



**CYNGOR TREF PENMAENMAWR**  
PENMAENMAWR TOWN COUNCIL

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING  
held via a hybrid meeting at the Council chambers and using Zoom Video Conferencing, on the  
28<sup>th</sup> of June 2022, at 6.30 pm.

**19873 Councillors Present:**  
Cllr C. Williams, Cllr M. Bleasdale, Cllr D. Wyke, Cllr L. Goodier, Cllr S. Banwell (left  
at 18.40 personal emergency) Cllr M. Baines, Cllr U. Abbott, Cllr M. Brewer, Cllr J.  
Sharples, Cllr B. Snell, Cllr L. Heatley.

**Officers Present:** M. Hanks (Clerk and RFO) & I. Hart (Admin Officer)

**In Attendance:** There were no members of the public present at this meeting.

**19874 Apologies:** Cllr S. Williams

**19875 Code of Conduct/Declaration of Interest:**  
Councillors were reminded to declare if they have an interest.

**19876 Public Participation** – No formal public participation presentation was given.

**19877 Mayor's Report:**  
The mayor reported that on the 2<sup>nd</sup> of June, in keeping with the Queen's Platinum Jubilee celebrations, he made a proclamation from the Sailing Club. There were some fifty people in attendance, The event culminated with the lighting of the jubilee beacon at the Quarry. It was highlighted that on the June 3<sup>rd</sup> the mayor spent most of the day manning the council stand at the Swn Y Mor event and together with some other councillors and staff handed out event merchandise and greeted the visitors, On June 8<sup>th</sup> the mayor attended a tea afternoon hosted by Penmaenmawr Brownies and Guides and was made very welcome.

**19878 Deputy Mayor's Report:**  
The Deputy Mayor reported that she had also attended the Swn Y Mor event for most of the day. The Deputy Mayor also attended the Crazy Catz Dance Academy performance. Cllr Baines, Brewer and Sharples also attended the show.

**19879 Clerk's Report:**  
The Clerk reported that a busy few months in the office have now come to an end with the completion of phase one of the promenade, Swn Y Mor Jubilee event and Parc Plas Mawr finished the elections and the audit are now complete, the office team will be catching up now on routine work.

The Clerk explained that other exciting projects are occurring, the official opening of the skate park is being held on July 2<sup>nd</sup>, and there will be workshops and professional skate demonstrations.

The MUGA is having extensive works carried out with full resurfacing, it was reported that this work is being carried out by Pen Phoenix, and grant funding has been applied for by Penmaenmawr Town Council to support the completion of this project. Pen Phoenix have stated that if the council purchase lights for the path down to the pitch, they will install them for free.

It was reported that the community flowers have now been put out around the town and the hanging baskets have gone up.

The Clerk informed the council that the asset transfer of St David's Lane car parking spaces is now moving again and is looking positive, as are the promenade asset transfers.

It was reported that local MP Robin Miller has been in touch and would like to attend the September council meeting.

The Clerk explained that IT training will be being organised by the new councillors. It was also reported that the previous mayor will be working with the council to seek out grant funding to continue to develop and invest in the town.

The Clerk reported to the council that he will be on Annual Leave for 10 working days as of Friday. The council administrator will be working Thursday and Friday as usual, for any emergency issues the council are to contact her or the mayor.

**19880 Ratification of the Minutes of the Meeting Held on 31<sup>st</sup> May 2022.**

- i. One spelling error had been rectified.
- ii. Allocation of councillors to outside bodies to be corrected. Cllr Wyke has also been added to the transport of wales group not the Plas Meni group.

**RESOLVED:** To ratify the meeting minutes on the 31<sup>st</sup> of May 2022.

**19881 Matters arising from the meeting Meeting Held on the 31<sup>st</sup> of May 2022.**

- i. 19861 – 19862 has now been corrected.
- ii. Wales Audit Office Payment review – the council can be invoiced up to 6 years after. – Payment to be sent.

**19882 Signing the minutes of the Meeting Held on 31<sup>st</sup> May 2022:**

**RESOLVED:** To sign the minutes of 31<sup>st</sup> May 2022 as a true record of the meeting.

**COUNCIL BUSINESS**

**19883 To Receive Presentations from Co-option Candidates:**

It was reported that one of the candidates for Co-option has resigned. The remaining candidate gave a presentation to the council and then retired from the chamber while the council discussed.

**RESOLVED:** Cllr J. Sterriker Ellis was co-opted onto the council and the declaration was read and signed.

**19884 To receive a report from the finance committee:**

The finance committee reported that they had met to discuss one grant application and one donation, the committee is in favour of both the grant and donations which will be discussed under points 19885 and 19886.

**19885 To Consider a Grant Application from the Organic Community Allotment:**

A grant request had been received from the organic community allotment for £500 towards supporting their community works at Noddfa.

**RESOLVED:** To award a grant of £500 to the Organic Community Allotment with a caveat that a representative of the group comes to a council meeting to share information on their project and that on completion of the project a council representative can visit the project.

Action: The Clerk arranges payment.

**19886 To consider a donation to the Y Pentan:**

The council discussed donating £150 to Y Pentan to continue it's Welsh community magazine.

**RESOLVED:** To donate £150.00 to Y Pentan.

Action: The Clerk to arrange payment.

**19887 To Approve the 2021 – 2022 Annual Statement:**

An overview of the annual statement was given to the council.

The council was then presented with each question of the annual statement questions individually and each was reviewed independently.

**RESOLVED:** The statement was approved.

**19888 To Establish a Community Plan Sub-Committee.:**

The council was presented with an overview of the community plan.

5 plan funding spaces are available for Conwy County and Penmaenmawr has been one of the towns chosen. The purpose of a community plan was discussed as well as how it would support the search of grant funding and community development. It was discussed that the plan may not be fully completed by the time the funding expires, however a majority of the plan will be complete.

It was proposed to form a Subcommittee in the first instance.

The council voted in favour of the following councillors forming the committee – Cllr C. Williams, Cllr D. Wyke, Cllr L. Heatley, Cllr L. Goodier, Cllr M. Bleasdale.

**19889 To approve an office rent increase:**

For Information:

It was explained to the council that the office rent hadn't been changed for 10 years and negotiation for rent change is now being discussed.

Council tax exemption has now ended for all public bodies and council tax will now be chargeable.

The council were in favour of seeking the advice of Cllr Banwell and for point 19889 to be revisited at the next meeting.

**19890 To Discuss Running a Gardening Competition:**

For Information:

An overview of the previous garden competition was given for the benefit of new councillors.

It was discussed about changing the way this competition is held from next year, but it was decided to continue as has been done historically for this year.

Chosen gardens are to be emailed to the mayor and office by the end of July.

**19891 To Establish an Engagement Committee:**

The council discussed establishing an engagement committee to improve the connection and communication between the council and the community.

The council voted in favour of forming an engagement committee of the following councillors with a view to adding one additional councillor at a later date: Cllr B. Snell, Cllr J. Sterriker Ellis, Cllr L. Heatley

**19892 To Approve the Purchase of Additional Past Mayor's Broaches:**

It was explained to the council that when a mayor steps down it is customary to present the retiring mayor with a broach. It was reported that the broaches cost between £300 and £400 each.

It was proposed that 6 broaches be purchased.

Motion Failed.

**19893 Correspondence**

The clerk read a letter of Appreciation from the Pageant master regarding being a part of the jubilee beacons.

The mayor thanked Issy and Anthony for their work carried out for both the beacon event and Swn Y Mor, the mayor informed the council that both were given a mayoral commendation.

The council was also informed that a letter of thanks had been received from the Dwygyfylchi Residents Assn.

**19894 List of Payments**

| DATE  | CHEQUE No | CODE  | PAYEE                            | AMOUNT |
|-------|-----------|-------|----------------------------------|--------|
| 31/05 | 04252     | s.150 | Antur Waunfawr (secure disposal) | 14.40  |

|       |          |       |  |         |
|-------|----------|-------|--|---------|
| 06/06 | 04253    | s.19  | Maxplant (generator hire Swn y Mor)      | 454.89  |
| 01/06 | Card     | s.150 | Textlocal (2000 additional credits)      | 117.60  |
| 07/06 | Transfer | s.19  | Stewards (Swn y Mor)                     | 729.00  |
| 16/06 | Transfer | s.150 | Bryan Wilson (Outdoor Equipment)         | 450.00  |
| 06/06 | Transfer | s.19  | Ukewaves (Swn y Mor)                     | 200.00  |
| 14/06 | Transfer | s.19  | Dance with Cinti (Swn y Mor)             | 250.00  |
| 05/06 | Transfer | s.19  | GPU (Swn y Mor security)                 | 2277.60 |
| 02/06 | Transfer | s.19  | Port Sunlight Seadogs (Swn y Mor)        | 500.00  |
| 03/06 | Transfer | s.19  | Tammy's Face Painting (Swn y Mor)        | 250.00  |
| 03/06 | Transfer | s.19  | Cimera (Swn y Mor)                       | 670.00  |
| 26/05 | Transfer | s.19  | Bla Translation (PenSIP)                 | 80.40   |
| 07/06 | Transfer | s.19  | Arona Group (signs for Swn y Mor)        | 310.00  |
| 01/06 | Transfer | s.19  | Contact Radio Communications (Swn y Mor) | 141.60  |
| 04/06 | Transfer | s.19  | Goodnight Sweethearts (Swn y Mor)        | 300.00  |
| 15/05 | Transfer | s.19  | Pritchard Jones Lane (legal searches)    | 300.00  |
| 04/06 | Transfer | s.19  | Wolves of the Sky (Swn y Mor)            | 250.00  |
| 23/06 | 04251    | s.19  | Redbows (Swn y Mor)                      | 1773.00 |
| 21/03 | 04250    | s.19  | Dewis (Consultants Ltd)                  | 3600.00 |
| 24/05 | 04249    | s.19  | WiSS (Swn y Mor website)                 | 1426.00 |
| 31/05 | 04248    | s.19  | Waterloo (Park Plas Mawr)                | 120.00  |
| 31/05 | 04246    | s.150 | Environmental Officer Expenses (May)     | 63.56   |
| 31/05 | Card     | s.19  | Dwyngyfylchi Residents Assn (Grant)      | 500.00  |

**RESOLVED: To approve the list of payments.**

ACTION: Clerk to arrange payment for all payments except for the wales audit office.

**19895** Social Media News:

- i. The council are pleased to announce the official opening of the skate park on July 2<sup>nd</sup>.
- ii. The council would the committee to know the garden competition is being held again this year.
- iii. The council are pleased to announce their support of the grant application to The Organic Community Group and their donation to Y Pentan.
- iv. To introduce the co-opted councillor.

**19896** **Staff Proposal – Confidential Business**

Council discussed staff pay.

**19897** Date and Time of the Next Meeting – 26<sup>th</sup> July 2022 at 6.30 pm.

Meeting ended at 8.35 pm.