

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 16th February 2021 at 6.30 pm.

19511 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr L. Coleman (signed in 19.05), Cllr E. Davies (signed in 19.05), Cllr L. Goodier, Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr J. Sharples, Cllr C. Williams.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Asst Admin Officer)

In Attendance: Two members of the public attended remotely.

19512 Apologies Cllr S. Banwell (work), Cllr M. Brewer (technical difficulties).

19513 Code of Conduct/Declaration of Interest.

Cllr Baines declared an interest in item 19528 as she is the treasurer of Pen in Bloom. She took no part in the debate (and was muted throughout) and also abstained from the vote on the item.

19514 Public Participation –

A representative of Penmaenmawr Against Single-Use Plastic gave an interesting and informative presentation to the Council and requested that PTC support a local plastic-free initiative. It was suggested that the Council could encourage its suppliers and grant recipients to reduce single-use plastic in the community. Following a discussion, the Chair thanked the presenter for bringing this matter to the Council's attention.

19515 Councillor Announcements

None

19516 Clerk's Report

The Clerk reported that progress had been slowed slightly, given his recent compassionate leave. However, all the ongoing items discussed at previous meetings had been advanced to varying degrees with several on the agenda below. The most recent development being a meeting with CCBC Asset and Estate department regarding the Prom project, which was still on track to be completed in the Spring.

COUNCIL ADMINISTRATION

19517 Ratification of the Minutes of the Meeting held on the 19th of January 2021.

RESOLVED: to ratify the minutes of the meeting of the 19th of January 2021.

19518 Matters arising from the meeting held on 19th January 2021.

- i. Mayoral Regalia – the Council was advised that since the previous meeting, photographs of the Mayoral Regalia had been forwarded to the manufacturer for its opinion. The manufacturer had responded with the view that the Regalia appeared in good condition and it would be more economically viable to have the items cleaned in-house.
- ii. Dangerous Paving Slabs - It was reported that several paving slabs, outside Alice Crafts shop, which, at the last meeting, were reported as causing a danger had been repaired.

19519 Signing the minutes of the meeting of the 19th of January 2021.

RESOLVED: to sign the minutes of the 19th of January 2021 as a true record of the meeting.

19520 To Accept a Report from the Finance Committee.

FOR INFORMATION: The Chair of Finance advised the Council that the items discussed at the recent Finance meeting have been added to this agenda to be discussed individually (see next three items). The Chair reported that all three documents had been review by the Finance Committee, which recommended acceptance of each.

19521 To Accept the 9-month Budget vs Actual Report.

The 9-month Budget versus Actual Report had been pre-circulated and was presented to the Council by the Clerk/RFO. It confirmed the Council was in a strong financial position and was experiencing an underspend during 2020 – 2021, primarily due to the Covid pandemic. This was reflected in the Report.

RESOLVED: To accept the 9-month Budget versus Actual Report.

19522 To Accept the Financial Risk Assessment Document.

Following a review of the Council Financial Risk Assessment document, it was concluded that some minor amendments were required due to changes in the Council operating procedures. The document, which included the proposed changes (highlighted in red) had been pre-circulated to Councillors for consideration.

RESOLVED: To accept the 2021 Financial Risk Assessment document and to adopt the changes proposed within it.

19523 To Approve the Investment Strategy Document.

The annual review of the Council's Investment Strategy had been undertaken by the RFO and Finance Committee, which had highlighted the need for some minor updates. The revised document had been pre-circulated to Councillors.

RESOLVED: To accept the 2021 Investment Strategy

19524 To Accept a Report from the Covid-19 Resilience Committee.

The Mayor reported that the benches, which form part of the WG/CCBC commercial resilience grant, have now begun to arrive and will be seen in the Town over the coming weeks. As businesses recover from the impact of the current pandemic, these benches will be relocated to various open spaces in the area. The Council were advised that the umbrellas and hand sanitizing stations had been well received by businesses and residents. The Committee was still trying to get extendable awnings located over the premises which experienced regular queues before the grant expired.

RESOLVED: To accept the Report.

19525 Appointment to the Planning Committee.

As the Planning Committee had been reduced to three members due to recent Council changes, it was decided to appoint two further Councillors to it. Cllr Goodier and Cllr Jones volunteered for the posts.

RESOLVED: To agree to appoint Cllr Goodier and Cllr Jones to the Planning Committee, with immediate effect.

Action: Clerk to add these two Councillors to the Planning Committee.

19526 To Discuss the Increasing Problem of Dog Fouling

The Council were presented with various initiatives intended to reduce the increasing problem of dog fouling in the community. These initiatives, some designed by organisations such as Keep Britain Tidy, are designed to remind dog owners of their responsibilities to clean-up after their pets, while also informing them of the location of bins and bags for their convenience. The Council were also advised that prompted by County Councillor Stevens, CCBC were reportedly increasing patrols in the area by its Wardens.

RESOLVED: To allocate £4,000 to the problem of dog fouling.

Action: Clerk to launch initiatives as presented to the Town Council.

19527 Japanese Cherry Trees

The Council were informed that there was currently a Welsh national programme, led by Mark Drakeford, to plant Japanese Cherry Trees across Wales. These trees had been donated by the Japanese Government as a gesture of friendship. Bangor City Council had been allocated 60 trees but were challenged as to finding locations to plant them. It was proposed that Penmaenmawr Town Council offer to take some of these trees, to be planted in the community.

RESOLVED: To offer to take six to ten Japanese Cherry Trees from Bangor City Council.

Action: Clerk to liaise with Bangor City Council.

19528 Discussion around Pen In Bloom's Future

A proposal had been received from Pen in Bloom, which requested that the Council adopt administrative responsibility for the floral displays of Penmaenmawr. Following a recent review of its administrative and accounting procedures, the Pen in Bloom committee concluded that these elements were becoming increasingly onerous and detracting its volunteers from their objectives. Under the proposal, volunteers would work directly with the Council, which could provide the necessary support services.

RESOLVED: To approve adopting the responsibility of the floral displays and provide support to volunteers.

Cllr Baines declared an interest in this item as she is the treasurer of Pen in Bloom. She took no part in the debate (and was muted throughout) and also abstained from the vote.

Action: Clerk to liaise with Pen in Bloom committee to arrange a smooth transition.

19529 Pebble Project Launched

FOR INFORMATION: The Council were advised that the Pebble Project was now up and running. Notices had been published on the website and social media and both local schools have been notified. Any pebbles to be included can be deposited at the Council office or at 51 Gwynan Park.

19530 Ornate Heritage Lighting

Further to the recent decision to jointly fund four Victorian-style heritage lighting columns with CCBC as part of the lighting upgrade program in Station Road East, the Council had been asked to part-fund the replacement of the remaining three lighting columns, which are due to be replaced in the 2021 – 2022 financial year, at a total cost of about £1,900. This would ensure that all seven lighting columns in that area will be of a standard and aesthetically pleasing heritage style.

RESOLVED: To approve the allocation of funds to the replacement of these lighting columns with heritage style replacement.

Action: Clerk to liaise with Conwy County Borough Council.

Correspondence

19531 Enquiry regarding Land at St David's lane

The Council were notified that Conwy County Borough Council had communicated that land owned by CCBC at St David's Lane was now surplus to its requirements. The communique asked if PTC would be interested in exploring the possibility of acquiring the land.

RESOLVED: to ask the Clerk to liaise with CCBC and obtain more information.

Action: Clerk to liaise with CCBC

Highways Notifications

19532 Station Road East from Jnc Beach Road to Jnc Conway Road – Temporary Traffic Regulation between 01/03/21 and 19/03/21 to undertake electric work.

19533 Bron Y Nant to Sychnant Pass Rd– Temporary Traffic Regulation between 22/02/21 and 24/02/21 to undertake electric work.

The traffic works were noted by the Council.

List of Payment

19534 List of Payments

| DATE | CHEQUE No | CODE | PAYEE | AMOUNT |
|-------|-----------|-------|--------------------------------------------------|---------|
| 21/01 | 03987 | s.150 | One Voice Wales (Cllr Training) | 30.00 |
| 21/01 | 03988 | s.19 | Plasecowood (Rainbow Benches x12) | 4320.00 |
| 21/01 | 03989 | s.19 | Grant for PWGIHR (COVID-19 Grant) | 500.00 |
| 12/01 | 03991 | s.19 | Umbrellas (COVID-19 resilience fund) | 446.40 |
| 04/02 | 03990 | s.19 | Glasdon (heritage benches) | 1268.37 |
| 04/02 | 03992 | s.150 | Brian Lawrence Signs | 66.00 |
| 04/02 | 03993 | s.150 | A D Roberts (various community maintenance jobs) | 785.00 |
| 22/01 | D/Card | s.150 | Deans Blinds (site survey) | 360.00 |

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19535 Social Media News

- i. The Penmaenmawr Town Council photographic competition is still open. Any photograph taken, in portrait format, from or of the Penmaenmawr Council area are welcome. The winning photographs will be displayed within the Railway Station display boards.
- ii. The Town Council is delighted to announce that it will shortly assume overall administrative responsibility for the floral displays in the district and wishes to warmly welcome the help and support of the Pen in Bloom volunteers, who will be essential to the future success of the project.
- iii. The Town Council is pleased to announce that it has successfully secured Welsh Government grant money to purchase twelve public benches. These community benches will be initially located in three location adjacent commercial premises. However, as the Covid restrictions ease, they will be relocated, one to each of the town's parks and play areas.
- iv. To maintain the Victorian aesthetic look of the Station Road East area, Penmaenmawr Town Council, in conjunction with Conwy County Borough Council, is jointly funding the use of Victorian-style heritage lighting columns as part of the lighting upgrade program.
- v. Following a recent presentation, Penmaenmawr Town Council intends to work with Penmaenmawr Against Single-Use Plastic to reduce the volume of single-use plastic being used in the area.

19536 Any Other Business

None

19537 Date and Time of the Next Meeting - 6.30 pm 16th March 2021

Meeting ended at 8.20 pm.

Signed: _____ (Mayor)

Date: _____