

# CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held remotely using Zoom Video Conferencing on the 28<sup>th</sup> July 2020 at 6.30 pm.

**19324 Councillors Present:** Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell (signed out at 19.55), Cllr M. Brewer, Cllr K. Beard, Cllr Coleman, Cllr L. Goodier, Cllr J. Jones (signed in at 18.40), Cllr Lloyd-Borland, Cllr J. Sharples, Cllr C. Williams.

**Officer Present:** M. Hanks (Clerk and RFO)

**In Attendance:** Eleven members of the public signed in.

**19325 Apologies:** Cllr E. Davies (work).

**Resignation:** A letter of resignation from (former Councillor) Jason Edwards was read to the Council by the Clerk. The correspondence stated that Mr Edwards was concerned that he was overstretching himself and was, therefore, stepping back from all political activities to concentrate on other community projects.

The Mayor thanked Mr Edwards for his significant and valuable contribution to the Town Council and stated that he will be missed greatly.

**19326 Code of Conduct/Declaration of Interest.**

None

**19327 Public Participation –**

- i. A Representative of Warm Wales gave a presentation to the Council on the activities of the organisation to reduce fuel poverty across Wales. It was explained that there are several ways that the Council and Warm Wales could work together for the benefit of the community.
- ii. The Chair of Our Green Village Resident Association addressed the Council and raised several issues connected to the Dwygyfylchi Area, including the picnic benches for Maes y Llan Play Park, street furniture and the re-introduction of community skips.
- iii. A representative of the newly formed Penmaenmawr Residents Association addressed the Council and claimed that there was a disconnect between the Council and the community. It was accepted that all Council information is available on the website, however, the residents desired more engagement with social media, especially Facebook.

## COUNCIL ADMINISTRATION

**19328** Ratification of the minutes of the meeting held on 7<sup>th</sup> July 2020.

**RESOLVED: to ratify the minutes of the meeting of the 7<sup>th</sup> July 2020.**

**19329** Matters arising from the meeting held on 7<sup>th</sup> July 2020.

- i. 19312. Proposal to Advance the Skate Park project. It was reported that the Finance Committee had discussed this item and had agreed that a financial plan should be prepared that accounted for the uncertainties of the future while progressing the promenade project (which includes the skate park).
- ii. 19314. Adopt a Planter Scheme. Cllr Lloyd-Borland reported a draft service agreement had been prepared and he and the clerk would meet to finalize it over the coming weeks.

- iii. 19315. Proposals to Assist retail Outlets Respond to the Pandemic. While the Council had discussed establishing a new group to respond to this item, it will be proposed during item 19333 below, that Covid19 Support Group be expanded to include this.
- iv. 19316. Ysgol Pencae, Council Representative on the Board of Governors. The Council were advised that Pencae School had been informed of Cllr Lloyd-Borland's appointment as the Council's representative to their Board of Governors.
- v. 19317. Test of Zoom Voting System. The testing of the Zoom video conferencing systems polling facility had proved successful and will be used for the Mayoral election in item 19336 (below).

**19330** Signing the minutes of the meeting of the 7<sup>th</sup> July 2020.

**RESOLVED: to sign the minutes of the 7<sup>th</sup> July 2020 as a true record of the meeting.**

**19331 Social Media News**

It was agreed to promote the following items through social media:

- i. The Town Council are delighted to announce that Cllr Beard has been elected as Mayor of Penmaenmawr for the period until May 2022. This extended period is in keeping with the Welsh Government's Local Authorities (Coronavirus) (Meeting) Wales Regulations 2020.
- ii. The overgrown foliage atop the pumping station on the promenade has been cleared by the Town Council.
- iii. The Council is pleased to announce that flags designed from the school drawing competition winner are being flown outside the front of the Community Centre.
- iv. The Council is re-launching the Adopt a Planter Scheme. This scheme allows organisations to promote themselves while maintaining the contents of the concrete planters on the promenade.
- v. The Council is pleased to announce it has made donations to Marie Curie and Welsh Hearts charities during July.

**19332 List of Payments.**

13/07	03899	s.19	Netwell – Scaffolding for the prom pump house	840.00
10/07	03998	s.19	G-Mec – Handrail and ramp for Dwygyfylchi	910.89
17/07	03902	s.19	Payment for Casual Worker – Clearing Pump House	200.00

**RESOLVED: to approve the list of payments.**

Action: Clerk to arrange payment.

**19333 To Accept a Report from the Covid-19 Support Committee.**

The Council were updated on the awards issued by the Support Committee, which, in total, had granted £2,391.89 in support of community initiatives. This support covered a range of activities and organisations and included supporting individuals in the manufacture of PPE for front line workers, assisting food distribution outlets in the community and helping pre-school organisations prepare to safely open their doors.

**RESOLVED:**

- i. **to accept the Report.**
- ii. **to accept the revised Terms of Reference.**
- iii. **to allocate an additional £3,000 to the support fund.**

**19334 To Accept a Report from the Finance Committee.**

This item was deferred due to the Councillor resignation announced earlier.

**19335** To Accept the 3 Months Budget versus Actual.

The Council were presented with the 3 Months Budget versus Actual report (which had also been pre-circulated). The report compared the Council's actual expenditure for the period 1<sup>st</sup> April to 30<sup>th</sup> June with the annual budgetary figures.

**RESOLVED: to accept the Report.**

**19336** Election of Mayor for 2020 - 2022.

The Council were advised that while initially two names had been proposed to fulfil the position of Mayor of Penmaenmawr until May 2022, with the resignation of Cllr Edwards only one candidate remained.

**RESOLVED: Using the Zoom polling system, Cllr Beard was elected Mayor.**

Action: Clerk to publish the election result.

**19337** Election of Deputy-Mayor

As no nominees had submitted their candidacy this item was deferred until the next meeting.

**19338** Discussion on Church Road Bench/Eden Hall.

The public bench previously reported as stolen from Church Road has subsequently been found in Eden Hall.

**RESOLVED: To relocate the bench back to Church Road and fix firmly in place.**

Action: Clerk to arrange for the relocation of the bench.

**19339 Discussion on Amenities in Capelulo.**

Items raised during the presentation by the Chairperson of the Dwygyfylchi Our Green Village Residents Association were discussed by the Council. The Council were advised that the quotations to position the picnic benches in Maes y Llan play park had previously been in the region of £2,000 as an additional path needed to be laid. The Council were advised that the street furniture issues were included in the programme of works being prepared for the whole of Penmaenmawr and would be resolved as part of that project.

**RESOLVED:**

- i. **To proceed with locating of the picnic benches and pathway up to a maximum of £2,000.**
- ii. **To contact CCBC again regarding the reinstating of community skips.**

Action: Clerk to arrange with the contractor to lay the path and locate the benches.

Action: to chase CCBC for an update on the community skips.

19.55 hrs Cllr Banwell signed out due to feeling unwell.

**19340** Proposal to Erect Finger Posts to Woodland Walk

It was proposed that new 'finger' signposts be made and erected to indicate the existence of the Dingle as a nature walk.

**RESOLVED: to obtain quotations for finger signs.**

Action: Clerk to obtain quotations.

**19341** Decision to Repaint Pumping Station

As work progressed clearing the foliage above the pumping station on the promenade it has become apparent that the walls of the building require repainting, especially on the west side, where the paint has almost completely eroded. To date, a single quotation has been received to repaint these walls, which totalled £500. CCBC has been contacted to confirm if PTC has some flexibility regarding colours, however, a reply has not yet been received.

**RESOLVED: To proceed with repainting the walls, on the agreement of CCBC, and receipt of more quotations up to a total of £500.**

Action: Clerk to liaise with CCBC, obtain quotations and arrange for work to proceed.

**19342 Proposal to Have Business Cards for Councillors**

It was proposed that Councillors have the option to have Council Business Cards printed, at their own expense. It was pointed out that the £150 annual allowance could be used for this purpose.

**RESOLVED: To use a standard design for all Council Business cards. The cost of printing cards for the Mayor and Clerk to be borne by the Council, while any other Councillor to be paid for personally.**

**Action:** Clerk to arrange for the standard design to be available to all Councillors.

**19343 Memorial in Parc Plas Mawr**

It was reported that the painting on the engraved names on the Memorial at Parc Plas Mawr has eroded, especially at the bottom half.

**RESOLVED: To have names repainted.**

**Action:** Clerk to arrange for this work to be completed.

**19344 Consultation on CCBC Draft Public Space Protection Order**

The Council were advised that a response on the CCBC consultation on the Draft Public Space Protection Order was required. The Order re-introduced a ban on dogs on the Penmaenmawr beach between the sailing club slipway and the café.

**RESOLVED: To reject the draft proposals.**

**Action:** Clerk to notify CCBC.

**EXEMPT ITEM**

**19345 Environmental Warden**

The Council agreed to begin the process of employing a part-time Environmental Warden.

**Correspondence**

**19346 Penmaenmawr Historical Society and Museum**

It was reported that correspondence had been received from the Penmaenmawr Historical Society and Museum advising the Council that due to some successful financial grant applications, the organisation have requested a deferment of the third agreed instalment of the three-year grant agreement as it was felt that the Town Council could put these monies to better use during these difficult times.

**19347 Any Other Business**

- i. The Council were advised that the public bench on Graiglwyd Road in need of attention.
- ii. The Pavement adjacent Pioneer House on Bangor Road needs repair
- iii. The weeds are overgrown in the Fernbrook Road Car Park.
- iv. It was reported that the charity that has been providing meals out of Maen Alaw have changed their name to Pobl Pen and have relocated into temporary accommodation while a permanent home is found.
- v. It was proposed that a Christmas Committee be established to prepare ideas for this year's festive season.
- vi. The Council were advised that the A55 upgrade purchase orders were likely to go out within the next few weeks and that the next round of Public Information Exhibitions is scheduled for late September early October.

**19348 Date and Time of the Next Meeting - 6.30 pm 11<sup>th</sup> August 2020**

Meeting ended at 9.00 pm

Signed: \_\_\_\_\_ (Mayor)

Date: \_\_\_\_\_