

**CYNGOR TREF PENMAENMAWR**  
**PENMAENMAWR TOWN COUNCIL**



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at the Council Chambers, Community Centre, Penmaenmawr on the 23<sup>rd</sup> July 2019 at 6.30pm.

**18953** Present: Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr M. Brewer, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr J. Jones, Cllr Lloyd-Borland, Cllr K. Prior.

**18954** Apologies: Cllr K. Beard (annual leave), Cllr L. Coleman (prior engagement), Cllr E. Davies (at work).

Prior to commencement of formal agenda, Cllr Lloyd-Borland made a statement. The Councillor, referring to his comments in a recent newspaper article, apologised for any misunderstanding or offence which derived from his part of the report. He stated that he had been 'put on the spot' by a reporter and had not fully thought through his responses. He assured the Council that this would not occur again.

**18955** Code of Conduct/Declaration of Interest.

The importance and location of the Declaration of Interest forms was highlighted by the Chair.

Cllr M. Baines declared an interest in item 18963. The Councillor is secretary of Penmaenmawr Historical Society & Museum and did not participate in the vote.

**18956** Public Participation – A resident of Penmaenmawr, who works within a relevant sector of district government, spoke on the Town Council's initiative to improve local flood resilience. The resident discussed the establishment of a Flood Action Group and the feasibility of nominating Flood Wardens. The presentation outlined the benefits of such projects to the community. The Council resolved to support the project and to provide light refreshments for the public meeting scheduled for the 30<sup>th</sup> July.

**Proposed: Cllr Banwell      Seconded: Cllr Abbott      Voting: Unanimous.**

Cllr Lloyd-Borland left the meeting.

**COUNCIL ADMINISTRATION**

**18957** Ratification of the minutes of the meeting held on 9<sup>th</sup> July 2019.

The minutes of the meeting of the 9<sup>th</sup> July 2019 were ratified.

**Proposed: Cllr Prior      Seconded: Cllr Fisher      Voting: Unanimous.**

**18958** Matters arising from the meeting held on 9<sup>th</sup> July 2019:

- i. 18929ii. The Council were advised that the arrangements for an unveiling of Harry Jones bench were postponed as Mrs Jones is unwell. The 1<sup>st</sup> August was proposed as an alternative date.

**Proposed: Cllr Prior      Seconded: Cllr Fisher      Voting: Unanimous.**

- ii. 18950. Cllr Edwards reported that, following a conversation with the Welsh Language Commissioner, the situation regarding the Council's website is not clear cut. While local councils are exempt from many aspects of the Welsh Language Act, there is a requirement for the Council to comply with its own policies.

**18959** Signing the minutes of the meeting of 9<sup>th</sup> July 2019.

The minutes were signed as a true record of the meeting.

**Proposed: Cllr Holmes      Seconded: Cllr Banwell      Voting: Unanimous.**

**18960** Report on Outstanding Actions on Action Log.

The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Items discussed included:

- i. Item 2. Pen to Paper – It was reported that to date no articles had been submitted for this issue of the newsletter.
- ii. Item 4. Paperless Council – The Council were advised that while some training had taken place with individual Councillors, further training was being arranged.
- iii. Item 7. Drinking Taps – Following a request for an update the Council were informed that there had been no recent progress on this item.
- iv. Item 8. Bus Stop in Llanfairfechan – It was acknowledged that ideally this should be concluded before the winter months. Negotiations were continuing with various interested parties but there was currently nothing definitive to report.
- v. Item 10. Community WiFi – The original opportunity to progress this matter as part of the CCTV upgrade had passed. However, recent discussions with CCBC suggested that there might be funding available to continue the matter. Discussions are ongoing.
- vi. Item 15. Dwygyfylchi Beach – It was proposed that this was the ideal time of year to arrange for a meeting at the beach to discuss possibilities.
- vii. Item 17. Painting of Play Areas – The Council were advised that, while nothing further had been received from the CCBC Playgrounds Officer, two of the required three quotations had now been received from private contractors for this work. The third quotation would be chased in readiness for the next meeting.

**18961** Social Media News

It was agreed to promote the following items through social media:

- i. On the 30<sup>th</sup> July an open meeting has been arranged to discuss the flood resilience of the Town. The discussion will be led by a local resident and supported by the Town Council, with the aim of exploring the feasibility of establishing a local Flood Action Group to reduce the impact of flooding on local residents and businesses.
- ii. The Town Council is delighted to announce that it has again awarded St Paul's Action for Youth a grant of £2,000, payable in two instalments, to support their continued employment of a youth worker.

**ACTION:** Clerk to advise social media manager.

**18962** Mayor's Report

FOR INFORMATION: The Mayor reported that she had attended a Conwy Town Council's Civic event the previous Sunday and been made to feel most welcome. She had also represented the town at Towyn and Abergele Mayor's Charity Tea Party, at the Benjamin Tea Rooms. Later that same day she joined the Deputy Mayor at St Paul's Garden Party. On a more sober note, the Mayor reported that she was one of five representatives of the Council who attended the funeral of Fran Newnes, at Colwyn Bay Crematorium.

**18963** List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
21/06	03764	s.150	Viking (cupboard & stationery)	£266.35
09/07	03765	s.150	Zurich (annual insurance)	£1002.26
09/07	03763	s.19	St Paul's Action for Youth	£1,000.00
09/07	03762	s.19	Penmaenmawr Historical Society & Museum (annual grant)	£1,500.00
11/07	D/Card	s.150	Petty Cash	£200.00

Signed: \_\_\_\_\_ (Mayor)

Date: \_\_\_\_\_

**Proposed: Cllr Banwell      Seconded: Cllr Prior      Voting: For 9    Abstained 1 (Councillor Baines declared an interest in the payment to the Historical Society and Museum and abstained from the vote).**

**ACTION:** Clerk to arrange payments.

**18964** Finance Committee Report

FOR INFORMATION: The Chair of the Finance Committee reported that the Council had received an application from the Library Support Group to assist with the purchasing of some picnic benches for the green outside the Library. The overall cost of the project is £1,100. However, the Support Group are requesting a £500 contribution. While the Finance Committee were happy to recommend supporting the project, the required application form was required to progress the matter.

**18965** Councillor Complaint.

This item was withdrawn.

**18966** 3 month (to end of June 2019) Budget v Actual Expenditure Comparison

FOR INFORMATION: The Council were supplied with a report, which compared the breakdown of the Council's expenditure for the first three months of this financial year to the annual budget. Cllr Banwell proposed a vote of thanks to the clerk/RFO for preparing this detailed report.

**Proposed: Cllr Banwell      Seconded: Cllr Edwards      Voting: Unanimous**

**18967** Appointment to External Committees

It was resolved that Cllr Baines continue to represent the Town Council at the various public sector organisations, including One Voice Wales; North and Mid-Wales Association of Local Councils, the Town and Community Council Forum and Community Health Group.

**Proposed: Cllr Prior      Seconded: Cllr Brewer      Voting: Unanimous**

**18968** PTC Internet Upgrade

FOR INFORMATION: It was reported that Cllr Edwards was still working on this item and would report back to Council in the future.

**18969** Ysgol Capelulo Donation

The Council were advised that years 5 & 6 of Capelulo School had recently walked up Snowdon to raise money for additional outdoor equipment for the School. It was resolved that this endeavour be supported by the Council who resolved to donate £300 to the cause.

**Proposed: Cllr Banwell      Seconded: Cllr Fisher      Voting: Unanimous**

**Action:** Clerk to arrange for payment of this donation.

**18970** Bron Haul Offer

Further to the recent proposal from the owners of Bron Haul to purchase the land between their property and Eden Hall Gardens (see minute 18942), it was decided that, as the Council have no relevant property deeds, the topic be deferred until ownership of this area is confirmed.

**Proposed: Cllr Banwell      Seconded: Cllr Prior      Voting: Unanimous**

**Action:** Clerk to contact CCBC legal Dept.

**EXEMPT ITEM**

The clerk/RFO left the room.

**18971** HR Matters

The Council were advised of the result of a Civic Pride Wardens Job Review and discussed the Clerk's salary.

**18972** Any Other Business

- i. Councillor Prior wished to formally thank Pen in Bloom for the flower display in and around Dwygyfylchi, stating that it had a positive impact on the area.
- ii. The Council were advised that some residents have volunteered to undertake to sand down and oil 'Fiona's bench' to improve its appearance in time for the anniversary of Fiona's birthday. This work would will be supervised by a Councillor.
- iii. It was conveyed that the recently unveiled plans to build additional social housing in the Dwygyfylchi area would increase the demand on local community facilities, especially a replacement community centre. The Council was asked to investigate means of funding such a building.
- iv. It was highlighted that the gate at the front of the community centre, which leads to the memorial, is always locked, and weeds and foliage in the area are overgrown. The Council were asked to contact the community centre and request that this foliage be trimmed back and that the gate be left unlocked.
- v. It was confirmed that the door to the flood store (former weighbridge) has now had a new numeric padlock fitted.
- vi. Councillors were advised that the WAO investigator was coming to Penmaenmawr on one final occasion, which gave Councillors the opportunity to meet him.

**18973** Items for the Next Meeting Agenda.

- I. A55 Improvement Collective response
- II. Council Broadband Upgrade

**18974** Date and Time of the Next Meeting: 6.30pm 20<sup>th</sup> August 2019.