

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held remotely using Zoom Video Conferencing on the 7th July 2020 at 6.30 pm.

19301 Councillors Present: Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr K. Beard, Cllr Coleman, Cllr J. Edwards (signed in at 19:10 hrs), Cllr J. Jones (experienced some technical issues during the meeting), Cllr Lloyd-Borland, Cllr J. Sharples (Signed in 19.45 hrs),

Officer Present: M. Hanks (Clerk and RFO)

In Attendance: Two members of the public signed in.

19302 Apologies: Cllr M. Brewer (technical issue), Cllr E. Davies (work), Cllr L. Goodier (work commitment), Cllr C. Williams (technical issues).

19303 Code of Conduct/Declaration of Interest.

None

19304 Public Participation – Local Senedd Member for Aberconwy, Janet Finch-Saunders MS, addressed the Council and spoke about the Welsh Governments challenges, commitments and initiatives connected to the current Covid-19 pandemic. The Member welcomed the increased levels of communication that remote meetings allowed and spoke about her background in local government. Following a brief address, the Member also took questions from Councillors and was apprised of the Town Council's support for the initiatives of local organisations and volunteers in responding to the pandemic. CCBC's response to the Covid-19 crisis was jointly praised by PTC and the Member. The Member was thanked by the Mayor for attending the remote meeting and briefing the Council.

COUNCIL ADMINISTRATION

19305 Ratification of the minutes of the meeting held on 23rd June 2020.

RESOLVED: to ratify the minutes of the meeting of the 23rd June 2020.

19306 Matters arising from the meeting held on 23rd June 2020.

- i. 19292. Mayoral and Deputy Mayoral Elections.
The Council was advised that, while some nominations had been received, there were still seven days to submit nominations.
- ii. 19293. 2020 Audit. The Audit pack will almost complete and will be dispatched to the Internal Auditor by the end of the week.
- iii. 19294. Wales Purchasing Card. An application for a Wales Purchasing Card has been dispatched.
- iv. 19295. Strimming Above the Paddling Pool. It was reported that work on this item is scheduled to begin on Monday 13th July.
- v. 19297. CCBC Consultation on Council Tax Premium. It was confirmed that the Council's responses had been forwarded to CCBC.

19307 Signing the minutes of the meeting of 23rd June 2020.

RESOLVED: to sign the minutes of the 23rd June 2020 as a true record of the meeting.

19308 Social Media News

It was agreed to promote the following items through social media:

- i. The Penmaenmawr Town Council is delighted to announce that its COVID-19 Support Grant Committee has approved a donation of £337.31 to Cylch Meithrin to assist with its safety preparations in line with Welsh Government Guidelines.
- ii. The Council is pleased to publicise the unveiling of a handrail and ramp to assist entrance to the shopping area in Dwygyfylchi.
- iii. The Penmaenmawr Town Council is pleased to announce that it has approved the commencement of work to remove the overgrown foliage above the pumping station, which is adjacent to the paddling pool.
- iv. The Town Council welcomed Senedd Member for Aberconwy, Janet Finch-Saunders SM, to its remote Council Meeting. The Member briefed the Council on Welsh Government challenges, commitments, and initiatives during this difficult time and took questions from Councillors.

Cllr Edwards signed in.

19309 List of Payments.

10/06	03892	s.150	Community Centre – Rent	£910.00
29/05	D/Debit	s.150	Office Equipment	£31.95
19/03	03889	s.36	CCBC – By-election costs	£140.40
23/06	03893	s.150	WiSS – Domain Renewal Penmaenmawr.org	£36.00

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19310 To Accept a Report from the Covid-19 Support Committee.

The Council were updated on the awards issued by the Support Committee, which, in total, had granted £2,391.89 in support of community initiatives. This support covered a range of activities and organisations and included supporting individuals in the manufacture of PPE for front line workers, assisting food distribution outlets in the community and helping pre-school organisations prepare to safely open their doors.

RESOLVED: to accept the Report.

19311 To Accept a Report from the Finance Committee.

FOR INFORMATION: It was reported that the Finance Committee had not met for some time, but another meeting was imminent to review the first quarters accounting figures and to confirm bank statements and the like. A full report will be presented at the next meeting.

19312 Proposal to Advance the Penmaenmawr Skate Park.

A proposal was received to formally allocated part of the Council's reserves to the establishment of a skate park. The Council were advised that a local community group were looking to establish themselves to progress this project and a significant financial commitment from the Council would assist.

RESOLVED: to ask the Finance Committee to examine the proposal and submit options for Council considerations.

RESOLVED: to ask the community group to work with the Council (or Pen Reimagined) to avoid duplication of efforts as the skate park was already part of the Promenade upgrade

Action: Finance Committee to examine proposals and prepare options.

Action: Clerk to contact Community Group organisers.

Cllr Sharples signed in

19313 To Consider Repairs to Quarry Garden Up-Lights.

The Council were advised that two up-lights in Quarry Gardens were now unserviceable. It was further reported that a contractor commissioned to undertake the repairs had been in 'lockdown' due to Covid-19 restriction but had now returned to work and the repairs would proceed soon.

19314 Adopt a Planter Scheme, Penmaenmawr Promenade

Following expressions of interest from two local organisations, the Council were asked to consider resurrecting an initiative from the past and allow organisations to adopt a concrete planter, in the area between the sailing club and first barrier on the promenade. The planters are owned by CCBC, which has agreed to delegate the responsibility of coordinating this scheme to PTC. Participant organisations will become responsible for maintaining their planter in return for the opportunity to promote themselves.

RESOLVED: To promote the Adopt a Planter Scheme, subject to applicants agreeing to abide with a service level agreement, which will detail the required standards.

Action: Clerk/Cllr Lloyd-Borland to finalise the service level agreement.

19315 Proposals on how PTC can Assist Retail Outlets Respond to Pandemic.

The Council discussed the impact of Covid-19 on the retail outlets and the potential long-term effect of social distancing, especially as winter approaches.

RESOLVED: To approve the establishment of a working group of Councillors to examine possibilities of assisting the retail outlets of Penmaenmawr in the short, medium, and long term.

Action: Clerk to arrange a meeting for the group.

19316 Ysgol Pencae, Council Representative on the Board of Governors.

Nominations were requested to fill the vacancy as the Council's representative on the Board of Governors of Ysgol Pencae. Four submissions were initially received, however,

RESOLVED: To elect Councillor Lloyd-Borland as the Council's representative on the Ysgol Pencae Board of Governors.

Action: Clerk to notify Ysgol Pencae.

19317 Test of Zoom Voting System

In preparation for the election of Mayor and Deputy Mayor at the next meeting, a test of the Zoom program's anonymous voting system was undertaken. Two Councillors experienced difficulties.

RESOLVED: to arrange an additional test for those with problems.

Action: Clerk to arrange a further test.

Correspondence

19318 Request for Support from Marie Curie

The Council had received a request for financial support from the Marie Curie Conwy Appeal.

RESOLVED: To award £75 to this appeal under section 137 LGA 1972.

Action: Clerk to arrange payment.

19319 Request for Support from Welsh Hearts

The Council had received a request for financial support from Welsh Hearts.

RESOLVED: To award £75 to this appeal under section 137 LGA 1972.

Action: Clerk to arrange payment.

Highways

19320 Temporary Road Closure – Old Mill Road, Dwygyfylchi, 13-15 July Welsh Water Work

This road closure was noted.

Grants and Donations

19321

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
30/06	03894	s. 137	Marie Curie	£75.00
23/06	03895	s. 137	Welsh Hearts	£75.00

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment.

19322 Any Other Business

- i. It was reported that the bench from Church Street has been stolen and it was requested that a discussion regarding a replacement be added to the next agenda.
- ii. A request was received to change the flags flying outside on the community centre to the ones prepared from the school competition winner's design.
- iii. The Council were advised that the Pen Food Bank would be open between 10 am and 4 pm the following day (Wednesday 8th July) and between 1 pm and 4 pm on Thursday to distribute food packages donated by the Welsh Government.
- iv. The Council were advised of the following traffic notices, notifications of which arrived after the meeting agenda had been distributed:
 - a. High Street, Penmaenan, between 1900 hrs on 16th July – 07.00 hrs 17th July 2020, temporary parking restriction will be in force between the junction with St John's Park West and Maenan Cottage.
 - b. Bangor Road, Penmaenmawr, between 1900 hrs on 16th July – 07.00 hrs 17th July 2020, temporary parking restriction will be in force from North View to Penmaen Isa.

19323 Date and Time of the Next Meeting - 6.30 pm 28th July 2020.

Meeting ended at 8.30 pm

Signed: _____ (Mayor)

Date: _____