



CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held via a hybrid meeting at the Council chambers and using Zoom Video Conferencing, on the 31st of May 2022, at 6.30 pm.

19846 **Councillors Present:** Cllr C. Williams (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr M. Bleasdale, Cllr M. Brewer, Cllr L. Goodier, Cllr L. Heatley, Cllr J. Sharples, Cllr B. Snell, Cllr S. Williams, Cllr D. Wyke.

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Admin Officer)

In Attendance: This meeting had 2 members of the community present.

19847 **Apologies:** none

19848 **Code of Conduct/Declaration of Interest:**
Councillors were reminded to declare an interest.
Cllr M. Bleasdale, Cllr Heatley and Cllr S. Williams declared an interest in the 19858 Allotment Grant.

19849 **Public Participation** – No formal public participation presentation was given.

19850 **Mayor's Report:**
The Mayor welcomed the new deputy Mayor. Nothing further to report.

19851 **Deputy Mayor's Report:**
Nothing to report.

19852 **Clerk's Report:**
The Clerk welcomed the new Councillors to their first full meeting and congratulated the new deputy Mayor. The clerk advised the Council that the induction for the new councillors has been completed and was a success.
The Council were informed that the Co Option vacancy is published, and the closing date is June 10th.
The Clerk explained that there had been further correspondence regarding the land on St David's Lane and this is progressing again.
It was reported that the work on the prom has now resumed, the apexes are up and have had their undercoat, painting has been restarted across the promenade, G-Mec have jet washed the tunnel onto the promenade in preparation for the festival, and the planters are now in position and have been planted, the electric charging bike has been set up. The Council were updated that the skate park should be completed by the end of the week.
The Clerk informed the Council that an invoice from the Wales Audit Office has been received for the investigation that took place in 2018.

There had been several important and successful meetings, the clerk explained, the head of CCBC major events has been in touch and seems pleased with the upcoming event. A meeting with Pen Phoenix has been set up for 10/6. The clerk has been in contact with Ogwen Partnership Bethesda regarding the community bus which has been positive.

The Clerk informed the Council that Cash in the Attic television programme is coming to Conwy. Lastly, the Clerk informed the Council that the WEFO documents have been successfully submitted, and the office is now focusing its time on the upcoming Swn Y Mor Festival and the annual audit.

19853 Ratification of the Minutes of the Meeting Held on 12th April 2022.
RESOLVED: To ratify the minutes of the meeting on the 12th of April 2022.

19854 Matters Arising from the Meeting Meeting Held on the 12th of April 2022.

- Money for Parc Plas Mawr has now been spent and the current phase of work is complete.
- The Twinning Committee has returned from their trip, there has been no update regarding moving forward for next year.
- Bus shelters have been cleaned however the solution wasn't successful, a different solution has been ordered.

19855 Signing the Minutes of the Meeting held on 12th April 2022:
RESOLVED: to sign the minutes of 12th April 2022 as a true record of the meeting.

COUNCIL BUSINESS

19856 To Receive a Report from the Planning Committee:
Nothing to report.

19857 To Receive a Report from the Finance Committee:
The Finance Committee reported that they had met and had discussed a joint grant application in favour of Our Green Village and the Dwygyfylchi Allotment Group. The Committee, having reviewed the application documents, were happy to recommend supporting the application, which will be discussed under point 19858.

19858 To Consider a Grant Application from Our Green Village/Allotment Group:
Grant request from Our Green Village for £500 towards a community Jubilee event. The Finance Committee were happy to support the application.
Cllr M. Bleasdale, Cllr Heatley and Cllr S. Williams declared an interest in this Item, as they are members of the groups applying. As such these Councillors did not take part in the debate or the vote.
RESOLVED: To award a grant of £500 to Our Green Village.
Action: The Clerk arranges payment.

19859 To Consider a Three-Year Grant Scheme for Guides & Happy Eaters:

The Council discussed a proposal to introduce a 3-year grant scheme for established local charities, following a detailed discussion the Council felt that the annual request for support is the best practice and the local groups will be reminded that they can apply.

19860 To Elect a Deputy Mayor for 2022 - 2023.

Following receipt of nominations the Council voted in favour of Cllr U. Abbott becoming the Deputy Mayor for municipal year 22-23 term.

19861 To Appoint Councillors to Council Committees.

The Council voted to appoint the following Councillors to the indicated committee:

Planning: Cllr S. Banwell, Cllr M. Baines, Cllr U. Abbott, Cllr B. Snell, Cllr M. Brewer, Cllr M. Bleasdale, Cllr S. Williams.

Finance: Cllr S. Banwell, Cllr J. Sharples, Cllr S. Williams, Cllr M. Bleasdale.

Community Centre: Cllr S. Banwell, Cllr L. Heatley, Cllr M. Baines, Cllr L. Goodier, and Mr M. Hanks (Town Clerk).

Human Resources: Cllr L. Goodier, Cllr J. Sharples, Cllr L. Heatley, Cllr S. Banwell, Cllr D. Wyke.

Resilience: Cllr D. Wyke, Cllr L. Heatley, Cllr L. Goodier, Cllr U. Abbott.

Promenade: Cllr J. Sharples, Cllr M. Bains, Cllr U. Abbott, Cllr M. Brewer.

19862 To Appoint Representatives to Outside Bodies.

The Council voted for the following Members to represent the Council on outside bodies:

One Voice Wales, North & Mid-Wales Association of Local Council: Cllr M. Baines.

Transport for Wales Railway Train station representative: Cllr M. Baines, Cllr D. Wyke.

Plas Menai Liaison group representative: Cllr M. Baines.

School Governors: Ysgol Pencae: Cllr L. Goodier

Ysgol Capelulo: Cllr B. Snell – Capelulo.

19863 To Provide an Update on the Platinum Jubilee Event.

FOR INFORMATION: The Council were updated on the progress made by HTC and the office team for the Jubilee event, which was progressing well. The Council were informed of the plan for the beacon event, which will be lit at 9.40 pm on Thursday evening. The Council were notified that the Penmaenmawr beacon was one of only two such beacons events were being held across Conwy.

19864 To Approve the Purchase of Noticeboards for Schools.

The Council discussed the merit of purchasing noticeboards to be located outside both school entrances to raise awareness of community events and to distribute information.

RESOLVED: To purchase two notice boards, one for each school, up to a cost of £3000.

Action: Clerk to seek quotes and order two notice boards.

19865 To Approve Works at the Dingle & Memorial Garden.

It was discussed by the Council to approve works to be carried out to tidy the dingle. A quote had been received of £800 to complete the work with an additional £250 for skip hire. The Council discussed deferring this work until October, but to instruct the Environmental Officer to maintain general upkeep.

Councillors discussed meeting to sweep the dingle before the Jubilee event.

RESOLVED: £1000 approved for the dingle to be cleared in October, Environmental Officer to be instructed to maintain general upkeep.

Action: Clerk to instruct environmental officer.

19866 To Discuss Environmental Warden Equipment.

It was discussed by the Council to invest in additional equipment for the Environmental Officer to support and complete additional work for the community.

- i. To purchase a jet wash – to maintain the upkeep of the promenade tunnels and general areas of the town.
- ii. To purchase a ride on mower to support the environmental warden to cut large areas of grass.

RESOLVED: The Council agreed upon a budget of up to £1000 for both pieces of equipment to ensure the upkeep of the town.

Action: The Clerk to discuss with the environmental officer and order the equipment.

19867 Correspondence

The Clerk read a positive letter received from Janet Finch-Saunders MS/AS regarding the Promenade sculpture the Shoal.

Highways Notifications

19868 Temporary Traffic Regulation. St John's Park West, from Glasfryn to junction with Bangor Road, from 7th – 9th June 2022 to undertake water works.

19869 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
16/04	04226	s.150	Karmic Synergy (hybrid meeting set up)	81.00
15/03	04227	s.150	Penmaenmawr Community Centre (alarm servicing)	59.40
22/04	04228	s.150	Viking (stationery)	196.68
03/05	04229	s.19	Seton (locks for railway station frames)	157.44
05/04	04230	s.19	Llandudno Wholesale Ltd (bus shelter cleaner)	25.44

22/04	04231	s.150	Zurich Insurance (annual insurance)	982.87
29/04	04232	s.19	CCBC (advertising Swn y Mor)	420.00
28/02	04235	s.19	Dewis Consultants (VAT for invoice see minute 19823)	910.00
08/05	04236	s.19	Johnson Jones (watering of plants)	180.00
12/05	04238	s.19	HTC Entertainments (Swn y Mor)	2075.93
25/04	04240	s.19	Brookes & Sons (signs and supplies for EW)	100.08
16/05	04241	s.150	Karmic Synergy	258.00
19/05	04242	s.150	Viking (stationery)	64.48
11/04	04243	s.150	Penmaenmawr Community Centre (office rent)	910.00
26/04	04244	s.150	WiSS (annual management of 2 x websites)	856.80
11/05	Card	s.19	Buddha Group (stalls for Swn y Mor)	1404.60
12/05	Card	s.19	WiSS (2 x domains for Swn y Mor)	104.70
13/05	Card	s.19	Bunting Warehouse (Swn y Mor)	151.67
19/05	Card	s.19	Merchandise (for Swn y Mor)	195.54
20/04	04233	s.19	Community Support Group (youth club supplies)	140.00
17/03	04245	s.150	Wales Audit Office (investigation costs)	3676.40
22/03	Transfer	s.19	Signs & Design (interpretation boards for PPM)	9750.00
01/07	04124	s.19	Thomas Plant Hire (equipment for prom project)	313.00

RESOLVED: To approve the list of payments, apart from the Wales Audit Office payment, while the Clerk looks into this further.

ACTION: Clerk to arrange payment for all payments except for the Wales Audit Office.

19870

Social Media News:

- i. The Council are pleased to support Our Green Village and the Dwygyfylchi Allotment Group with a £500 donation towards their Jubilee Jamboree.
- ii. The Council would like to welcome its newest Councillors and welcome back the returning Councillors.
- iii. The Council would like to make it known that a letter was received from Janet Finch-Saunders.

19871

Staff Proposal – Confidential Business

Council discussed staff hours.

19872

Date and Time of the Next Meeting – **26th June 2022 at 6.30 pm.**

Meeting ended at 8.30 pm.