



## SUMMONS TO ATTEND A MEETING OF PENMAENMAWR TOWN COUNCIL

### To All Members of Penmaenmawr Town Council

Cllrs: Malcolm Bleasdale, Lisa Goodier, Rebecca Snell, Jack Sterriker Ellis, Christopher Williams (Mayor), Sarah Williams and David Wyke.

**Venue:** The Council Chamber, Community Centre, Penmaenmawr

**Date:** 29<sup>th</sup> November 2022 at 6.30 pm.

Helen Stewart BEM  
Locum Clerk to the Council

Join Zoom Meeting

<https://us02web.zoom.us/j/82268871372?pwd=WGhyTXZlSmEra0lwVXMlWjA5OVdCQT09>

Meeting ID: 822 6887 1372

Passcode: 974447

### Agenda

#### 1. Apologies for Absence

#### 2. New Clerk

Mark Hadley-Smith will attend the meeting to introduce himself to all Councillors.

#### 3. Declaration of Interest

To declare a personal or personal and prejudicial interest in any items on the agenda.

#### 4. Co-Option

To consider applications from the following people for co-option onto the Council for the remaining period of this administration.

- a) Mr. Colin Williams
- b) Mr. James Cook

#### 5. Civic Announcements

To receive the report of the Mayor and any such communications as the Mayor may wish to lay before the Council.

#### 6. Public Participation

To consider applications from the public to address the Council (10 minutes maximum).

Applications to speak must have been received by the Town Clerk no later than 5pm on the last working day preceding the meeting.

#### 7. Report from County Councillors

To receive the reports from the elected County Councillors (10 minutes maximum).

#### 8. Members Questions

A Member may ask the Mayor any questions concerning the business of the Council.

## **9. Minutes**

To confirm as a correct record the Minutes of the Meeting held on:

- a) 18<sup>th</sup> October 2022.
- b) 1<sup>st</sup> November 2022

## **10. Matters Arising from the Minutes**

To consider any matters not on the agenda arising from the minutes.

## **11. Planning**

To consider the application:

**0/50181 – Proposed:** Extension to existing bungalow

**Location** – Voel Cottage, Graiglwyd Road, Penmaenmawr LL34 6YG

The application and documents can be viewed on <http://www.conwy.gov.uk/planning>

## **12. Project Update**

To receive an update on actions arising from previous Council meetings and projects currently in progress.

## **13. Banking**

To approve two more signatories to the Nat West Current Account.

## **14. External Audit**

To receive the External Auditors Report for 2020-21 and 2021-22.

## **15. Schedule of Payments**

- a) To note the cashbook summary to 31<sup>st</sup> October 2022.
- b) To note the bank balances to 31<sup>st</sup> October 2022.
- c) To approve the schedule of payments as presented.
- d) To receive a progress report on converting the accounts to the Omega software package.

## **16. Civility and Respect Pledge**

To pass a resolution to sign up to the civility and respect pledge.

## **17. Local Resolution Policy**

To adopt the protocol produced by One Voice Wales.

## **18. Place Plan – Kickstart Meetings**

To receive a progress report on the Kickstart Meetings.

## **19. St David's Lane**

To review the current position and agree the next action.

## **20. St Gwynan's Parish Hall**

To review the current position and agree the next action.

## **21. Correspondence**

To note correspondence received and agree any actions arising.

**22. Social Media News**

To approve news items for publishing.

**23. Date of Next Meeting**

The next scheduled meeting of the Full Council is Tuesday 10<sup>th</sup> January 2023.

**Helen Stewart BEM**

**Locum Town Clerk**

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