

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 17th April 2018 at 6.30pm.

18231 Present: Cllr D.Lloyd-Borland, Cllr U.Abbott, Cllr M.Brewer, Cllr L.Coleman, Cllr J.Edwards, Cllr R.Holmes, Cllr M.Baines, Cllr S.Banwell, Cllr E.Davies, Cllr D.Fisher, Cllr K.Prior, Cllr G.Runciman

18232 Apologies: Cllr K.Beard (work)

18233 Code of Conduct/Declaration of Interest.

18234 Ratification of the minutes of the meeting held on 3rd April 2018.

Proposed: Cllr Abbott Seconded: Cllr Lloyd-Borland Voting: Unanimous

18235 Matters arising from the meeting held on 10th April 2018.

Cllr Prior had not noticed any social media news promoted on Facebook.

18236 Signing of the minutes of 10th April 2018.

These were signed as a true record.

18237 Social media news. This was deferred to the next meeting.

18238 Mayor's report: Mayor had attended One Voice Wales event in Denbigh and a U3A amateur dramatic event

18239 Clerk's report: The Clerk had previously circulated his report.

18240 Public participation: None

ACTIONS

18241 Recruitment of Clerk

The advert was formally agreed by the HR committee at their meeting on Friday 13th April. Cllr Fisher advised that the HR committee should wait for Peninsula to compile a full job pack before advertising the post. All other aspects are in place. It was noted that the closing date for applications is 30th May 2018.

18242 Locum Clerk

Cllr Lloyd-Borland has spoken to a suitably qualified person who has expressed an interest in becoming the council's locum clerk; the person's CV was passed to the Mayor.

The person is to be contacted at the earliest opportunity.

Proposed: Cllr Banwell Seconded: Cllr Runciman Voting: Unanimous

18243 Car Parks

The Mayor informed that the town council's offer to CCBC (based on its own evaluation) was rejected. Both the Mayor and Deputy Mayor are to arrange a meeting with CCBC representative to see if terms could be reached and report back to full council.

18244 HR Committee

This was deferred to the next meeting

18245 Penmaenan railings

Cllr Abbott has been in touch with CCBC regarding painting the railings but no painters can be allocated to it. Cllr Abbott has also proposed to CCBC that the Town Council source three quotes for painters.

18246 Project Sparkle

A quote of £840 has been received to paint a visual representation of the history of Penmaenmawr in the tunnels opposite the bowling green. Additional funding of £250 has been secured from North Wales Police to contribute toward the cost.

Proposed: Cllr Lloyd Borland Seconded: Cllr Davies Voting: Unanimous.

18247 Town Council website

Three quotes have been received. It was proposed that we continue with our current provider.

Proposed: Cllr Lloyd Borland Seconded: Cllr Banwell Voting: Unanimous.

18248 GDPR Report

A report issued by Townley Network Solutions has made several suggestions to strengthen security. It was proposed that a maximum of £200 be set aside to cover any subsequent costs associated with the report's findings.

Proposed: Cllr Lloyd Borland Seconded: Cllr Davies Voting: Unanimous.

18249 The Dingle

This was deferred to the next meeting.

18250 Tablet Readers

This was deferred to the next meeting.

18251 Pedestrian access from Fernbrook Road car park

This was deferred to the next meeting.

18252 Town Council social media

The Town Council's current social media manager is responsible for both the page and the group. It was proposed that the management was split to avoid confusion, with the group posting its own content, as opposed to the page posting within the group.

Proposed: Cllr Lloyd Borland Seconded: Cllr Prior Voting: Unanimous.

18253 Big Rock event

Cllr Lloyd-Borland was approached by the organiser and asked if the town council would like a presence at this year's event, taking the form of sponsorship and/or stewarding/marshalling. It was proposed that a maximum of £2000 be set aside for the purpose of supporting the event.

Proposed: Cllr Lloyd Borland Seconded: Cllr Davcies Voting: Unanimous.

18254 Appointment of PAYE contractor

It was proposed that Owl Accountancy Services are used to contract the town council's PAYE obligations to at a cost of £145 per annum.

Proposed: Cllr Lloyd Borland Seconded: Cllr Fisher Voting: Unanimous.

18255 Replacement of broken glass panes on veranda

A quote of £695.10 has been received to replace the glass. It was noted by council that the veranda was the responsibility of the buildings' owners. Cllr Abbott stated that she considered it only fair that the owners shared the burden of the cost. Cllr Lloyd-Borland stated that he would approach the building in question's owner and liaise with her directly. The Mayor stated that she would contact a local glazier to investigate other avenues of remedy.

18256 Poster backdrops for Spar boards

A quote had been received for the design and production of six A2 boards to be placed in the display cases outside Spar, totalling £160.

Proposed: Cllr Lloyd Borland Seconded: Cllr Prior Voting: Unanimous.

18257 Bank recs on current account @ 6th April 2018, and**18258** Bank rec on petty cash account @ 14th April 2018

Cllr Banwell noted that the above dates are incorrect and should both state 31st March 2018, and

18259 LIST OF PAYMENTS

DATE	CHEQUE	CODE	PAYEE	AMOUNT
17 th April 2018	3538	S19	Denbighshire County Council – Meifod Wood Products, 2 park benches	£356.00
17 th April 2018	3543	S150	One Voice Wales councillor training, Llangefni	£40.00
17 th April 2018	3544	S150	Clerk's final salary	£1197.55
17 th April 2018	3545	S19	Itslello, advert design for angling competition handbook	£80.00
17 th April 2018	3546	S19	Conwy CBC, community skips February and March	£880.00
17 th April 2018	3547	S137	Alzheimers Society, S137 grant	£50.00
17 th April 2018	3548	S19	Penmaenmawr Historical Society and Museum	£4000.00
17 th April 2018	3549	S150	One Voice Wales councillor training, Abergele	£40.00
17 th April 2018	Debit card	S150	Amazon, latest edition of Arnold Baker guide on Council Administration	£66.70

Proposed: Cllr Runciman Seconded: Cllr Lloyd-Borland Voting: Unanimous.

18260 Notices from Councillors:

- i) Cllr Runciman noted that a local resident will be protesting outside Venue Cymru between 10am and 1pm on Saturday 21st April to raise awareness of a drug that NHS Wales are hesitant to authorise.
- ii) Cllr Edwards stated that he attended the car meet on the promenade on Sunday evening 15th April and met with police officers from North Wales Police, who also attended the event.
- iii) Cllr Prior was pleased to announce that her sponsored walk was very successful and raised £550.

18261 Any Other Business:

- i) Cllr Runciman is still having issues with the council's email system, with communications not getting through. This will be discussed with Karmic Synergy on Thursday evening during the IT training session.
- ii) Cllr Davies was keen to progress the training schedule for volunteers for the speed awareness project.

- iii) Cllr Holmes stated that the dog fouling surveillance cameras were now operational and potential prosecutions are pending.

18262 Items for the next meeting agenda

- i) YouTube channel
- ii) Dwygyfylchi Bus Stop
- iii) In the absence of a clerk, any other agenda items to be forwarded to the Mayor no later than Wednesday 25th April 2018

18263 Date and time of next meeting: 6.30pm 1st May 2018.

DRAFT