

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 24th July 2018 at 6.30pm.

18426 Present: Cllr U. Abbott, Cllr M. Baines, Cllr M. Brewer, Cllr K. Beard, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr K. Prior.

18427 Apologies: Cllr S. Banwell, Cllr D. Lloyd-Borland

18428 Code of Conduct/Declaration of Interest.

The importance of completing Declaration of Interest forms was re-iterated to Councillors

18429 Public Participation

There was no public participation.

COUNCIL ADMINISTRATION

18430 Ratification of the minutes of the meeting held on 10th July 2018.

Proposed: Cllr Holmes Seconded: Cllr Brewer Voting: Unanimous.

18431 Matters arising from the meeting held on 10th July 2018

The Council was updated on Actions arising from the previous meeting.

ACTION: Clerk to ensure that item 18417 Grant Application for Cylch, which was deferred at the last meeting, is included on the next agenda.

18432 Signing of the minutes of 10th July 2018.

The minutes were signed as a true record of the meeting.

18433 Report on Outstanding Actions on Action Log

The Action Log had been distributed to Councillors prior to the meeting, which appraised them of the progress of current and outstanding work. Following a detailed discussion, the Council accepted the contents of the Action Log and proposed the following actions:

ACTION: Clerk to clarify with CCBC why banners cannot be attached to Lampposts within the town.

ACTION: Clerk to follow up request to ERF to attend a PTC meeting to discuss Flashing Speed Signs.

ACTION: Clerk to liaise with Harbour Master, Sailing Club and other interested parties to obtain their view on moving the Promenade barrier further to the east.

18434 Social Media News

It was agreed to promote the following through social media:

- PTC has resolved to sponsor the Penmaenmawr Phoenix Junior football team for the season 2018-19
- The Town Council have agreed to pay for the railings along the main road in Penmaenan to be re-painted.
- The Town Council have agreed to pay for a new handrail to be erected along Pant Yr Afon Close.
- The Town Council have awarded the Penmaenmawr Library Youth Club a donation grant of £300.

Signed: _____ (Deputy Mayor)

Date: _____

ACTION: Clerk to notify the Social Media Manager

18435 Mayor's Report.

In the Mayor's absence the Deputy Mayor addressed the meeting:

1. The Deputy Mayor acknowledged and thanked all the Councillors for the work they undertake outside of Chambers, which often goes unnoticed, citing, as examples, the amount of work undertaken by Councillor Beard on the procedural and paperwork elements of the Council and the many hours undertaken by Councillor Banwell in assisting with the Audit.
2. The Deputy Mayor had attended the Dwygyfylchi Art Society exhibition, accompanied by Councillor Baines and remarked on the excellent quality of the paintings.
3. The Deputy Mayor, on behalf of the Council, congratulated the Clerk on his graduation as PhD in History.

18436 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
12/07/18	03597	s.137	Community Centre (Annual Grant)	£4,800
13/07/18	03598	s.19	Creative Workshop (Mural Project)	£648.33
16/07/18	03599	s.150	North Wales Assn of Local Councils (attendance at 2 previous quarterly meetings inc. lunch)	£48.00
30/06/18	03600	s.143	North Wales Assn of Local Councils (Membership Renewal)	£40.00
19/07/18	03601	s.150	D2p (Banners for skip days)	£72.00
15/07/18		s.150	WiSS (Website Domain renewal)	£22.19
19/07/18	03602	s.19	Gareth Baxter Hughes. Town branding for Artisan market, Christmas Fayre etc.	£225.00
10/07/18	03604	s.137	Penmaenmawr Phoenix Juniors (Sponsorship & Equipment)	£680.00
17/07/18	03603	s.19	CCBC (PeninBloom – Plants & Planters)	£2734.50

The list of payments was approved

Proposed: Cllr Beard Seconded: Cllr Davies Voting: 8 For. 1 Abstained (Cllr Prior due to personal interest with PeninBloom).

ACTION: Clerk to arrange payments.

18437 Grant Application Penmaenmawr Rainbows, Brownies & Guides.

The Council discussed an application from the rainbows, Guides and Brownies to assist them to adapt to the new Girl Guiding program being rolled out nationally, specifically to purchase new resources to facilitate the changes. A grant of £450 was approved by Council.

Proposed: Cllr Beard Seconded: Cllr Edwards Voting: 8 For. 1 Abstained (Cllr Prior due to personal interest).

ACTION: Clerk to arrange payment.

18438 Nominations for Membership of the HR Committee

Due to recent resignations from the HR Committee, volunteers were sought to increase numbers. No volunteers came forward. It was proposed that Cllr Banwell be approached to sit on this sub-committee.

Proposed: Cllr Holmes Seconded: Cllr Fisher Voting: Unanimous.

Signed: _____ (Deputy Mayor)

Date: _____

ACTION: Cllr Fisher to speak to Cllr Banwell and ascertain his interest in joining the HR Committee.

18439 Capelulo Ward Vacancy

The Council were advised that Public Notices, advising the public of their right to a by-election to fill the Capelulo Ward vacancy, should a sufficient number request such an election, will be displayed from the 25th July 2018 and must remain displayed for 14 working days. The process is being overseen by CCBC Democratic Services. Should an insufficient number of electors come forward requesting a by-election, the Council may co-opt volunteers onto the Council.

ACTION: Clerk to ensure Public Notices are displayed in accordance with Local Government Act.

ACTION: Clerk to continue to liaise with CCBC Democratic Services until Ward vacancy is filled.

18440 Recorded Vote

It was proposed that the minutes reflect details of the way each Councillor voted on every Council decision. However, following a full and open discussion, the proposal was amended and it was resolved that the names of Councillors will, in future, be included only when they abstain due to personal interests (as defined by the Code of Conduct) or if it is requested at the time of the vote by any Councillor.

Proposed: Cllr Holmes Seconded: Cllr Abbott Voting: Unanimous.

ACTION: Clerk to ensure Standing Orders reflect this change.

ECONOMIC WELLBEING

18441 Proposal for Project Management Short Term Appointment

The Council discussed the need to progress the Promenade project and the necessity to buy in expert project management experience due to the scale and complexity of the project. It was resolved to approach NCompass, as they have been working with the council on the project, to define its vision and to apply for funding.

Proposed: Cllr Beard Seconded: Cllr Holmes Voting: Unanimous.

ACTION: Councillor Beard to contact NCompass and discuss progressing the project.

18442 Community Engagement Event

It was proposed that the Council hold simultaneous Community Engagements events, in each of the three Wards, to meet residents and harness the views of the local population on Council priorities. It was further proposed that the County Councillors for the areas be invited to participate in these events.

Proposed: Cllr Prior Seconded: Cllr Abbott Voting: Unanimous.

ACTION: Clerk to arrange Community Engagement Event for mid-September.

ACTION: Council to approve questions at the next Council meeting

18443 Promenade Vision

FOR INFORMATION: A general discussion was had about the Promenade project and the vision for the completed project. The four-stage implementation plan was outlined and clarified. It was agreed that this is a complex project and that once project management expertise was purchased the project would progress.

ENVIRONMENTAL WELLBEING

18444 Installation of Maes y Llan Park play benches.

A revised quotation for the installation of the Maes y Llan Park benches, submitted by a different contractor, was discussed by Council. The previous contractor having withdrawn his (accepted) quotation due to a reduction in staff. As this revised quotation was significantly higher than the

previously approved estimate (due in part to revised parameters). The Council resolved to obtain quotations from other contractors prior to finalising a decision.

ACTION: Clerk to obtain further quotations.

18445 Blocked Path to Former Hotel

It was reported that a terracotta brick wall has been erected across the footpath to the former Grand Hotel, opposite Penmaenmawr Railway Station, which is somewhat unsightly. It was resolved that options to improve the aesthetic appearance of the wall will be discussed at the September meeting.

ACTION: Clerk to arrange for this item to be included on Agenda of 4th September meeting.

18446 Painting the Play Areas

This item was deferred until the end of the summer holidays.

ACTION: Clerk to arrange for this item to be included on Agenda of 4th September meeting.

SOCIAL WELLBEING

18447 Conwy Remembers WW1

It was reported to Council that, due to lack of support the Conwy Remembers WW1 event, which the Council had sponsored, had been cancelled. The organisers request permission to divide the funds raised among four military related charities, including the Royal British Legion, Combat Stress, Blind Veterans U.K. and SSAFA.

Proposed: Cllr Baines Seconded: Cllr Coleman Voting: Unanimous.

ACTION: Clerk to notify event organisers of Council approval to their proposal

18448 Dwygyfylchi Bus Stop

This item was deferred until the next meeting.

ACTION: Clerk to include this item on the next Agenda

18449 Any Other Business

- i. It was reported that the large Council deck chairs, located on the Promenade, required a facility to tether them in place, especially in strong winds. Also, the addition of casters to the rear two legs would assist in moving them.
ACTION: Clerk to obtain quotations for the work.
- ii. It was reported that the wall along Pant yr Afon Close was covered with ivy.
ACTION: Clerk to obtain a quotation to remove the ivy.
- iii. The recently repaired lights in Dwygyfylchi are displaying one white and one red. It was requested that these be changed to both white lights, until November, when they will be changed to both display red to commemorate Remembrance Day.
ACTION: Clerk to arrange for light cover to be changed.
- iv. A report had been received from a former Town Mayor (who was no longer on the Council), corroborated by current Councillors, that the Tan y Foel Cemetery was frequently left in an untidy state by the CCBC outdoor maintenance team. Grass cuttings and the remains of strimmed weeds were left across grave stones.
ACTION: Clerk to contact ERF and express the Council concerns.
ACTION: Clerk to liaise with County Councillors Ken Stevens and Anne McCaffrey.

18450 Items for the Next Meeting Agenda

- i. The Cylch Grant Application
- ii. Dwygyfylchi Bus Stop
- iii. Questions for Community Engagement Events
- iv. Promenade Barrier
- v. Promenade Project

Councillors were asked to submit any further items to the clerk.

18398 Date and Time of the Next Meeting: 6.30pm 14th August 2018

Signed: _____ (Deputy Mayor)

Date: _____