

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

which was held at Community Centre Chambers, Penmaenmawr on the

6th February 2018 at 6.30pm : -

18069 Present: Cllr M.Baines (Mayor), Cllr D.Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr S.Banwell, Cllr Beard, Cllr M.Brewer, Cllr L. Coleman, Cllr E.Davies, Cllr J.Edwards, Cllr Fisher, Cllr R. Holmes, Cllr K.Prior, Cllr G.Runciman.

18070 Apologies: None

18071 Code of Conduct/Declaration of Interest.

18072 Ratification of the minutes of the meeting held on 23rd January 2018.

Proposed: Cllr Edwards Seconded: Cllr Coleman Voting: Unanimous

18073 Matters arising from the meeting held on 23rd January 2018.

18065 i) Speedwatch. The Clerk reported that he had contacted the speedwatch training officer with a view to having more volunteers trained. He would report back when he received a reply.

18074 Signing of the minutes of 23rd January 2018. These were signed as a true record.

18075 Social media news.

It was agreed to publicise the following on social media:

- i) Angling competition
- ii) Lupus charity
Put out a call to all community groups interested in being responsible for a flower bed on the prom
- iii) Report the theft of the picnic bench
- iv) Budget

18076 Mayor's report:

The Mayor had attended the following:

- i) 24th January. A One Voice Wales meeting in Llansanan.
- ii) 27th January (AM) – Speedwatch training in Dwygyfylchi.
- iii) 27th January (PM) – Unveiling plaque to commemorate loading jetty on the promenade.
- iv) 29th January – Meeting Conwy CBC officers to discuss the future of the car parks.
- v) 31st January – Community Council's Forum at Bodlondeb.

18077 Clerk's report. The Clerk had previously circulated his report.

1 (i) Car Parks. The Clerk was asked to contact Conwy CBC and see if Mr. Vic Turner and his colleagues were ready to meet again on this issue (**ACTION 1**).

4 (i). The Clerk drew attention to the theft of a Council bench from the Community Centre Car Park. This had been reported to the police and an insurance claim made.

18078 Public participation: none.

ACTIONS

18079 Town welcome leaflet. Cllr Lloyd Borland proposed a leaflet welcoming new residents to the town. It was agreed that Cllrs Lloyd – Borland and Edwards work up a draft and bring it back to a future Council Meeting (**ACTION 2**)

18080 Mobile phones. Cllr Beard proposed that each member of staff be supplied with a Council phone. It was agreed that Cllr Beard email the Clerk, Civic Pride warden and Social Media manager and ask them which specification of phone they required (**ACTION 3**)

18081 Railings. Cllr Abbott drew attention to the poor state of the railings in Penmaenan. She had also spoken to Tom Hopkins of Conwy CBC who indicated that Conwy might be willing to match fund any repainting project. The Clerk was asked to obtain further details from Mr. Hopkins (**ACTION 4**) and Cllr Abbott would draw up a schedule of railings that needed repainting (**ACTION 5**)

18082 Footpaths. The Clerk asked Councillors to forward reports of any overgrown footpaths to him.

18083 Risk Assessments. The Clerk presented the last risk assessment to the Council and asked them to forward any suggested updates to him. He would update the document and bring it to the next meeting for approval.

18084 Gladstone Fell Race – grant application. An application for a grant of £300 for prizes for the race. It was proposed that the Council agree to the grant of £300.

Proposed: Cllr Banwell Seconded: Cllr Prior Voting: Unanimous.

18085 Dog control orders. Conwy CBC had circulated a consultation document proposing the reduction of the dog control area on Penmaenmawr Promenade. The Council felt that this reduction was unnecessary and asked the Clerk to write to that effect to Conwy CBC (**ACTION 6**)

18086 CVSC – Play provision grant. CVSC had sent an application form for a grant of up to £500 to fund play provision in Penmaenmawr during the summer of 2018. The Clerk was asked to apply (**ACTION 7**).

18087 Employment Committee. Elections were held for membership of the Employment Committee. Cllrs Edwards, Holmes, Beard, Runciman and Fisher were elected. The Mayor and Deputy Mayor are ex-officio members.

18088 Doctors surgery. The manager of the doctors' surgery had asked for any suggestions to improve the Llanfairfechan surgery if the Penmaenmawr Surgery closed. Councillors were asked to email either the Clerk or Cllr Coleman (who was on the Patients Committee) with any suggestions.

18089 Go Plastic Ltd. Go Plastic had asked for an additional £515 in extra delivery charges as they had failed to deliver on two occasions. The Council agreed that this was unreasonable and no response should be made.

18090 Town Council Website. Cllr Lloyd-Borland had received a quotation from Wiss for refurbishing the website of £1585. The Council would need two more quotes to proceed. Cllr Lloyd-Borland was asked to draft a specification (**ACTION 8**) and then the Clerk would source two more quotes (**ACTION 9**)

18091 Community Plan. It was proposed to set up a working group to move the plan forward. The Mayor, Cllr Beard, Cllr Edwards, Cllr Lloyd-Borland, Cllr Prior and Cllr Runciman volunteered to serve on this group. Cllr Beard would arrange a meeting (**ACTION 10**)

18092 Bus stops: Council felt that the windows on many bus stops were in need of replacement preferably with plastic. The Clerk was asked to speak to Gethin George of Conwy CBC with a view to getting some costings for the glass to be replaced with plastic sheets (**ACTION 11**).

18093 Wales in Bloom. Cllr Lloyd-Borland suggested that Penmaenmawr Town Council should fund Pen in Bloom to enter Wales in Bloom in 2018. An amount of £500 was proposed:

Proposed: Cllr Beard Seconded: Cllr Davies Votes 10 for. Cllrs Baines, Lloyd-Borland, Brewer and Fisher did not vote as they are members of the Pen in Bloom executive.

18094 Display cases outside Spar. The owner of SPAR had offered the Town council the use of two display cases outside of his shop. Councillors were asked to send ideas of its use to the Clerk. It would appear on the next agenda.

18095 Floral beds prom. 3 flower beds on promenade. It was agreed that the Council should advertise on facebook (**ACTION 12**) for groups interested in adopting a flower bed on the promenade. Interested parties would to be entered into a draw by 1st March.

18096 Olivia Jones – Youth Fund application. An application for funds from the Young Persons Grant had been received to sponsor her entering a competition and representing a Penmaenmawr Club. It was proposed to award her £300.

Proposed: Cllr Fisher Secoded: Cllr Edwards Voting: Unanimous.

18097 Litter bins. The Clerk showed the Council photographs of a number of litter bin types. Bins of a similar type to Broxaps Derby and Derby slimline were preferred. Possible sites identified for bins included the promenade, near the cemetery, in Gwynan Park and in Bryn Dyfir. The Clerk would obtain some quotations and bring them back for a future meeting (**ACTION 13**)

18098 Flagstones at station entrance. The Clerk had received two quotes for this work and was trying to find a third (**ACTION 14**)

CORRESPONDENCE ACTION

18099 Tenovus Cancer Care. A request for funding had been received from Tenovus Cancer Care. It was proposed to give £50.

Proposed: Cllr Coleman Secoded: Cllr Beard Voting: Unanimous

18100 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
6th Feb 2018	3499	S19	Medic 1 – medical cover for Festive Fayre.	£841.20
6th Feb 2018	3500	S19	Valuation Office Agency – valuation of car park.	£1,101.06
6th Feb 2018	3501	S137	Relate – Grants and donations.	£50.00
6th Feb 2018	3502	S137	Ysgol Pencae – young person’s fund.	£100.00
6th Feb 2018	3503	S137	GMB Welsh Ambulance Branch – Ambulance service charity.	£50.00
6th Feb 2018	3504	S19	Barritt and Son – removal of small Christmas trees.	£70.00
6th Feb 2018	3505	S19	Conwy CBC – Skip Paradise Road November.	£222.00
6th Feb 2018	3506	S19	Conwy CBC – Skip Paradise Road December.	£222.00
6th Feb 2018	Debit Card	S150	Petty Cash.	£200.00
6th Feb 2018	3508	S137	North Wales Lupus Group	£500.00
6th Feb 2018	3509	S150	Clerk – refund for purchase of convector heaters	£79.96
6th Feb 2018	3510	S19	Bebbington and Wilson – Christmas lights	£8,782.25

Proposed: Cllr Lloyd Borland Secoded: Cllr Runciman

18101 Notices from Councillors: None.

18102 Any Other Business:

- i) Cllr Beard asked if it was possible to obtain A3 maps of Penmaenmawr (**ACTION 15**)

- ii) Cllr Edwards drew attention to the rubbish left outside the housing association property on Conwy Road. The Clerk would contact the North Wales Housing Association on the matter (**ACTION 16**)

18103 Items for the next meeting agenda. SPAR display cases, Risk assessments, mobile phones, Community Bus

18104 Date and time of next meeting - 6.30pm **20th February 2018**