

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 11th May 2021 at 6.30 pm.

19582 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr M. Brewer, Cllr L. Coleman, Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr J. Sharples, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Asst Admin Officer)

In Attendance: One member of the public attended remotely.

19583 Apologies Cllr E. Davies (work), L. Goodier (work).

19584 Code of Conduct/Declaration of Interest.
None Declared.

19585 Public Participation –
None

19564 Clerk's Report

The Clerk provided an update to the Council on a range of Council projects and initiatives, these included an announcement that the Council's joint application with Penmaenmawr Against Single-Use Plastic for a £10,000 grant had been successful and the first meeting of the joint group had met to discuss implementation. The Council's application to the Local Places for Nature Fund to facilitate a renovation of Parc Plas Mawr had been positively received. Funds under the TRI grant had now been spent and paperwork submitted to CCBC. This grant had allowed the Council to support businesses and other organisations by providing hand sanitizing stations, umbrellas to premises where queues were a regular occurrence and purchased rainbow benches and picnic seating, all of which had been positively received. The Clerk further reported that the new Environmental Warden had been appointed and has begun working for the Council. Two names have been received in response to the co-option notices to fill the Councillor vacancy for Capelulo Ward, both candidates will be invited to speak at the next Council meeting. A meeting is being arranged with the Trustees of the Community Centre to discuss a framework for its future, any Councillors wishing to be involved was asked to express an interest in an email. Finally, the Council were advised that the Clerk would not be available on Thursday the 13th May, as he was attending a joint SLCC & One Voice Wales annual conference.

COUNCIL ADMINISTRATION

19587 Ratification of the Minutes of the Meeting held on the 13th of April 2021.

RESOLVED: to ratify the minutes of the meeting of the 13th of April 2021.

19588 Matters arising from the meeting held on 13th April 2021.

- i. 19546 Lights Adjacent the MUGA – following a request for an update, it was reported that the Clerk was in regular communication with the contractor, who was still collating the prices for the relevant materials.
- ii. 19554 Welcome to Penmaenmawr Video - It was reported that following an initial email exchange no further communication had been received. The Clerk advised that he would follow up on this item.

19589 Signing the minutes of the meeting of the 13th of April 2021.

RESOLVED: to sign the minutes of the 13th of April 2021 as a true record of the meeting.

19590 Prom Project Update

It was reported that the prom project is proceeding well. The repairs to the cafe and chalets had been completed and the repainting had begun. It has become apparent that the chalet door handles and numbers were in a poor state and their replacement, which would cost around £720, had not been included in the original budget.

RESOLVED: To approve the replacement of the chalet door handles and numbers from the community maintenance budget line, up to a maximum of £750.

Action: Clerk to liaise with the project manager.

19591 To Accept a Report from the Finance Committee.

FOR INFORMATION: The Chair of Finance reported that the Finance Committee had received and discussed one grant application, this being from Pencae school. The Chair reported that it was the view of the Committee that this application was not in keeping with the Town Council's grant policy, as it was for educational equipment, which is the responsibility of the Unitary Authority. However, the application will be brought to Council at the next meeting. Over recent weeks the Finance Committee has also undertaken a review of PTC grant policies and were recommending acceptance of the amendments to be raised as the next agenda item (see item 19592).

19592 Grant Policy Amendments for Discussion.

Further to item 19591 above, the Council discussed a range of potential amendments to its Grant and Projects policies, including:

- To consider introducing an upper limit to PTC community grants.
- Only projects readily available to the community of Penmaenmawr, in general, will be funded.
- Projects undertaken should be completed within one year.
- Grants will not be approved for services that are the statutory responsibility of another statutory authority.

RESOLVED: To accept the changes as listed.

Action: Clerk to arrange for changes to be incorporated.

19593 Update from Covid Committee & Amendment to Terms of Reference.

The Council were advised that the full TRI grant had now been spent and the various assets are visible through the Town and are seen to be used regularly. The one outstanding item is the purchase of new banners to promote local shopping, which has been authorised by the Committee. The new banners have been approved as it was considered that the previous signs had lost their impact over time. With the continually evolving situation and to meet the challenges of the next few months it was proposed to extend the Committee's scope to include economic resilience and support and to change the Committee's name accordingly.

RESOLVED: To change the Committee's name to the Resilience and Support Committee and to change the Terms of Reference to reflect these changes.

Action: Clerk to amend Terms of Reference.

19594 Community Skips Timetable.

The Council were advised that CCBC had now reinstated the supply of community skips but only on Tuesdays, Wednesdays and Thursdays for now. Community Skips had been booked as follows:

Thursday 13th May – Dwygyfylchi.

Wednesday 9th June – Station Road, Penmaenmawr.

Wednesday 7th July - Dwygyfylchi.

The situation will be reviewed regularly and the return to Saturday community skips will be instigated as soon as the CCBC service allows. It was highlighted that the Council had received a request to increase the frequency of the community skips to two skips per month, one for Penmaenmawr and one for Dwygyfylchi, for a temporary period, as there have been no skips for most of the last twelve months. However, the overall feeling was to maintain the current frequency.

RESOLVED: To return to the regular frequency of Saturday skips as soon as practicable.

Action: Clerk to continue to liaise with CCBC and book skips accordingly.

19595 Noticeboard to be Sited at the Library.

It was reported that the Penmaenmawr Community Support Group, which runs the Library, have offered to locate the surplus noticeboard outside the Library, as it was reported that they receive frequent questions from customers, which could be answered via a noticeboard.

RESOLVED: To locate the noticeboard outside the Library and to liaise with the Penmaenmawr Community Support Group to finalise the location.

Action: Clerk to liaise with Councillors and the Chair of the Penmaenmawr Community Support Group.

19596 Annual Meeting.

FOR INFORMATION: It was announced that the Council's Annual Meeting will take place on the 25th of May and be held at the Community Centre, in a socially distanced manner.

19597 Pant yr Afon Shop Signage.

It was proposed that, to maintain the image of the Central Arcade in Pant yr Afon, that the shop signs hanging from the veranda, several of which are out of date, be updated, repaired, and repainted. A quotation for £1,150 has been received for the work.

RESOLVED: To repair and repaint the sign but to use generic wording instead of the shop names.

Action: Clerk to arrange work.

Correspondence

19598 Request for Support from Ty Gobaith

It was reported that the Council had received a recent correspondence from Ty Gobaith requesting financial support.

RESOLVED: To award Ty Gobaith a £75 grant under section 137 LGA 1972.

19599 Request for Support from Tenovus Cancer Care

The Council have been asked to support Tenovus Cancer Care

RESOLVED: To award Tenovus Cancer Care a grant of £75 under section 137 LGA 1972.

Highways Notifications

19600

- i Temporary Traffic Regulation – Sychnant Pass Road, Dwygyfylchi, Penmaenmawr, between 04/05/21 to 06/05/21, for Welsh Water work.
- ii Temporary Traffic Regulation – Sychnant Pass Road, Capelulo to Conwy, Between 01/06/21 – 01/11/21, Carriageway Resurfacing

The traffic works were noted by the Council.

List of Payment

19601 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
26/04	04025	s.19	C. L. Jones (Prom project)	91.43
28/04	04025	s.19	C. L. Jones (Prom project)	370.80
29/04	04025	s.19	C. L. Jones (Prom project)	156.00
30/04	04025	s.19	C. L. Jones (Prom project)	55.84
23/03	04005	s.19	Stiwdio Owen (Prom project)	1100.40
23/04	04024	s.19	Netwell (Prom project)	500.00
23/04	04026	s.19	Netwell (Prom project)	100.00
23/04	04027	s.19	Ogwen Joinery (Prom project)	5496.00
29/03	04019	s.150	Owl Accountancy Svcs (annual payroll)	162.50
07/04	04021	s.19	B Cooke (pebble project)	155.00
20/04	04020	s.150	SLCC (joint SLCC/OVW Conference)	54.00
31/03	04023	s.150	A.D. Roberts (community maintenance)	237.00
17/12	C/Card	s.19	Fastprint (TRI grant expenditure – stickers)	186.04
16/12	C/Card	s.19	Amazon (TRI grant expenditure – hand gel)	73.99
24/03	04018	s.150	Community Centre (rent)	910.00
31/03	04022	s.150	Zurich Insurance (annual insurance)	962.33
11/05	04028	s.137	Ty Gobaith (if approved)	75.00
11/05	04029	s.137	Tenovus Cancer Care (if approved)	75.00

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19602 Social Media News

- i. The Town Council is pleased to announce the reinstatement of the community skips with the following initial schedule: Thursday 13th May in Dwygyfylchi, Wednesday 9th June in Station Road, Penmaenmawr, Wednesday 7th July in Dwygyfylchi. Saturday skips will be resumed as soon as the service is available.
- ii. Work is well underway to give the promenade a facelift. Repairs to the wooden exterior of the beach café and the chalets have been completed and re-painting work has commenced. The rendering of much of the breezeblock walls will commence shortly.
- iii. The Town Council is happy to continue to support both Ty Gobaith/Hope House Children's Hospice and Tenovus Cancer Care with £75 grants.
- iv. The Council is delighted to announce that Cllr. Kathryn Beard will continue as Mayor of Penmaenmawr for the Municipal year 2021 - 2022 and Cllr. Christopher Williams will continue as Deputy Mayor for the same year. Both Councillors will be formally invested at the Annual Meeting on the 25th of May.

19603 Date and Time of the Annual Meeting – 6.30 pm 25th May 2021

Date and Time of the Next Meeting - 6.30 pm 8th June 2021

Meeting ended at 8.15 pm.

Signed: _____ (Mayor)

Date: _____