

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING held at Community Centre Chambers, Penmaenmawr on the 9th January 2018 at 6.30pm:-

18000 Present: Cllr Myfanwy Baines (Mayor) Cllr D. Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr K.Beard, Cllr M.Brewer, Cllr L.Coleman, Cllr E. Davies, , Cllr D.Fisher Cllr R.Holmes, Cllr K. Prior, Cllr G. Runciman.

18001 Apologies: Cllr S.Banwell (work), Cllr J. Edwards (family).

18002 Code of Conduct/Declaration of Interest.

18003 Ratification of the minutes of the meeting held on 12th December 2017.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Holmes Voting: For 10 Abstention:1

18004 Matters arising from the meeting held on 12th December 2017.

- i) 17551. Christmas events. Cllr Fisher said that she had only intended to propose the food and drink element of the proposal. The Mayor replied she had no recollection of the proposal being split and the minute would stand.
- ii) 17543. Photographic competition. Cllr Beard reported that she had started work on a poster for the competition and would forward it to the Clerk for completion (**ACTION 1**).

18005 Ratification of exempt minute 17448 from 17th October

Proposed: Cllr Runciman Seconded: Cllr Prior Voting: Unanimous

18006 Ratification of exempt minute 17481 from 31st October

Proposed: Cllr Lloyd-Borland Seconded: Cllr Holmes Voting: Unanimous

18007 Signing of the minutes of 12th December 2017. The minutes were signed as a true record.

18008 Social media news: Articles on speedwatch training plus the grants to the Urdd and the St Gwynan's Playgroup would be posted on PTC's facebook page.

18009 Mayor's Report. The Mayor had attended:

- i) The consultation on Junction 16 redevelopment on 13th December
- ii) The public meeting on the future of the Doctors Surgery on 15th December.
- iii) Mulled wine under the verandas on 16th December.
- iv) Happy Eaters Christmas Dinner on 17th December.
- v) A Carol Concert on 19th December.
- vi) Along with Cllr Beard she gave the prize to the winner of the children's competition to design a town flag at Ysgol Capelulo on 18th December.
- vii) Distributed Christmas cards from Penmaenmawr TC to local businesses on 21st December.

18010 Clerk's report. The Clerk has distributed his report prior to the meeting.

- i) 1 (i) Promenade. Cllr Lloyd-Borland pointed out that only 8% of bids for the RDP grant make it to the second stage
- ii) 2 (iii) The Clerk would contact the organisers of the angling competition to see what logos/information they require from Penmaenmawr TC for their promotional material (**ACTION 2**)

18011 Public participation: PCSO Nikki Adams came to outline her ideas for a makeover of the promenade tunnels. She agreed to come to the next Project Sparkle meeting on 16th January.

ACTIONS

18012 Budget. The Community Projects heading was reviewed. The Clerk was asked review the headings on skips, Christmas lights and trees, hedge cutting and footpath maintenance plus the Penmaenan car park. He was also asked to insert a listing for Pen in Bloom.

The Clerk would produce a revised document for a future meeting. **(ACTION 3)**

18013 Car Parks. The District Valuer had valued the Fernbrook Road Car Park at £30,000. It was agreed to renew discussions with Conwy CBC with a view to purchasing the Car park at approximately this cost.

Proposed Cllr Lloyd-Borland Secoded: Cllr Fisher. Voting: Unanimous

The Clerk would contact Conwy CBC **(ACTION 4)**.

18014 Councillors' allowances. It has been proposed by the Welsh Councils remuneration that an allowance of £150 to each Councillor be made mandatory from the next financial year. The Clerk to the North and Mid Wales Association of Local councils had advised that the only way around this was for each Councillor to reject this allowance, annually, in writing.

It was proposed that the Council rejects this move in principle and asks the Clerk to prepare a draft of a letter to allow Councillors to turn any such allowance down.

Proposed: Cllr Davies Secoded: Cllr Prior Voting: Unanimous

18015 Painting Promenade Tunnels. This would be discussed at the project sparkle meeting on 16th January and brought back to the Council at a future date.

18016 Pen in Bloom Planters. £3000 had been voted for the purchase of planters for Dwygyfylchi and Penmaenan on 17th October. The final quotation came to £3543

It was proposed that the Council:

- i) Funds the additional £543
- ii) Pays the £120 delivery charge on one set of items only and not the extra charges that they had attempted to levy.

Proposed: Cllr Abbott Secoded: Cllr Prior Voting 7 in favour 4 abstentions

18017 Fundraising promise policy. Cllr Beard presented the reviewed Fundraising Promise Policy (appendix 1). It was proposed that this be accepted:

Proposed: Cllr Fisher Secoded: Cllr Davies Voting: Unanimous

18018 Council website. The Clerk was asked to arrange a meeting with Wiss to discuss the changes with the Deputy Mayor and himself **(ACTION 5)**

18019 Grant application Ysgol Pencae. An application had been received for a £100 grant from the Youth Fund to help fund Edith Warwick to attend the Urdd Swimming Gala in Cardiff on 28th January 2018.

Proposed: Cllr Abbott Cllr Lloyd-Borland Voting Unanimous

18020 Weed spraying. The Clerk asked for £150 to pay overtime for the Civic Pride Warden to spray the Promenade.

Proposed: Cllr Runciman Seconded: Cllr Prior Voting: Unanimous

He would arrange for the Civic Pride Warden to do the work **(ACTION 6)**

18021 Community Plan. Cllr Lloyd- Borland suggested we base Penmaenmawr's plan on the basis of a number of core values. Cllr Beard highlighted Groundwork Wales emphasis on the 3 'sustainability arms' – Economic/social/environmental. Cllrs Lloyd-Borland and Beard would work on a draft. Suggestions for items to include would be welcome **(ACTION 7)**.

18022 Eglwys y Berth. It was proposed that the Council gives the chapel £100 for the use of its grounds and to recompense them for the electricity used for the Remembrance Tree.

Proposed: Cllr Baines Seconded: Cllr Abbott Voting: Unanimous

18023 Councillor training. The Clerk would circulate the latest list of training sessions being run by One Voice Wales this spring and summer to all councillors **(ACTION 8)**. Councillors also agreed with the Clerk's suggestion that he makes enquiries from One Voice Wales about running an employment course specifically for Penmaenmawr Councillors **(ACTION 9)**

18024 Planter at entrance to promenade. This was deferred to a future meeting.

18025 Council Sub Committees. The Clerk drew attention to sections of Standing Orders concerning Sub Committees needed reviewing. It was agreed that:

- i) Item 42 Page 9 line one be amended to read "appoint the Chairmen of **two** standing committees".
- ii) Item 42 Page 9 the terms of reference and delegated powers for the planning committee be confirmed.
- iii) Item 42. An additional Employment Committee be created.

Proposed: Cllr Runciman Seconded Cllr Coleman Voting: Unanimous

The Clerk would obtain examples of terms of reference for Employment Committees from neighbouring town Councils.**(ACTION 10)**

18026 Street Maintenance. The Clerk requested £400 to hire contractors to cut back various footpaths and make minor repairs. This was agreed.

Proposed: Cllr Prior Seconded: Cllr Davies Voting: Unanimous

18027 Bebbington and Wilson – additional Christmas lights. During the Christmas period a number of light strands on various trees had failed incurring costs of £530 for replacement and repair bringing the total bill from Bebbington and Wilson up from £6783 to £7313 (both ex VAT.) It was proposed that £7313 be paid inclusive of repairs.

Proposed: Cllr Prior Seconded: Cllr Davies Voting: unanimous

The lights on the Wish Tree near the library had totally failed and we had been loaned a set of LED lights by Bebbington and Wilson. They were offering to sell us these for £560 (plus VAT) – around 50% of their price new. It was proposed that Penmaenmawr Town Council purchase these.

Proposed: Cllr Abbott Seconded: Cllr Fisher Voting: unanimous

18028 Pant yr Afon Close. The Mayor highlighted the danger of using the footpath up this steep slope especially in icy conditions. The Clerk was asked to get a quote for a handrail **(ACTION 11)** and also some solar powered lights **(ACTION 12)**

18029 Removal of Christmas Trees. The Clerk had received a quotation of £80 to remove the small Christmas trees on the shops in Dwygyfylchi and on SPAR. It was proposed that PTC accept this quote.

Proposed: Cllr Fisher Seconded: Cllr Lloyd-Borland. Voting: Unanimous.

18030 Bank reconciliation @31st October 2017. These were checked by Cllrs Holmes and Brewer

18031 Bank reconciliation @30th November 2017. These were checked by Cllrs Fisher and Lloyd-Borland.

CORRESPONDENCE ACTION

18032 The Ambulance Service Union. The GMB Union had asked for donations to a fund to help The Ambulance Services Charity to help crews who suffer from the effects of their employment e.g. PTSD. It was proposed that PTC give them £50.

Proposed: Cllr Beard Seconded: Cllr Runciman Voting: Unanimous.

18033 Relate Cymru. Relate had asked for a donation to help them in their work in the area. It was proposed that PTC gives them £50.

Proposed: Cllr Runciman Seconded: Cllr Davies Voting: Unanimous

18034 LIST OF PAYMENTS.

9th Jan 2018	3471	S150	VT – accounting software licence.	£120.00
9th Jan 2018	3472	S19	Alison Watson – crochet decoration for the verandas	£300.00
9th Jan 2018	3473	S19	Autotop – sign for Pant yr Afon Close.	£38.40
9th Jan 2018	3474	S19	Bebington and Wilson – shortfall in 2016-17 invoice.	357.31
9th Jan 2018	SO	S150	Clerks Salary for December.	£1,614.11
9th Jan 2018	SO	S150	Civic Pride Wardens Salary for December.	£710.80
9th Jan 2018	3476	S112	HMRC – PAYE for December.	£552.80
9th Jan 2018	3477	S19	Snowdonia Fireworks – festive Fayre display.	£550.00
9th Jan 2018	3478	S19	Plantscape – Pen in bloom planters etc for Dwygyfylchi and Penmaenan.	£1616.76
9th Jan 2018	3479	S19	Snowdonia Nurseries – barrels for outside of Druid House.	£269.91
9th Jan 2018	3480	S137	Action on Hearing Loss – grant.	£50.00
9th Jan 2018	3481	S137	Llandudno HMD (Holocaust Memorial Day) grant.	£50.00
9th Jan 2018	3482	S137	Urdd Gobaith Cymru – grant.	£50.00
9th Jan 2018	3483	S19	ST Gwynan’s Playgroup – grant.	£4,500.00
9th Jan 2018	3484	S19	Conwy CBC – Festive Fayre waste disposal.	£267.50
9th Jan 2018	3485	S36	Conwy CBC – election fees Capelulo Ward.	£171.22
9th Jan 2018	3486	S36	Conwy CBC – election fees Penmaenan Ward.	£151.57
9th Jan 2018	3487	S36	Conwy CBC – election fees Pant yr Afon Ward.	£184.24
9th Jan 2018	3488	S150	Design to Print – Printing 3 rd Pen to Paper.	£235.00
9th Jan 2018	3489	S19	MV Fitchew – supply of food and drink re veranda event.	£73.32

Proposed: Cllr Davies Seconded: Cllr Prior Voting: 10 for 1 Abstention.

18035 Notices from councillors.

18036 Any Other Business:

- i) Due to the cold in the Council Chamber, the Clerk would look at prices for additional heaters (**ACTION 13**).
- ii) The Post Office will be closing at Easter. The Community support group were looking at ways of keeping a post office service in the town. The Clerk was asked to liaise with David Wyke. (**ACTION 14**).
- iii) Cllr Lloyd Borland suggested the Council produces a welcome leaflet for the town. This would be put on the next agenda.

18037 Items for the next meeting agenda: mobile phones, footpath near Beech Homes Estate, heaters, town leaflet.

18038 Date and time of next meeting - 6.30pm **23rd January 2018**.