

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely, using Zoom Video Conferencing, on the 7th December 2021, at 6.30 pm.

19733 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO).

In Attendance: This meeting had 1 member of the community present.

19734 Apologies: Cllr L. Coleman (work), Cllr M. Brewer (technical issues), Cllr E. Davies (work), Cllr L. Goodier (work), Cllr L. Hart (work), Cllr Sharples (personal issue).

19735 Code of Conduct/Declaration of Interest.
None Declared

19736 Public Participation – None

19737 Mayor's Report

The Mayor reported that she had been invited to this year's U3A play and had attended on the 25th of November. She reported that this well-attended event was very good had she had had a lot of fun. On a different note, the Mayor informed the Council that she had laid a wreath at the Dwygyfylchi War Memorial on Remembrance Sunday and attended the Service of Remembrance at St Gwynan's Church. The annual Remembrance Tree service had been held on the 4th December and despite awful weather was well attended. While the amount raised for charity had not been finalised it was estimated to be almost £400, a total bolstered by a donation from Stella House. The Council were notified that the Mayor had donated several prizes to the Pen Phoenix '25 Days of Christmas' event. Councillors were asked to remember that the Wish Tree event was being held on Friday the 10th December at the Library and that the annual sharing of Mulled Wine and Mince Pies with the community is scheduled for the 18th December. This year, it is intended to include details of the Big Scoop project and hand out some bags of treats to dogs.

19738 Deputy Mayor's Report

The Deputy Mayor reported that on the 11th November he led the two minutes silence at the Dwygyfylchi War Memorial and on Remembrance Sunday (the 14th) he had attended a Service of Remembrance at St David's Church and, following the service had laid a wreath, on behalf of the Council, at the Community Centre War Memorial.

19739 Clerk's Report

The Clerk reported that planning was underway for the next phase of the Promenade upgrade project and next year should see a further noticeable improvement on the promenade. Preparatory work was also well underway on the Parc Plas Mawr project, which should begin in earnest in the New Year. The PenSIP (Penmaenmawr Sustainable Information) project was progressing well and work on the sculpture had begun. The project is currently waiting to find out if planning permission is required for the sculpture. Council representatives to the Community Centre have received a request that, due to ill health, the meeting with the existing Trustees be delayed until the New Year.

The Council were notified that funding has become available to pay for the preparation of a Community Plan. Such a plan, once completed, would give the Council and the community a documented strategic direction and would also assist with obtaining external funding for projects. Progress had been made on two potential projects; communication from the Dwyllan Ministry has confirmed that the Church is willing to negotiate a lease for the Parish Hall land, ranging from 25 to 99 years. With regards to exploring the feasibility of re-establishing a community bus, a very informative meeting had been held with representatives of the Llanrwst project, which had also been attended by Cllrs Banwell and Sharples.

Finally, the clerk reported that the Council office will be closed from 5 pm on Friday the 17th December until 9 am on the 4th January 2022 inclusive and that he will also be on annual leave for much of the week commencing 13th December to attend a family event.

19740 Ratification of the Minutes of the Meeting held on the 2nd November 2021.

RESOLVED: to ratify the minutes of the meeting of the 2nd of November 2021.

19741 Matters arising from the meeting held on 2nd November 2021

None

19742 Signing the minutes of the meeting of the 2nd November 2021.

RESOLVED: to sign the minutes of the 2nd of November 2021 as a true record of the meeting.

COUNCIL BUSINESS

19743 To receive a report from the planning committee:

The Council was advised that there has been one planning meeting since the last council meeting, at which 3 applications were discussed. The committee had no objections to any.

RESOLVED: to accept the report.

19744 To receive a report from the finance committee:

The Chair of the Finance committee reported that the recent Finance Meeting had assessed a grant application from Happy Eaters, which is on this evening's agenda (see item 19746 below). The Committee and also confirmed the accuracy of the last three months bank statements and, following a detailed examination, approved the 6 months Budget versus Actual Report for presentation to the Council. It was further reported that work on the 2022-2023 Financial Budget had begun.

RESOLVED: to accept the Report.

19745 To Accept the 6 Month Budget versus Actual Report.

The Council's six months Budget versus Actual Report had been pre-circulated for Councillor's consideration. The Clerk/RFO gave a summary on the implication within the Report and a short discussion ensued.

RESOLVED: To Accept the 6 Month Budget versus Actual Report.

19746 To Approve a Grant Request from the Happy Eaters.

A grant request had been received from the Happy Eaters to assist the Group to re-establish itself following the inactivity during the Covid Pandemic. The application had been assessed by the Finance Committee, which recommended its approval.

RESOLVED: to approve a grant of £500 to Happy Eaters.

Action: Clerk to arrange payment of the grant.

19747 To Approve the Purchase of a New Defibrillator for Dwygyfylchi.

It was reported to Council that the defibrillator, located outside the shops in Treforris Road, Dwygyfylchi, is unserviceable. This machine is seven years old and the cost of repairing it is between £200 - £400. A new replacement machine costs around £800.

RESOLVED: to purchase a new defibrillator for Treforris Road shops.

Action: Clerk to order a new defibrillator.

19748 To Approve the Engagement of an Architect for Community Hubs.

It was proposed to engage the services of an architect to prepare design options for potential community hubs. These designs can be used to prepare purchase proposals and to commence the community consultation phase of the projects. Such designs will also assist with acquiring external grant funding.

RESOLVED: to engage the service of an architect.

Action: Clerk to liaise with the architect.

19749 To Receive a Prom Update.

FOR INFORMATION: It was reported that the final elements of the current phase of the prom project are being undertaken. As part of this work, the bicycle racks, charging bicycle are being installed, some picnic benches, ornate benches and two planters have been ordered and will be delivered soon. Painting of the chalets, at the western end of the Prom, has also been approved.

Correspondence

19750 Request for Support –

i. **Hope House** – The Council had received a request for financial support from Hope House

RESOLVED: To award a s137 grant of £75 to Hope House.

ACTION: The Clerk to arrange payment.

ii. **Dawns I Bawb** - The Council had received a request for financial support from Dawns I Bawb.

RESOLVED: To award a s137 grant of £75 to Dawns I Bawb.

ACTION: The Clerk to arrange payment.

19751 Highways Notifications:

i. Temporary Traffic Notice. Carriageway Work Sychnant Pass Road, from St Agnes Road to Gorlan. From 10/01/2022 to 31/03/2022.

ii. Temporary Traffic Regulation. A Temporary Road Closure on Conwy Old Road, from Trwyn y Wylfa Caravan Park to Tan y Foel Cemetery. Between 13/12/21 to 17/12/21, for Carriageway Resurfacing.

The Highways Notification were noted.

19752

List of Payments.

DATE	CHQ No	CODE	PAYEE	AMOUNT
09/08	04150	s.19	Butterworth Chartered Surveyor – valuation of Parish Hall	360.00
19/10	04142	s.150	Viking – stationery	91.37
15/10	04163	s.150	IT Equipment – two x laptops	1260.00
15/11	04163	s.150	IT Support –	297.60
01/11	04149	s.150	Karmic – Microsoft 365 Annual renewal	956.16
01/10	04144	s.19	CCBC – community skip Aug	276.00

Signed: _____ (Mayor)

Date: _____

03/11	04147	s.19	CCBC – community skip Sept & Oct	552.00
30/11	04159	s.19	CCBC - community skip Nov	276.00
03/11	04148	s.150	SLCC – training seminar	54.00
30/11	04158	s.150	SLCC – Practitioners’ Conference	90.00
08/10	04165	s.150	Brookes & Sons Tarpaulins – Paint for Big Scoop	19.60
02/12	04166	s.19	Community Support Group – annual grant	3000.00
05/11	04151	s.19	Pen Pet Supplies – big scoop project	21.60
07/11	Card	s.19	Amazon – cable ties for big scoop project	9.99
31/10	04160	s.19	Johnson Jones – watering plants for September	800.00
31/10	04160	s.19	Johnson Jones – watering plants for October	200.00
14/11	04161	s.19	Eeco – prom project	4950.00
10/11	04162	s.19	A-Z Painting – prom project	3816.00
28/10	04143	s.19	TGO – smart bike for prom project	3370.80
17/11	Card	s.150	Moonpig – card and gift for former staff member	29.28
05/10	04164	s.150	Royal British Legion – poppy wreaths	71.00
29/10	04145	s.150	AST – staff training	180.00
02/11	04157	s.150	WiSS – web hosting renewal	96.00

RESOLVED: to approve the list of payments.

ACTION: Clerk to arrange payment

19753 Social Media News:

- i. The Council is delighted to announce that it has awarded a grant of £500 to the Happy Eaters group.
- ii. The Remembrance Tree Service was held on the 4th December and despite terrible weather was well attended. The event raised almost £400.00 for charity.
- iii. The Council has awarded a grant of £75 to Dawns I Bawb.
- iv. The Council has secured funding to prepare a Community Plan. Public Engagement events and surveys will be held through 2022 to obtain residents input.
- v. The Council is pleased to announce that it has donated £75 to Hope House.
- vi. The Council will be sharing Mulled Wine and Mince Pies with the residents and shoppers under the veranda in Pant yr Afon on the 18th of December.
- vii. The Council offices will be closed from 5 pm on the 17th December and re-open at 9 am on the 4th January 2022.

19754 Date and Time of the Next Meeting - 6.30 pm January 18th, 2022

Confidential Business

FOR INFORMATION: The Council were provided with an update on Plas Menai Surgery plans.

Meeting ended at 7.40 pm.

Signed: _____ (Mayor)

Date: _____