

# CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held remotely using Zoom Video Conferencing on the 23<sup>rd</sup> June 2020 at 6.30 pm.

**19283 Councillors Present:** Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr K. Beard, Cllr Coleman, Cllr J. Edwards (signed in at 18:45 hrs), Cllr L. Goodier, Cllr J. Jones, Cllr J. Sharples, Cllr C. Williams.

**Officer Present:** M. Hanks (Clerk and RFO)

**In Attendance:** Two members of the public signed in.

**19284 Apologies:** Cllr M. Brewer (technical issue), Cllr E. Davies (work), Cllr Lloyd-Borland (previous engagement).

**19285 Code of Conduct/Declaration of Interest.**

Councillor Baines declared an interest in item 19291 List of Payments as she is the treasurer of Pen in Bloom and abstained from the vote.

Councillor Beard declared an interest in item 19296 Youth Council/Youth Ambassadors and abstained from the vote.

Councillor Beard declared an interest in item 19297 CCBC Consultation on Council Tax Premium and abstained from the vote.

**19286 Public Participation –** A young resident presented a proposal to establish a youth council in Penmaenmawr for people between the ages of 14-25 years old. Apart from discussing matters of interests to young people of the area, such a youth council could liaise with the Council through the nomination of youth ambassadors. The Council were asked to support the venture by allowing the youth council to use the Council chamber for meetings.

## COUNCIL ADMINISTRATION

**19287** Ratification of the minutes of the meeting held on 16<sup>th</sup> June 2020.

**RESOLVED: to ratify the minutes of the meeting of the 16<sup>th</sup> June 2020.**

**19288** Matters arising from the meeting held on 16<sup>th</sup> June 2020.

- i. 19276. Amendment to Grant Terms & Conditions and Financial Regulations. These amendments are in the process of being finalized.
- ii. 19278. Warm Wales. An invitation to attend a Council meeting on the 29<sup>th</sup> July has been sent and we are waiting for a reply.
- iii. 19279. BT Call Boxes – CCBC, who is liaising with BT, has been notified of PTC decision.
- iv. 19299 i. AOB - CCBC has been contacted about the overgrown foliage on Conwy Old Road.
- v. 19299 ii. AOB – The PSCO has been notified about the reports of youths holding parties in Eden Hall.

**19289** Signing the minutes of the meeting of 16<sup>th</sup> June 2020.

**RESOLVED: to sign the minutes of the 16<sup>th</sup> June 2020 as a true record of the meeting.**

#### 19290 Social Media News

It was agreed to promote the following items through social media:

- i. The Penmaenmawr Town Council is delighted to announce that its COVID-19 Support Grant Committee has donated £350 to Pen Phoenix in appreciation of their work in ensuring social distancing at the Spar store.
- ii. The Council are pleased to announce that it has awarded a grant of £500 to Penmaenmawr Bowling Club.
- iii. The Penmaenmawr Town Council COVID-19 Support Grant Committee has awarded £100 to support the Welsh Mountain Zoo.

#### 19291 List of Payments.

06/05	03887	s.19	Pen in Bloom	3800.00
16/06	03888	s.19	Penmaenmawr Bowling Club	500.00

**RESOLVED: to approve the list of payments.**

Councillor Baines declared an interest in this item, as she is the treasurer of Pen in Bloom, and abstained from the vote.

Action: Clerk to arrange payment.

#### 19292 Finalise Date for Mayoral and Deputy Mayoral Nominations and Election.

It was proposed to hold the Mayoral and Deputy Mayoral election remotely on the 28<sup>th</sup> July. This allows sufficient time for prospective nominees to arrange for proposers and seconders and to submit the paperwork to the Clerk 14 days in advance of that date.

**RESOLVED: to hold the Mayoral and Deputy Mayoral elections on the 28<sup>th</sup> July 2020.**

Action: Nominees to ensure nominees are with the Clerk by the 14<sup>th</sup> July.

#### 19293 Councillors Response to the 2020 Audit

The draft 2020 audit was reviewed before forwarding to the internal audit.

**RESOLVED: To approve the first draft of the audit and forward to the internal auditor.**

#### 19294 Wales Purchasing Card.

It was proposed that the Council apply for a Wales Purchasing Card to streamline payments to suppliers who insist on card payment for goods and services. Such a card would make accounting for expenses more robust.

**RESOLVED: to apply for a Wales Purchasing Card.**

Action: Clerk to make an application.

#### 19295 Strimming Above the Paddling Pool.

Three quotations have now been received to erect protective fencing or scaffolding around the pumping station to facilitate the strimming of the overgrown foliage above the paddling pool. The lowest quotation was £700 for a month and the highest was £1,125 for two weeks (with an intermediate quote from £881 for 4 weeks).

It was reported that quotations to undertake the strimming has been requested from three suppliers but to date only had been received totalling £900.

**RESOLVED: To accept the £700 quotation for a safety rail for 4 weeks.**

**RESOLVED: To instruct the Clerk to**

- i) **ask CCBC to contribute to the costs**
- ii) **to obtain two further quotations**
- iii) **to approve up to £900 to undertake the strimming and removal of the foliage.**

Action: Clerk to arrange for work to be undertaken as per resolutions.

#### 19296 Youth Council/Youth Ambassadors.

Further to the presentation made during public participation (see minute 19286 above) the council discussed the proposals. It was highlighted that the establishment of this type of youth forum had been a Council objective for some time. The accepting of up to two youth ambassadors to community council meetings is encouraged by the Welsh Government and the procedures are laid down in statute.

**RESOLVED: To support the establishment of a youth council and to arrange for the Council chamber to be used for meetings. To encourage the nomination of two youth ambassadors to attend Council meetings.**

Councillor Beard declared an interest in this item and abstained from the vote.

Action: Clerk to contact proposer and to make Council Chamber available.

**19297** CCBC Consultation on Council Tax Premium.

Following a request for an opinion from CCBC, a consultation on Council Tax Premiums on second homes and empty properties was circulated to Councillors. Following a debate, the Council's opinion on these proposals was noted.

**RESOLVED: To approve the responses as given, which supported the Council Tax Premium being charged at a higher rate for second homes than empty properties.**

Councillor Beard declared an interest in this item and abstained from the vote

Action: Clerk to forward the Council's responses to CCBC.

## EXEMPT ITEMS

**19298** HR Matters

FOR INFORMATION: The Council approved the changes to the staff remuneration & terms and conditions. The appointment of a part-time administrative assistance was approved.

**19299** Any Other Business

- i. It was reported that Conwy Road will be closed between Ynys Las and the junction with Station Road East between the hours of 08:00 and 17:00 on the 24<sup>th</sup> June 2020.
- ii. The Senior Environmental Health Officer from CCBC had contacted the Council and advised that since lockdown the mobile cameras have been in her office. Arrangements will be made on the easing of working restrictions to have them returned to PTC.
- iii. The Council were updated on the Covid-19 Support Committee decisions made at the last meeting. The Committee had in total awarded over £2,000 in grants.
- iv. It Council were advised that our local PCSO is recovering from an emergency operation. She is currently on restricted duties.
- v. The Council were advised that the village vicar, Janice Gourdie, is leaving Penmaenmawr for pastures new and the Council wished to thank her for all her endeavours for the community.

**19300** Date and Time of the Next Meeting - **6.30 pm 7<sup>th</sup> July 2020.**

Meeting ended at 8.30 pm