



CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL

Minutes of the meeting of PENMAENMAWR TOWN COUNCIL MEETING held on the 1st November 2022, at 6.30 pm. at the Council Chambers.

Present: Cllrs: M. Bleasdale, L. Goodier, R. Snell, J. Sterriker Ellis, C. Williams (Mayor), S Williams and D.Wyke.

Officers: H. Stewart BEM (Clerk).

1. Apologies

There were no apologies for absence.

2. Declaration of Interest

There were no declarations of interest.

3. Exclusion of the Press and Public

Resolved: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

Agenda Item 4: Recruitment of New Clerk

4. Recruitment of New Clerk

Cllr C. Williams (Mayor) updated all councillors on the recruitment process that he and Cllr. Sarah Williams had recently undertaken to appoint a new clerk. The terms and conditions offered to the successful candidate were discussed and agreed and a start date of 5th December 2022 was approved.

The offer from the Locum Clerk to continue working for the Council in a supporting and mentoring role to the new Clerk and to manage a detailed handover was accepted. The hours would be tapered until 31st March 2023 allowing for specific governance and administrative requirements to be reviewed and updated.

Resolved that:

- i) Mr Mark Hadley-Smith be appointed as the Town Clerk and Responsible Financial Officer as of 5th December 2022.
- ii) The Locum Clerk continue on reducing hours up to 31st March 2023.