

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 29th September 2020 at 6.30 pm.

19393 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr M. Brewer, Cllr J. Jones (signed in at 19.05), Cllr Lloyd-Borland, Cllr J. Sharples, Cllr C. Williams.

Officer Present: M. Hanks (Clerk and RFO)

In Attendance: Four members of the public attended remotely.

19394 Apologies: Cllr S. Banwell (previous engagement), Cllr Coleman (previous engagement) Cllr E. Davies (work). Cllr L. Goodier (work)

19395 Code of Conduct/Declaration of Interest.
None

19396 Public Participation –
i. None.

COUNCIL ADMINISTRATION

19397 Ratification of the minutes of the meeting held on 8th September 2020.
RESOLVED: to ratify the minutes of the meeting of the 8th September 2020.

19398 Matters arising from the meeting held on 8th September 2020.

- i. **19362.** Council Deeds – While the Council had not yet obtained the advice of a legal expert to interpret the Deeds, communication had been exchanged with CCBC and the matter has been clarified.
- ii. **19364.** Finger Posts – It was reported that these posts have been completed and are ready for delivery.
- iii. **19341.** The String of Lights – The Council were advised that a quotation had been received for an upgrade to the damaged string of lights on the Promenade but a quotation for a direct replacement, which has been requested had not been received.

19399 Signing the minutes of the meeting of the 8th September 2020.
RESOLVED: to sign the minutes of the 8th September 2020 as a true record of the meeting.

19400 List of Payments.

11/09	03933	s.19	D2P (<i>social distancing signs</i>)	330.00
15/09	03934	s.19	Inspire ENG (<i>three x finger signs</i>)	255.30
08/09	03935	s.150	Viking Direct (<i>stationery order</i>)	171.39
27/08	03936	s.150	EE (<i>five months mobile phone charges for 3 phones</i>)	465.80
08/09	03937	s.150	Viking Direct (<i>stationery order – delayed item</i>)	22.02

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19401 To Accept a Report from the Finance Committee.

Cllr Williams introduced himself as the new Chair of Finance, elected at the recent meeting. He reported that the committee had assessed two grant applications, the first of which the committee recommended requesting additional quotations and the second the committee recommended approving. The applications contained three options of differing amounts. It was highlighted that the committee recommended approving the second option (under £2,500). Both applications were on the agenda of this meeting for Council consideration. It was also reported that a third grant application had been posted to the office, the day before the Finance meeting. Unfortunately, due to remote working, this had not been received in time for the meeting but would be considered at the next Finance Meeting.

RESOLVED: to accept the report.

19402 Grant Application from Pen Phoenix

Further to the Finance Report 19401 above, the Council discussed the Pen Phoenix grant application. While the Council were supportive of the overall concept it was felt that the Council would be better placed to assess the application on the sight of two additional quotes.

RESOLVED: To ask the applicants to obtain two additional quotations.

19403 Grant Application from Light up Pen

A grant application had been received from Light up Pen. There were three options on the application, a) covered basic operational costs, approximately £1,500 b) was basic operational costs plus funds to undertake repairs to existing light, totalling just under £2,100 and c) as b but with a recommendation that the Council purchase replacement lights, project total £7,000.

RESOLVED: It was resolved to approve option c.

19404 To Accept a Report from the Covid-19 Resilience Committee.

It was reported that the application to CCBC Resilience grant has been completed and submitted. The grant was up to £10,000 with a requirement for successful applicants to match this with £2,500. The Council were also advised that the signs and banners to promote local shopping and reinforce social distancing has been delivered and would be erected around the village within a week or so. The committee had not received any further application to the PTC Resilience Fund.

Resolved: the report was accepted.

19405 To Approve Match Funding for CCBC Resilience Grant

Further to minute 19404, the Council considered whether to approve £2,500 in match funding the £10,000 CCBC Resilience Grant.

RESOLVED: To approve £2,500 of match funding, if the Council successful in obtaining a CCBC Resilience grant.

Recorded vote requested.

Approved: Cllrs Beard, Abbott, Baines, Brewer, Jones, Lloyd-Borland & Williams.

Rejected: Cllr Sharples.

19406 To Receive Update on Councillor Vacancy and Agree on Co-Option Procedure.

Three expressions of interest have been received for the Pant yr Afon Councillor vacancy. The Council were informed that the notices advising residents of the councillor vacancy have been published but as ten signatories had not been received, no by-election will be triggered. Therefore, notice will be published requesting nomination for co-option onto the Council. The duration that these notices will be on display is at the discretion of the Council.

RESOLVED: To ask the three candidates to present a three to four minute presentation to the Council which should include their visions for Penmaenmawr and what attributes they feel they will bring to the Council.

Action: Clerk to notify the candidates.

19407 Date of the Workshop for Future Priorities.

FOR INFORMATION: The Council were advised that the workshop on the Future Priorities for Penmaenmawr had been scheduled for the 13th October the post. A list of initial ideas will be circulated shortly. This list is designed to be a starting point and all Councillors were asked to consider their views in advance of the workshop.

19408 To Consider a Covered Bus Stop, Outside the Doctor's Surgery in Llanfairfechan.

Further to previous deliberations on this topic, the Council were asked to consider reviving this project, with the onset of Winter and the reduction in bus services. The Council considered that further information was required before making a decision.

RESOLVED: To contact CCBC and LTC to see if they will assist with the project and to obtain up to date quotations.

Action: Clerk to liaise with CCBC and LTC and to obtain quotations.

Correspondence

19409 Community Library Flu Clinics.

The Council were notified of that the Community Support Group had finalised an agreement with Plas Menai Surgery to hold Flu Clinic in the Penmaenmawr Library over several days. These days are already booked up and a second period of sessions is currently being discussed. This was considered a notable success for the village both as an individual project and on the path to establishing a well-being centre.

RESOLVED: To thank the chair of the Support Group for his efforts in securing this arrangement.

Action: Clerk to notify the Community Support Group.

19409a) A letter of condolence had been received from Llanfairfechan Town Council, following the recent passing of Mr D. Bathers, which was read to the Council.

Highways

19410

- i. Old Mill Road, Jnct Ysguborwen Road to 'Dormie' – Temporary Traffic Regulation on the 12th October 2020 to undertake BT work.
- ii. Station Road East, Jnct Constitution Hill to Station to Jnct Llys Sambrook – Temporary Traffic Regulation between 08/10/20 and 09/10/20 to undertake Welsh Water Maintenance.
Conwy Old Road, Cae Cyd Rd to Sychnant Pass – will be closed 21/09 to 09/10 to carry out highway repairs & flood defences.

These notices were noted.

19412 Social Media News

- i. The Town Council have invested in several banners, which are visible around the village, to reinforce social distances and to encourage local shopping.
- ii. The Town Council's Covid Resilience Committee is pleased to announce that it has awarded the Pen Food Bank a grant of £270.72 and Maen Alaw a grant of £199.25 to assist them with Coronavirus precautions.
- iii. To help this year's Christmas atmosphere, in these difficult times, the Town Council are again supporting Light up Pen, both with an operating grant and the purchase of some additional Festive lights.

19413 Any Other Business

- iv. It was proposed that the four A2 poster frames located on the Railway Station platform be used to promote the best entries in a new photographic competition.

Action: This item to be added to the next agenda.

Action: Clerk to contact Network Rail and ask for frames.

- v. It was reported that the Council has received a request from the Our Green Village Residents Association that they be granted permission to clean the Dwygyfylchi War Memorial and to plant additional flowers in its vicinity. It was reported that the Clerk had liaised with CCBC, which had no objection.

Resolved: As this was traditionally completed by a local representative of Pen in Bloom. It was proposed that OGVRA work with the PIB representative to improve the image of the Memorial and its surroundings.

Action: Clerk to notify

- vi. It was reported that a request had been received from a group of residents, who wanted to take responsibility for the Community Centre War Memorial, with the intention of applying for a grant to upgrade it.

Action: Clerk to liaise with the Community Centre and speak to the Council insurers.

- vii. It was reported that the Council had applied for a bus shelter renovation grant, offered by CCBC.

19414 Date and Time of the Next Meeting - **6.30 pm 20th October 2020**

Meeting ended at 8.10 pm