

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL FINANCE COMMITTEE MEETING held at Community Centre Chambers, Penmaenmawr on the 16th July 2019 at 12.30pm.

- 120. Present:** Cllr J Edwards (Chair), Cllr D Fisher (Secretary), Cllr. R Holmes, Cllr. Prior (arrived at point 6 on the agenda), Cllr U Abbott (non-voting)
- 121. Apologies:** Martin Hanks (non-voting)
- 122. Code of Conduct/Declaration of Interest.**
The location of the Declaration of Interest forms was highlighted.
- 123. Minutes of the previous meeting**
The minutes of the previous meeting were agreed and signed for accuracy - proposed: Cllr. Fisher, seconded by Cllr.Holmes, agreed unanimously.
- 124 Matters arising from previous meeting**
- i. **Matrix:** the recommendation that a completed Matrix for grant applications be attached to council meeting minutes was accepted at the Town Council meeting on July 8th 2019.
 - ii. **Grant Process:** the recommendation for a 21 day grace period for additional information by grant applicants was accepted at the Town Council meeting on July 9th 2019
- 125. Grant Applications**
A letter was received from the Library group requesting a contribution towards community seating outside the library building. It was agreed that the group needed to complete a grant application form, it was also suggested that a request for support up to £500 would involve less paperwork for the group, since they were not looking for full costs to be covered.
- 126. Internal Audit**
The Internal Audit report was discussed and the Finance Committee agreed that the internal testing of the report in the process of being completed satisfactorily.
- 127. Welsh Audit Office Draft Report**
The draft was discussed and has been submitted and the committee await a response from the Welsh Audit Office
- 128. Any Other Business**
Bron Haul: the request from the owners of Bron Haul to purchase land adjacent to their home from the Town Council was discussed and it was agreed to table further discussion as to the future use of the land as an agenda item for the next Town Council meeting
- 129. Date and Time of Next Meeting:** Tuesday July 30th at 12.30pm

Signed Chair: Date: