Cllr Abbott Voting: Unanimous.

18403 Matters arising from the meeting held on 26th June 2018

Matters arising were discussed on the Action Log.

18404 Signing of the minutes of 26th June 2018.

The minutes were signed as a true record of the meeting.

18405 Social Media News

It was agreed to promote the following through social media:

- The success of the anti-dog fouling project, including details of prosecutions.
- The Council resolution to donate a bench to commemorate the former Mayor, Harry Jones.
- The Council's support for Action 4 Youth.
- The Council's support for PenFoodBank.
- The repair to the Dwygyfylchi lights, damaged by CCBC grass cutting

ACTION: Clerk to notify the Social Media Manager

18406 Mayor's Report.

1. The Mayor reported that he had attended a very pleasant Civic Reception in Conwy on the 8th July.
2. The Cadet Challenge scheduled for the 7th July, that the Mayor was due to attend, was cancelled due to health and safety concerns connected to the heat.
3. Councillors were notified of a civic lunch to be held on November 17th. More information regarding this event would be forthcoming.

18407 Action Log.

An Action Log had been distributed to Councillors prior to the meeting, which appraised them of the progress of current and outstanding work. Following a detailed discussion, the Council accepted the contents of the Action Log.

Proposed: Cllr Abbott Secoded: Cllr Lloyd-Borland Voting: Unanimous.

18408 Public Participation

There was no public participation

ECONOMIC

18409 Information for new Website

The design of the new Council website was unveiled to Councillors. The website still required populating with elements of text. The council also made suggestions as to the introduction of new additional links to existing pages and the establishment of additional pages, specifically a Gallery page and a Local Organisation page.

ACTION: Cllr Beard to prepare text for the homepage and each of the landing pages of the three wellbeing categories.

ACTION: Cllr Lloyd-Borland to prepare text for the Mayor's Charity page.

ACTION: On receipt of these pieces of text, Clerk to co-ordinate with WiSS to implement the changes.

18410 Access to Maps

In response to the Council's long-term desire to access detailed maps of the area to assist with planning and strategic development, CCBC have advised that for £240 per annum, the Council can obtain access to a GIS mapping system. It was proposed that the Council proceed with an application.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Fisher Voting: Unanimous.

ACTION: Clerk to arrange access to the mapping system.

ENVIRONMENTAL

18411 Installation of Noticeboard & replacement of paving outside railway station.

Three quotes have been received to complete this work, although one has since withdrawn due to retirement:

- a) £2586.00 – Withdrawn due to retirement,
- b) £2859.00
- c) £5280.00

The Council resolved to proceed with option b).

Proposed: Cllr Fisher Seconded: Cllr Prior Voting: For 7, Abstained 3.

ACTION: Clerk to contact relevant contractor.

18412 Painting of Penmaenan Railings.

Two quotes have been received to complete this work.

- a) £1898.00
- b) £5800.00
- c) Despite contacting five other contractors no-one has come back to us.

The Council resolved to proceed with option a).

It was agreed that railings outside Maen Alaw would be painted blue in keeping with the Community Centre, while the remaining railing would be painted red.

Proposed: Cllr Prior Seconded: Cllr Beard Voting: Unanimous

ACTION: Clerk to contact relevant contractor.

18413 Installing Pant yr Afon Close Railing.

Three quotes have been received to complete this work.

- a) £1642.00 – Galvanised finish
- b) £812.00 – Painted finish
- c) £1242.00 – Galvanised finish

The Council resolved to proceed with option c).

Proposed: Cllr Prior Seconded: Cllr Fisher Voting: Unanimous

ACTION: Clerk to contact relevant contractor.

18414 Artwork & Posters for Noticeboards

PTC have received an offer to use the noticeboards outside the Spar convenience store. It was considered that these A2 size noticeboards would be ideal to publicise events and activities, as well as generally promoting Penmaenmawr. It was proposed to use one noticeboard to display highly commended entries to the Penmaenmawr Photographic Competition and the second noticeboard to promote events, such as the Artisan Market and the Festive Fayre, incorporating the proposed new Town Branding (see minute 18381).

Proposed: Cllr Beard Seconded: Cllr Abbott Voting: Unanimous.

ACTION: Clerk to arrange sample designs.

18415 Surgery Update

FOR INFORMATION: The Council were advised of the introduction of a Voluntary Transport Scheme, which began on the 9th July 2018, to assist with the transportation of patients from Penmaenmawr to the Llanfairfechan Surgery.

18416 Paddling Pool

A written complaint was received by the Council, which reinforced the sentiments expressed at a meeting of residents the previous week expressing strong feelings among residents regarding the slippery nature of the area around the paddling pool on the Promenade. The area immediately surrounding the paddling pool was recently re-painted with anti-slip paint. However, it is the area outside of this, i.e. the area which is covered with terracotta tiles, which was the subject of the complaints. The Mayor reported that Zac Young of CCBC, was aware of the complaints and has undertaken a review of the area.

ACTION: Clerk to inform the complainant of situation

ACTION: Mayor to liaise with Zac Young CCBC.

18417 Grant Application 'Cylch'

This item was deferred to the next meeting.

18418 Grant Application Penmaenmawr Phoenix Juniors.

The Council discussed an application to assist the under 10 years old football team. It was resolved that the Council would purchase the team's football strips, which would include the PTC logo on the shirts (approximate cost £550). It was further resolved that the Council would purchase some match footballs and additional training equipment for the team (approximate cost £100). The Council requested an additional team shirt be purchased to be displayed in the Council Chambers.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Prior Voting: Unanimous.

ACTION: Clerk to liaise with team coach and arrange purchase of relevant items.

18419 Grant Application Penmaenmawr Library Youth Council

The Council discussed an application to assist the Library Youth Council, who assist young people aged 11-25 with a variety of projects, including dealing with various problems. It was proposed to grant the Youth Council the £300 they were requesting.

Proposed: Cllr Fisher Seconded: Cllr Davies Voting: Unanimous.

ACTION: Clerk to arrange payment

18420 HR EXEMPT ITEMS

ACTION: Council approval given for the Clerk to undertake correspondence course for 12 months at 4 hours per week at a cost of £240.

ACTION: Chair of HR Committee to initiate an increase in the Civic Pride Warden's salary in line with the living wage.

18421 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
28/06/18	03583	s.111	JDH Business (Internal Auditors)	£632.40
26/06/18	03584	s.19	CCBC (for Community Skips)	£666.00
26/06/18	03585	s.137	Chernobyl Children's Lifeline (Grant)	50.00
08/06/18	03586	s.19	CCBC (Plants for Pen in Bloom)	£642.00
25/06/18	BACS	s.150	WiSS (Creating new Website)	£1140.00
08/06/18	03596	s.19	G-Mec – (Promenade/Project Sparkle)	£1866.82
25/06/18	03588	s.19	Annual Pen in Bloom Grant	£5000.00
25/06/18	03588	s.19	Wales in Bloom Application	£500.00
07/06/18	03589	s.19	Run Wales (Sponsorship of Big Rock Festival)	£2000.00
30/06/18	03590	s.19	A. D. Roberts (Moving barriers & other work)	£245.00
30/06/18	03591	s.19	A. D. Roberts (Pen in Bloom)	£1795.00
21/06/18	03592	s.137	Alison Watson (Fund Raising Promise)	£420.00
28/06/18	03594	s.150	Clerk's Expenses (Collect audit from Mold)	£42.30
29/06/18	03593	s.150	Clerk	£300.00
12/04/18	03595	s.150	Zurich (Annual Insurance)	£981.37

Two amendments were recorded from the payments list on the Agenda:

1. Payment no.4 (£643 to CCBC) was withdrawn as it had been previously paid.
2. Part of G-Mec's invoice of £5140.52 had been previously paid. Therefore, the Council approved the outstanding element of this invoice which amounted to £1,866.82.

The payments list (incorporating the two amendments above) was approved.

Proposed: Cllr Fisher Seconded: Cllr Prior Voting: Unanimous.

ACTION: Clerk to arrange payments.

18422 Notice form Councillors

- i. Councillors were invited to attend the Ysgol Capelulo Summer Fair, scheduled for Friday the 13th July.
- ii. An invitation to the Crazy Catz annual show, taking place on Saturday and Sunday 14th & 15th July, was announced to Councillors.
- iii. The Council were advised that on Tuesday the 31st July 2018, after decades of worship through the medium of Welsh, a final service will be held at Tabernacl Chapel, Station Road West. This will be followed by refreshments at St Paul's Vestry. Everyone is welcome to attend.
- iv. The Dwygyfylchi Arts Society are holding an exhibition between 10am Saturday 21st July and Sunday the 29th July 2018.
- v. It was announced that Penmaenmawr was to be visited by the Wales in Bloom judge on Friday the 13th July. The formal result would not be announced until September.

- vi. A meeting to establish a local fundraising committee to assist the Royal National Eisteddfod of Wales, scheduled to take place in Llanrwst in 2019, was held the previous evening and three Town Councillors had attended. The objective of this committee is to raise £7,500.
- vii. The Mayor, his consort and all Councillors were invited to attend a farewell service for St Paul's Children, Youth and Community Co-ordinator, who was leaving her post after three years. The service will be followed by tea at the Church Hall.

18423 Any Other Business

- i. The Mayor announced that Councillor G. Runciman had resigned his position on the Town Council. The Mayor acknowledged the very valid and valuable contribution made by Cllr Runciman during his time as Councillor and stated he was sad to see him stand down.
ACTION: Clerk to notify CCBC Democratic Services
- ii. A complaint was been received from John Sharples, the owner of the Pet Supplies store in Pant Yr Afon, detailing how the area outside his store is regularly covered with litter and food waste, especially on Tuesday mornings.
ACTION: Clerk to forward the complaint to CCBC Environmental Health Officer and ERF.
- iii. It was suggested that the establishment of a Snapchat Frame Filter, designed around 'Visit Penmaenmawr' or a similar phrase would assist in promoting the Town on social media.
ACTION: Clerk to liaise with Social Media Manager regarding the viability, cost and potential benefits.

18424 Items for the Next Meeting Agenda

- i. Capelulo Ward Vacancy
- ii. Dwygyfylchi Bus Stop
- iii. Community Engagement Event
- iv. Blocked Path to Former Hotel

Councillors were asked to submit any further items to the clerk.

18398 Date and Time of the Next Meeting: 6.30pm 24th July 2018