



PENMAENMAWR TOWN COUNCIL

SUMMONS TO ATTEND A MEETING OF THE FULL COUNCIL

To All Members of the Penmaenmawr Town Council

Cllrs: Malcolm Bleasdale, Steven Consterdine, Lisa Goodier, Gavin Parry, Rebecca Snell, Jack Sterriker-Ellis, Colin Brooks Williams, Chris Williams (Mayor), Sarah Williams and David Wyke.

Venue: The Council Chamber

Date: Tuesday 31st January 2023 at 18.30

Mark Hadley-Smith Clerk to the Council

Join Zoom Meeting:

<https://us02web.zoom.us/j/86135643150?pwd=dzc0d0JwUzB3OFpQTXVaT3ZlODhNZz09>

Meeting ID: 861 3564 3150

Passcode: Please contact the office before Midday on the day of the meeting on 01492 623221 or email admin@penmaenmawr.org

Agenda

1. Apologies for Absence

2. Declaration of Interest

3. Co-option

To consider applications from the following people for co-option onto the Council for the remaining period of this administration. (10 minutes)

- a) Judith Anwen Prestnal.

4. Public Participation

To consider applications from the public to address the Council.

5. Library Service

To receive a presentation from Helen Goddard, Section Head Culture and Information CCBC on the review of the community library model in Conwy County. (15 minutes including questions)

6. Mayors Report

To receive the report of the Mayor and any such communications as the Mayor may wish to lay before the Council.(5 minutes)

7. Members Questions

A Member may ask the Mayor any questions concerning the business of the Council. (5 minutes)

8. Minutes

To approve as a correct record the minutes of the following meetings:

- a) 17 May 2022 Council AGM and actions arising from those minutes.
 - i) Election of Deputy Mayor

- ii) Approval of Standing Orders
- iii) Approval of Financial Regulations
- iv) Asset Register – to review the list of assets owned by PTC.

b) Full Council held on Tuesday 10th January 2023 (15 minutes all items)

9. Matters Arising from the Minutes

To consider any matters arising from the minutes not on the agenda. (5 minutes)

10. Planning

To consider the applications registered as listed below: (5 minutes)

- a) DC/0/50370

11. Clerks Report

- a) To receive a summary of actions agreed since May 2022 and progress on those actions.
- b) To receive a verbal report on actions taken since the last meeting. (5 minutes)

12. Payments

To approve the schedule of payments as presented at the meeting.

13. Risk Management & Effectiveness of Internal Control

- a) To receive, consider and adopt the Financial and Management Risk Assessment.
- b) To review whether there is an adequate and effective system of internal financial control.
- c) To approve the Statement of Effectiveness of Internal Control. (15 minutes)

14. Internal Audit

- a) To agree the scope of work for the Internal Auditor.
- b) To appoint the internal auditor for the 2022-2023 audit. (5 minutes)

15. Budget 2023-2024 and Precept

- a) To approve the budget for 2023-2024.
- b) To agree the precept. (a & b 30 minutes)

16. Correspondence

To note the correspondence received to date and agree any actions arising.

17. Social Media News

To approve news items for publishing.

18. Date of Next Meeting

Tuesday 28th February 2023 at 18.30

Mark Hadley-Smith
Town Clerk

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