



PENMAENMAWR TOWN COUNCIL

SUMMONS TO ATTEND A MEETING

To All Members of the Community Services Committee

Cllrs: Malcolm Bleasdale, Gavin Parry, Judith Priestnall, Rebecca Snell, Jack Sterricker Ellis, Sarah Williams and David Wyke.

Ex Officio (Voting Members) – C Williams (Town Mayor), and L Goodier (Deputy Mayor)

To all other Members for information

You are hereby summoned to attend a meeting of the **Community Services Committee** on **Tuesday 21 March 2023 at 7.30p.m** (maximum one hour) in the **meeting room** at the **Community Centre** for the transaction of business as set out in this agenda.

Helen Stewart BEM

Locum Clerk

clerk@penmaenmawr.org

Date: Thursday 16 March 2023

Join Via Zoom Meeting:

<https://us02web.zoom.us/j/82031527282?pwd=a293STNLdFFja1g2UE1XdFVhVTREZz09>

Meeting ID: 820 3152 7282

Passcode: Available via the office on 01492 623221 or email clerk@penmaenmawr.org before midday on the day of the meeting.

AGENDA

1. **Appointment of Chair**

To receive nominations for Chair of the Committee.

2. **Appointment of Deputy Chair**

To receive nominations for Deputy Chair of the Committee.

3. **Apologies for Absence**

4. **Declaration of Interest**

To notify of any items on the agenda in which there may be an interest.

5. **Public Participation**

To consider applications from the public to address the Council (maximum 5 minutes). Applications to speak must have been received by the Town Clerk no later than 5pm on the last working day preceding the meeting.

6. **Terms of Reference**

To review the draft terms of reference and either approve or agree any changes to be recommended to Full Council for approval.

7. **Work Programme**

- a) To review the programme of work arising from the responsibilities assigned to this Committee.
- b) To agree the formation of Working Groups to progress:
 - i) An event to mark the coronation of King Charles.
 - ii) The production of the Council's Annual Report.