

**CYNGOR TREF PENMAENMAWR**  
**PENMAENMAWR TOWN COUNCIL**



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held remotely using Zoom Video Conferencing on the 11<sup>th</sup> August at 6.30 pm.

**19349 Councillors Present:** Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr M. Brewer, Cllr Coleman, Cllr L. Goodier (signed in at 18.55 hrs), Cllr J. Jones, Cllr Lloyd-Borland, Cllr J. Sharples, Cllr C. Williams.

**Officer Present:** M. Hanks (Clerk and RFO)

**In Attendance:** Three members of the public signed in.

**19350 Apologies:** Cllr S. Banwell (unwell), Cllr E. Davies (work).

**19351 Code of Conduct/Declaration of Interest.**  
None

**19352 Public Participation –**

- i. The Chair of Our Green Village Resident Association addressed the Council. Following an enquiry about the issues raised at the last meeting, further matters connected to the Dwygyfylchi Area of the Town were highlighted, including matters connected to Pen in Bloom, the planning and financing of a living wall on the promenade, the positioning of finger signs and the reinstatement of community skips. It was suggested that CCBC were not supplying skips to Penmaenmawr due to an absence of skip marshals. A request was also made a new standing item be added to the agenda that Councillors representing Capelulo Ward report to the Council on the work they are doing.

The Council elected to respond to these enquires during the meeting and confirmed that matters relating to Pen in Bloom should be directed to that organisation directly as the Council has no authority in that regard, it was confirmed that there is no plan to introduce a living wall and the community skips, as has been previously reported, have been suspended by the County Council. It was also highlighted that such skips had always been marshalled. With regards to the finger sign, a written request for such signs, preferably including potential locations, will be considered by the Council.

**COUNCIL ADMINISTRATION**

**19353** Ratification of the minutes of the meeting held on 28<sup>th</sup> July 2020.

**RESOLVED: to ratify the minutes of the meeting of the 28<sup>th</sup> July 2020.**

**19354** Matters arising from the meeting held on 28<sup>th</sup> July 2020.

- i. 19338. Church Road Bench – It was reported that that the bench had now been returned to Church Road, from Eden Gardens, and fixed securely into position.
- ii. 19340. Proposal to Erect Finger Posts to Woodland Walk – The Council were advised that the first quotation had been received from a local contractor to supply two signs to the woodland walk and this item would appear on the next agenda.
- iii. 19341. The decision to Repaint Pumping Station – Liaison with various departments of CCBC were still ongoing regarding the proposed colour for the pumping station walls. The

Harbour Master and legal department had no objections, but no response had yet been received from ERF.

- iv. 19343. Memorial in Parc Plas Mawr – The Council were appraised that contact had been made with a local stonemason and a quotation was expected.

**19355** Signing the minutes of the meeting of the 28<sup>th</sup> July 2020.

**RESOLVED: to sign the minutes of the 28<sup>th</sup> July 2020 as a true record of the meeting.**

18.55 hrs Cllr Goodier signed in

**19356** Social Media News

It was agreed to promote the following items through social media:

- i. The Town Council are inviting local businesses to a meeting to explore ways in which the Council could assist in rejuvenating local commerce. The first meeting will be held on the 3<sup>rd</sup> of September, at 6.30 pm at the Beach Café. Other events will be held across the area, details of which will be published soon.
- ii. The Council is delighted to announce that Cllr Chris Williams had been elected Deputy Mayor of Penmaenmawr for the period until May 2022.
- iii. The Town Council is pleased to report that the public bench has been returned to Church Road.
- iv. The Town Council has allocated £500 to have signs printed to promote social distancing and shop local campaign.

**19357** List of Payments.

01/08	03909	s.9	A.D. Roberts - Removal of foliage atop pumping station	645.00
04/08	03908	s.150	Royal British Legion – Wreaths for VJ & Remembrance Days	92.50
26/08	D/Card	s.150	Parish Online – Online mapping system	240.00
01/08	03910	s.19	Mike Forbes-Buthlay – Repair to paddling pool gates, inc. springs	41.35

**RESOLVED: to approve the list of payments.**

Action: Clerk to arrange payment.

**19358** To Accept a Report from the Covid-19 Resilience Committee.

FOR INFORMATION: It was reported that no new applications to this fund have been received. To date, the Council have awarded £4,041 in grants to support local community initiatives. The Resilience Committee are working on initiatives to promote and assist local businesses to adapt to the current changing situation, including preparing an application to the CCBC resilience grant, which offers 80% funding to community councils for suitable projects up to a maximum of £10,000. To discuss how best to help businesses the Committee has arranged a meeting of business owners and representatives for 6.30 pm on the 3<sup>rd</sup> September at the Beach Café. Similar events will be held across the area.

**19359** To Accept a Report from the Finance Committee.

This item was deferred as no meeting has not been held.

**19360** Councillor Vacancy.

FOR INFORMATION: The Council were informed that the notices advising residents of the councillor vacancy have been published and that if ten signatories are received by Electoral Services of CCBC by the 18<sup>th</sup> August a by-election will be triggered. However, such a by-election will not be held until February 2021 at the earliest, due to social distancing restrictions. In the event of ten signatories not being received the Town Council will have the option to continue operating with twelve councillors or to co-opt a thirteenth.

**19361** Election of Deputy Mayor for 2020 - 2022.

Only one candidate had been nominated, proposed, and seconded for the post. Therefore, the Council were left with the option to accept or reject the candidate.

**RESOLVED: Using the Zoom polling system, Cllr Chris Williams was elected Deputy Mayor.**

Action: Clerk to publish the election result.

**19362** Council Deeds

It was reported that attempts to confirm the freehold ownership and exact dimensions of Kopec park had proved inconclusive.

**RESOLVED: To obtain legal advice on the Deeds held by the Council, up to a maximum of £1,000.**

Action: Clerk to consult a legal adviser.

**19363** Councillor Allowances 2020 -2021.

It was suggested that, in keeping with the spirit of the Independent Remuneration Panel for Wales recommendations, and to ensure equity, that councillors are not offered the option to opt-out of the annual allowance of £150.

**RESOLVED: To pay annual allowances to all councillors and to refrain from offering opt-outs.**

Action: Clerk to arrange payment of annual allowance to all councillors.

**19364 Health & Safety of Council Chamber.**

A concern was raised regarding the health and safety of the Council Chamber, especially in connection to a potential fire. It was highlighted that the room lacked a fire door or a fire escape and with a potential of up to twenty people using the room during meetings, the risk was unacceptable.

**RESOLVED: To write to the Community Centre and express the Council's concerns.**

Action: Clerk to contact the Community Centre Committee.

**19365** Re-introduction of Live Council Meetings

It was proposed that the Council explore the feasibility of re-introducing live face to face meetings in the Chamber, possibly in conjunction with some Members signing in remotely. Overall, it was considered that it was not yet time to begin face to face meetings.

**RESOLVED: to re-visit this topic at the next two meetings.**

Action: Clerk to add to next agenda.

**19366** Town Council Advertising Banner

While it was acknowledged that this item had been previously approved, it was highlighted that this banner would be useful in promoting local businesses and event. It was proposed that the contractor preparing the banner to be contacted.

**RESOLVED: To contact the contractor and request an update.**

Action: Clerk to liaise with the contractor.

**19367** Publication of Council News

It was proposed that the Council endeavour to publicise some of its important decisions via social media, rather than wait for ratified minutes to be published three weeks after the meeting. The feasibility of expanding social media news to include such Council decisions was discussed.

**RESOLVED:**

- i. **To expand social media news to include Council decisions.**
- ii. **To move the social media news item on future agenda to the end of the meeting to facilitate i.**

Action: Clerk to move agenda item and liaise with Social Media Manager.

**19368** Any Other Business

- i. It was proposed that the Council explore the feasibility of increasing cultural links with towns in other countries by utilising the Town Twinning Scheme.  
Cllr Sharples offered to undertake some research and report back to Council.
- ii. It was requested that Finger Posts be included on the next agenda
- iii. It was announced that the clerk is on annual leave from the 17<sup>th</sup> August until the 29<sup>th</sup> of August.

**19369** Date and Time of the Next Meeting - **6.30 pm 8<sup>th</sup> September 2020**

Meeting ended at 8.05 pm