

# CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 18<sup>h</sup> September 2018 at 6.30pm.

**18509** Present: Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr M. Baines, Cllr R. Holmes, Cllr J. Edwards, Cllr D. Fisher, Cllr K. Prior.

**18510** Apologies: Cllr S. Banwell, Cllr K. Beard, Cllr L. Coleman, Cllr M. Brewer, Cllr E. Davies.

**18511** Code of Conduct/Declaration of Interest.

The location of the Declaration of Interest forms highlighted.

**18512** Public Participation.

Mr Dylan Jones Chairman of the local finance committee of the Royal National Eisteddfod of Wales addressed the Council. Mr Jones highlighted the benefits to the whole region of Llanrwst hosting the 2019 National Eisteddfod and asked for the Council's support to fund the event.

**ACTION:** Clerk to ensure that the National Eisteddfod is on the agenda for the next meeting.

## COUNCIL ADMINISTRATION

**18513** Ratification of the minutes of the meeting held on 4<sup>th</sup> September 2018.

Apart from minor typographic issues it was agreed to ratify the minutes.

**Proposed: Cllr Prior Secoded: Cllr Abbott Voting: Unanimous.**

**18514** Matters arising from the meeting held on 4<sup>th</sup> September 2018:

- i. The Clerk updated the Council on the progress of actions arising from the previous meeting. There were no other matters arising.

**18515** Signing of the minutes of 4<sup>th</sup> September 2018.

The minutes were signed as a true record of the meeting.

**18516** Report on Outstanding Action Log Items.

The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Following a detailed discussion, the Council accepted the contents of the Action Log.

**Proposed: Cllr Prior Secoded: Cllr Fisher Voting: Unanimous.**

**18517** Social Media News.

It was agreed to promote the following items through social media:

- The Town Council sponsored Speedwatch campaign was scheduled to go live on Wednesday (19<sup>th</sup> September), this coincided with Project Edward Day (the European Day Without Road Deaths). It was requested that this promotion include comments to the effect that anyone wishing to volunteer to undertake the Speedwatch training should contact the clerk.
- The Town Council are supporting the Llanfairfechan and Penmaenmawr Rotary Club in their objective to install defibrillators at the schools in the area. The Rotary Club will be purchasing these defibrillators and the Town Council have resolved to purchase the boxes and assist with the installation costs.

- World Clean Up Day, Saturday the 15<sup>th</sup> September, was supported in Penmaenmawr by over 80 volunteers and collected 329Kg of rubbish from the Penmaenmawr area.

#### 18518 Mayor's Report.

The Mayor reported that since the last meeting he had attended a civic event in Llanfairfechan and was scheduled to attend a further event in Pensarn. The Mayor also reported that Pen in Bloom had been awarded the highest level in the Neighbourhood Awards of Wales in Bloom, with a score of 97 out of a hundred. As such Penmaenmawr received the only automatic invitation to enter Britain in Bloom next year from this category.

#### 18519 List of Payments.

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
11/09	03625	s.19	Birch Designs (Painting Promenade Tunnel)	£829.00
12/09	03626	s.19	Gareth Roberts (Pant yr Afon Close Railing)	£1242.00
21/07	03627	s.19	G-Mec (Fernbrook Road Sweeper Hire)	£255.57
04/09	03628	s.19	A D. Roberts (Moving Barriers & Other Works)	£545.00
04/09	03629	s.19	A D Roberts (Pen in Bloom)	£780.00
04/09	03630	s.137	Penmaenmawr Royals	£600.00
26/08	03624	s.150	Parish Online	£240.00
11/09	Debit Card	s.150	Petty Cash	£200.00

The list of payments was approved

**Proposed: Cllr Prior      Seconded: Cllr Abbott      Voting: Unanimous**

**ACTION:** Clerk to arrange payments.

#### 18520 Display and Information Boards.

It was proposed to purchase an information board to be positioned outside the Penmaenmawr library, which would display information on the events scheduled to take place in the library, as well as PTC business. Staff at the library have volunteered to manage the board.

**Proposed: Cllr Lloyd-Borland      Seconded: Cllr Holmes      Voting: Unanimous**

**ACTION:** Clerk to liaise with library regarding ordering and fitting of the noticeboard.

#### 18521 Questions for Public Engagement Event.

It was proposed that the questions for the upcoming Public Engagement Event (1730-1930, 15<sup>th</sup> October) be organised to fit with the Council's objectives of economic wellbeing, environmental wellbeing and social wellbeing. Cllr Fisher offered to prepare the questions and distribute them among Councillors.

**Proposed: Cllr Lloyd-Borland      Seconded: Cllr Holmes      Voting: Unanimous**

**ACTION:** Cllr Fisher to prepare event questions.

**ACTION:** Clerk to distribute questions to all Councillors.

#### 18522 Pre-Circulation of Grant Applications.

To allow Councillors greater opportunity to examine PTC project and grant applications in advance of Council meetings, it was resolved that future applications will be stored in a One Drive folder, established for the purpose. Future agendas will contain a link to the relevant application in this folder.

**Proposed: Cllr Lloyd-Borland      Seconded: Cllr Fisher      Voting: Unanimous**

**ACTION:** Cllr Edwards to liaise with Karmic to establish a secure One Drive folder.

**ACTION:** Clerk to include links to new folder in agenda

#### ECONOMIC WELLBEING

**18523** Promenade Upgrade Project.  
This item was deferred until the next meeting.

## **ENVIRONMENTAL WELLBEING**

**18524** Light Up Pen Project Application.

For clarification of purpose this project application was divided into two sections.

- i. The application requested £2,000 towards repairs, incidental expenses (including hiring of cherry picker) and replacement of existing lights. This element was approved.

**Proposed: Cllr Lloyd-Borland      Seconded: Cllr Baines      Voting: Unanimous**

- ii. It was further resolved that an amount of £8,000 was approved to purchase additional Christmas lights. Some of these would replace existing ageing lights, while some additional lighting was also included.

**Proposed: Cllr Prior      Seconded: Cllr Lloyd-Borland      Voting: For 6 – Abstained 1**

**ACTION: Clerk to arrange payment to Light Up Pen Committee for repairs and incidentals.**

**ACTION: Clerk to liaise with Light Up Pen regarding purchase of new lights.**

**18525** Ffordd Darbshire.

It was resolved that CCBC should be contacted with regard to expediting the official naming of Ffordd Darbshire, especially given the deterioration in health of members of the Darbshire family.

**Proposed: Cllr Baines      Seconded: Cllr Abbott      Voting: Unanimous**

**ACTION: Clerk to contact CCBC.**

**18526** World Clean-Up Day.

FOR INFORMATION: It was reported that World Clean Up Day had been a tremendous success in Penmaenmawr. Over 80 volunteers had taken part and in excess of 329Kg of litter had been collected. The video collated by Cllr Edwards, which summarised the local event had been received in the central coordinating office in Estonia. Overall, 158 countries had taken part to varying extents and over 15 million volunteers worldwide.

**18527** Painting the Play Areas.

It was resolved that over the winter period the play areas at Maes y Llan and the Dingle would be painted.

**Proposed: Cllr Prior      Seconded: Cllr Fisher      Voting: Unanimous**

**ACTION: Clerk to obtain three quotations for painting the play parks.**

**18528** Bicycle Rack – Community Centre.

This item was withdrawn as the Community Centre was resolving.

## **SOCIAL WELLBEING**

**18529** Dwygyfylchi Beach.

It was reported that Dwygyfylchi Beach required an upgrade over the winter period. The paths leading to the beach were overgrown and required severely cutting back, as do areas of the beach. It was resolved to formulate an upgrade plan, which would include examining the feasibility of having toilets installed.

**Proposed: Cllr Prior      Seconded: Cllr Fisher      Voting: Unanimous**

**ACTION: Clerk to contact CCBC regarding cutting back the paths to the beach.**

**ACTION: Clerk and Councillors to prepare an upgrade plan prior to the New Year.**

**18530** Remembrance Sunday.

It was resolved to emulate the arrangements of last year for Remembrance Sunday, which included Services at Eglwys Dewi Sant and St Gwynan's Church. Due the difficulty in obtaining a 'live' bugler, it was agreed that the recorded versions of the 'Last Post' would be again utilised.

**Proposed: Cllr Lloyd-Borland    Seconded: Cllr Abbott    Voting: Unanimous**

**ACTION:** Clerk to liaise with Police and CCBC regarding road closures from 10.55-11.05 on the 11/11/18.

**18531** Celebration of Women's Suffrage & WW1 Commemoration Event.

FOR INFORMATION: It was reported that the preparations for the event, which will be entitled 'A Time to Remember', are well in hand. The event will be open to the public from early afternoon and during the evening Councillors from both local Town and County will be invited to the event, together with representatives of local organisations.

**18532** Remembrance Tree.

The Council discussed arrangements for organising a Remembrance Tree. It was resolved to hold the service in the Community Centre at 6pm on the 24<sup>th</sup> November, followed immediately by the lighting up of the tree, which will be located outside the Community Centre on Conwy Road.

**Proposed: Cllr Baines    Seconded: Cllr Lloyd-Borland    Voting: Unanimous**

**ACTION:** Clerk to liaise with Community Centre and Janice Brown to conduct the service.

**18533** Silent Soldier.

To commemorate the centenary of the Armistice of World War One, it was resolved to purchase four 'Silent Soldiers' from the Royal British Legion. These near life size commemorative silhouettes will include a representative of one each of the three armed forces and a nurse.

**Proposed: Cllr Lloyd-Borland    Seconded: Cllr Prior    Voting: Unanimous**

**ACTION:** Clerk to arrange purchase of silent soldiers.

**18534** Grant Application Penmaenmawr Community Events

Following a full and open discussion it was resolved to defer this item until the next meeting.

**18535** Any Other Business.

- i. It was reported that several derogatory comments had appeared on the PenEye facebook page, which were directed towards, among others, individual Councillors and on one occasion a close relative of a Councillor. Concern was expressed that the PenEye management company had not responded to these comments.  
**ACTION:** Clerk to liaise with Prism.
- ii. It was requested that the project to replace the plastic at bus stop shelters be revived as the condition of several shelters in the area was of a poor state.  
**ACTION:** Clerk to make enquiries into the condition of local bus shelters and obtain quotations for the replacement of plastic sides where relevant.
- iii. The Council were advised that with regard to the introduction of 'live transmissions' of Council meetings, the internet upload speed in the Council chambers is unlikely to be sufficient for the purpose, although further trials are underway.
- iv. The clerk was asked to circulate a request to Councillors asking for volunteers to serve on the Christmas Lights advisory group.

**18535** Items for the Next Meeting Agenda.

- i. Remembrance Sunday

Councillors were asked to submit any further items to the clerk.

**18508** Date and Time of the Next Meeting: 6.30pm 2<sup>nd</sup> October 2018.

Signed: \_\_\_\_\_ (Deputy Mayor)

Date: \_\_\_\_\_