

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 10th November 2020 at 6.30 pm.

19439 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr L. Coleman (signed in at 18.40hrs), Cllr L. Goodier, Cllr J. Jones, Cllr J. Sharples, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Asst Admin Officer)

In Attendance: One member of the public attended remotely.

19440 Apologies: Cllr M. Brewer (unwell), Cllr E. Davies (work), Cllr Lloyd-Borland.

19441 Code of Conduct/Declaration of Interest.
None.

19442 Public Participation –

- i. A prospective co-option candidate gave a presentation on the experience he would bring to the Council to benefit of the Town and highlighted his particular enthusiasm for Road Safety and the development of promenade.

COUNCIL ADMINISTRATION

19443 Ratification of the minutes of the meeting held on 20th October 2020.

RESOLVED: to ratify the minutes of the meeting of the 20th October 2020.

19444 Matters arising from the meeting held on 20th October 2020.

- i. 19430. Photographic Competition – The Council were advised that there was a meeting scheduled for Thursday to finalize the guidelines for the competition. It was also notified that work had begun on the promotional posters.
- ii. 19431. Community Centre Lease – It was reported that initial contact had been made with the Community Centre committee and they are happy to discuss the future of the Centre. However, the Committee had suggested that such discussions be set aside until the Spring when the impact of the current Coronavirus would be better known.
- iii. 19437i. World Polio Day – It was reported that purple ribbon had been tied to the lampposts and support across PantyrAfon and that a purple filter had been used on the Quarry clock. The Council was thanked by Rotary International for its efforts to highlight this disease.

19445 Signing the minutes of the meeting of the 20th October 2020.

RESOLVED: to sign the minutes of the 20th October 2020 as a true record of the meeting.

19446 List of Payments.

15/10	03946	s.150	Brookes & Sons Tarpaulins (Staff PPE)	35.64
20/10	03949	s.19	Grant Our Green Village Resident's Assn	500.00
15/10	03947	s.19	British Legion (<i>re-stock of wreaths</i>)	71.00
10/10	03948	s.150	ICO (<i>registration renewal</i>)	40.00

10/10	03950	s.150	Karmic Synergy (<i>Office 365 renewal</i>)	901.44
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RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19447 To Vote for Co-option Candidate to Fill Councillor Vacancy.

The Council were advised that one of the two co-option candidates had, since the last meeting, withdrawn their candidacy, meaning that the candidate which had delivered the presentation at the beginning of the meeting (see item 19442) was the only remaining candidate.

RESOLVED: To accept Mr K. Lalanne to the vacant Councillor post.

Action: Mr Lalanne was asked to liaise with the clerk to arrange to take the Oath of Office before the next meeting.

19448 To Accept a Report from the Finance Committee.

The Chair of the Finance Committee reported that the recent Finance Meeting had dealt with several routine financial oversight matters, including the checking and accepting of bank reconciliation reports, the 2018-2019 Audit Report and the analysing of the 6 Months Budget versus Actual Report. The Committee recommends that the Council accept these two reports (see items 19449 & 19450).

RESOLVED: To accept the Finance Committee Report.

19449 To Accept the 6 Month Budget versus Actual Report.

The 6 Months Budget versus Actual Report had been pre-distributed with the meeting documents. A brief question and answer session was undertaken, which clarified a couple of budget lines.

RESOLVED: To accept the 6 Months Budget versus Actual Report.

19450 To Accept the 2018 – 2019 Audit Report.

Further to item 19429 of the previous meeting, the 2018 – 2019 Audit Report had been pre-circulated with the meeting documents. This Report related to historical information as it had been delayed by the Wales Audit Office and the Covid-29 crisis. It was confirmed that all the recommendations in the Report had been implemented before the end of the financial year 2018 - 2019.

Resolved: To accept the 2018 – 2019 Audit Report.

19451 To Accept a Report from the Covid-19 Resilience Committee.

The Mayor reported that the Covid-19 Resilience committee had met on the 3rd of November and had discussed several initiatives, including a proposal to establish a town centre Wi-Fi (see item 19452), the feasibility of erecting either retractable or fixed canopies outside the Chemist, the Post Office and some other premises where people frequently have to queue before entry. These initiatives are connected to the CCBC Resilient Grant, work on which was still ongoing. The Committee also discussed the purchasing and siting of a rainbow coloured bench in memory of those who have lost their lives to Covid-19. Finally, it was reported that the committee had donated £75 to Ffrindiau Ysgol Pencae to purchase prizes for the children's Halloween competition.

RESOLVED: To accept the Report.

19452 Establishment Town Centre Wi-Fi.

The benefits of establishing a Town Centre Wi-Fi, working on the back of the CCBC's CCTV network was discussed. This system would provide free internet to visitors, and residents who otherwise may be without. It was considered a system that would be primarily utilized by the commercial sector and young people and would allow detail analytics to be produced. While the initial system would cover Pant yr Afon and cost in the region of £4,000, it was envisaged that it would be extended to cover Dwygyfylchi shops area next year.

RESOLVED: To establish a Town Centre Wi-Fi system at a cost of around £4,000.

Action: Clerk to contact CCBC and arrange installation.

19453 Proposal for Dingle Clear-up.

A proposal to employ a local contractor to clean-up the overgrowth in the Dingle and undertake general trimming of foliage was received. It was highlighted that this contract could be considered the beginning of the programme of works initiative, which would ultimately include all parks in the area.

RESOLVED: To allocate up to £1,000 for the Dingle Clean-up.

Action: Clerk to liaise with and appoint a contractor.

19454 To Establish a Stone Display

The Council was asked to consider the establishment of a Painted Stone Display, which would be positioned on the Promenade. The concept was to arrange painted stones in a display and set the display in resin. It was highlighted that such a relatively inexpensive display would generate an impact.

RESOLVED: To proceed with obtaining a costing for a stone display.

Action: Cllr Coleman and the Clerk to research costs.

19455 To Replace Remembrance Tree Lights/Controller

The controller, which changes the Remembrance Tree lights from white to a range of other colours has been unserviceable since last year. Considerable difficulties have been encountered obtaining a controller that is compatible with the existing lights, and indeed sourcing a supplier who can provide a whole system of lights that changes colour in the manner of the previous system. Only one supplier, the specialists LiteUK have provided a quotation for a replacement system of lights and controller at £1,800 (ex VAT).

RESOLVED: To purchase a replacement system of lights and a suitable controller for £1,800.

Action: Clerk to liaise with a supplier.

19456 Flood Resilience.

Given the recent flooding, the challenges of protecting personal and commercial properties in the area were discussed. While it was acknowledged that responsibility for flooding rests with the County Council and responsibility for the individual property lies with the property owner, it was felt that the Council should assist as much as it was able.

RESOLVED: i. To write to NRW and request a site visit to discuss the local issues.

- ii. **Review the contents of the flood store and replenish if necessary.**
- iii. **Prepare and distribute a 'Fact Sheet' to residents prepared by Cllr Goodier.**
- iv. **To ask residents to report any trouble spots to the Post Office.**

Actions: Clerk and Councillors to progress the matters agreed.

19457 Sponsoring of Pen Phoenix Kits

It was proposed that the Council sponsor the Pen Phoenix youth teams by purchasing the football kits, which would include the Town Council logo. There are four youth teams, which require new kits every two years. Each team's kit costs around £500. Therefore, sponsorship of £1,000 per annum would ensure that each team's kit requirements were satisfied.

RESOLVED: To sponsor Pen Phoenix at £1,000 a year for the next five years.

19458 CCBC Services Financial Ask 2020 - 2021.

A request had been received from Conwy County Borough Council asking if the Penmaenmawr Town Council are willing to reinstate the decisions reached last year on elements of the 'Financial Ask' connected to CCBC's services. The previous agreement included a contribution equivalent to 33% of the original 'Ask' to manage the promenade paddling pool and to accept an increase in CCTV maintenance costs. The Council had previously rejected the CCBC 'Ask' to contribute to Library services.

RESOLVED:

- i. **To again offer 33% of the Financial Ask towards the paddling pool and to agree to the increased CCTV maintenance.**
- ii. **To liaise with the Community Support Group regarding Library Services.**

Action: Clerk to liaise with CCBC and the Community Support Group.

Exempt Items

19459 Amendment to Councillor Allowances

RESOLVED: To change the Council regulations so that in the event of a Councillor serving part of a year, Councillor allowances will only apply for that period. This is to be implemented at the Council's discretion.

19560 Vexatious Behaviour

That specialist advice is sought before further actions being decided.

RESOLVED: To hold Council meetings monthly with interim workshops for other matters.

Highways

None Received

19461 Social Media News

- i. The Town Council is delighted to welcome Mr Keith Loustan-Lalanne to the Council as the new Councillor for Pant yr Afon Ward.
- ii. The Council is pleased to announce that it has presented Ffrindau Ysgol Pencae £75 to assist with its Halloween competition.
- iii. From the 1st December to the 31st March 2021 the Council will be running a photographic competition to find photographs, taken in or from Penmaenmawr, which will be displayed on Penmaenmawr Railway Station. Full details will be available soon on the Council website.
- iv. The Council is pleased to confirm that is entered a five-year arrangement with Pen Phoenix to sponsor football kit and equipment worth £1,000 a year.
- v. This year's Remembrance Tree service will be held remotely (via Zoom) on the 5th December. Slips are available from the usual sources and the Town Council offices.
- vi. While overall responsibility for flooding rests with the County Council and individual property owners, to aid residents the Town Council will be replacing the sandbags in the flood store.
- vii. Any occurrence of blocked drains should be reported to CCBC, however, to assist residents, incidents can be handed in at the Post Office and arrangement will be made to ensure CCBC are aware of them.

19462 Any Other Business

- I. The Council were asked to contact CCBC for an update on the resurfacing of the footpath to the Ironbridge from Ysguborwen Road.
- II. It was reported that a streetlight on Conwy Road, between the Bistro and the Charity Shop, is unserviceable.
- III. It was reported that the new speed restriction signs around the school have been poorly placed and may prove counterproductive.

19463 Date and Time of the Next Meeting - **6.30 pm 1st December 2020**

Meeting ended at 9.30 pm