

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held remotely using Zoom Video Conferencing on the 7th September 2021 at 6.30 pm.

19661 Councillors Present: Cllr K. Beard (Chair), Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr J. Jones, Cllr K. Loustan-Lalanne, Cllr J. Sharples, Cllr C. Williams, Cllr L. Hart, Cllr L. Coleman, Cllr L. Goodier, Cllr M. Brewer (Arrived 19.10-Technical issues)

Officers Present: M. Hanks (Clerk and RFO) & I. Hart (Admin Officer)

In Attendance: One member of the public.

19662 Apologies Cllr E. Davies (working)

19663 Code of Conduct/Declaration of Interest.

Cllr Beard and Cllr Abbott declared an interest in item no 19683 and therefore did not take part in the discussion and abstained from the vote.

Cllr Williams declared an interest in item no 19682 and therefore did not take part in the discussion and abstained from the vote.

It was proposed that the press and public be excluded from item 19683 as sensitive details were to be discussed.

RESOLVED: To exclude the press and public from this item.

19664 Public Participation - Address by the A55 Upgrade Team

The A55 team were unable to attend this meeting and will address the Council sometime in the future.

19665 Mayors Report

The mayor gave an update on several projects and events that have been ongoing recently. The mayor discussed the Citizen of the Year awards, which were presented in a small covid-aware ceremony, the Garden Competition and how positively this has been received, the progress of the Penmaenmawr Sustainable Information Project (run jointly with Penmaenmawr Against Single-Use Plastic). This project, funded via a grant, will establish a sculpture made from recycled plastic to be placed on the promenade, which will raise awareness of the harm plastic is doing to the environment. Project information will be disseminated via a monitor at the Library and through social media In conjunction with the launch fabric tote bags will be produced to support the local businesses to move away from plastic carrier bags.

It was further reported that, as the mayor was unavailable, she had made a financial contribution to the recent open day held by the Dwygyfylchi Our Green Village Allotment group. Finally, it was reported that the Council's Parc Plas Mawr grant application had reached the final stages and is looking very positive this is up to £140k the new working committee for Parc Plas Mawr will be Cllr Baines, Cllr Williams and Cllr Beard.

19666 Deputy Mayors Report

Cllr Williams reported that he had deputized for the mayor at two recent events, the first was at the Dwygyfylchi Allotment open day, at which he was accompanied by Cllr Hart. Cllr Williams

highlighted how the allotment is proving to be of significant value to the community and he praised the hard work of the organizers.

Cllr Williams also attended the Llanfairfechan Croquet Club afternoon tea, which was held to raise money for the Air Ambulance. Cllr Williams explained it was a very successful day with £1500 being raised.

19667 Clerks Report

The Clerk provided updates on several ongoing projects.

The Environmental Warden post is going very well and the impact of his work is being noticed to the extent that other Community Councils have expressed an interest in adopting Penmaenmawr Town Council's Framework.

There is a risk that the traditional Festive lighting may not be erected this year. CCBC are the first County Council in Wales to incorporate the HERS regulations, which is creating obstacles for Light Up Pen. The Clerk is working with CCBC and Light up Pen to find a solution.

The Clerk reported that a meeting was scheduled next week with a valuer to discuss the future of the Parish Hall in Dwygyfylchi.

With regards to grant funding, a new grant had become available from the Snowdonia National Park and the office team will be examining the details with a view to submitting an application.

A declaration of interest has been submitted to the Ramblers Paths to Wellbeing project, and office staff have since met its regional officer, with the objective of improving the paths around Penmaenmawr, as well as boost wildlife and mental wellbeing.

The newest Civic Pride Warden had resigned to concentrate on higher education. Following consultation with members of the HR committee, it had been decided to offer the post to the runner-up from the interviews.

19668 Ratification of the Minutes of the Meeting held on the 6th of July 2021.

RESOLVED: to ratify the minutes of the meeting of the 6th of July 2021.

19669 Matters arising from the meeting held on 6th of July 2021

- I. 19643 update requested - The Clerk has been in touch with the Llanfairfechan Town Council regarding their petanque court. They stated it was fairly easy to set up and required very little upkeep however it gets extremely little use.
- II. 19649 – The new name for the citizen awards will be the Community Impact Award.

19670 Signing the minutes of the meeting of the 6th of July 2021.

RESOLVED: to sign the minutes of the 6th of July 2021 as a true record of the meeting.

COUNCIL BUSINESS

19674 To receive a report from the planning committee:

Cllr Baines gave an overview of the planning applications. Since January 2021 there have been 28 planning applications, CCBC responses are 2 refused, 11 approved with conditions and 14 have no decision logged.

Resolved: IH to update the spreadsheet as CCBC respond.

19675 To accept the Budget 3 months Budget vs Actual Report.

The Council's three months Budget vs Actual Report had been pre-circulated and was discussed. It was highlighted that some of the expenditure related to grants, which would be reimbursed over the coming weeks. The report highlighted that the Council was financially stable and running to budget.

Resolved: To accept the Budget Report.

19676 To receive a report from the Prom Upgrade Committee.

The Prom works had been suspended over the summer holidays. There is some outstanding work, which will commence shortly.

The chalet doors now have door numbers and escutcheons, except for the orange doors as these need a repaint with a different paint brand.

The sailing club has completed the maintenance of its building and this looks very good.

The Council is seeking additional funds to upgrade the chalets at the sailing club end of the prom, this will tie in the sailing club to the rest of the prom.

19677 Standing Orders – Proposal to amend Mayoral Succession.

The Highlighted changes to the Standing Orders had been pre-circulated and were discussed. This amendment removed the time restrictions on officials standing for re-election.

Resolved: to update the mayoral succession to remove time restrictions.

19678 Queens Platinum Jubilee Preparations:

The Council's Jubilee Committee proposed that a festival be arranged on the promenade to commemorate the Queen's Platinum Jubilee. Under this proposal, community groups will be encouraged to assist in creating a party atmosphere. It was suggested that funds be sought to pay for a part-time events organiser to assist with the preparation and organisation of the festival.

Resolved: to support holding a Jubilee festival.

19679 Installation of Promenade Signage to promote dog zone.

It was proposed that additional signage be introduced on the promenade to highlight the areas where dogs are welcomed.

Resolved: to erect additional signage.

Action: Office team to liaise with Harbour Master.

19680 Discuss the increasing volume of motorhomes on the promenade:

Concern was raised about the increasing volume of motorhomes on the promenade. The Council were advised that CCBC have begun the process of introducing by-laws across the county concerning overnight parking at coastal locations.

Resolution: to explore the use of CCTV pay-as-you-go car spaces for overnight parking.

19681 To respond to community centre Invitation:

It was reported that, following recent discussions with the Community Centre Trustees, an invitation had been received for four Councillors to become Trustees. It was highlighted that this invitation would not provide long term stability to the Centre.

Resolution: The Town Council reject the invitation and re-iterated its support for the framework agreed between the Town Clerk and the Centre's legal advisor.

Action: Clerk to continue to liaise with Community Centre Trustees.

19682 To activate a Deputy Mayoral Allowance:

Due to the increasing number of civic events being attended by the Deputy Mayor, it was proposed that a £300 Deputy Mayoral allowance be introduced to cover out of pocket expenses.

Resolution: to introduce a Deputy Mayoral allowance of £300.

Cllr Williams, as deputy Mayor, declared a personal interest in this item and did not take part in the discussion and abstained from the vote.

CONFIDENTIAL BUSINESS

Page 3 of 5

Signed: _____ (Mayor)

Date: _____

19683 Veranda Signage
RESOLVED: to address the issues discussed.

Correspondence

19684 Request for Support – Gladstone Race.
 Resolved: £400 donated from Penmaenmawr Town Council.

19685 Highway Notifications:

- i. Temporary Traffic Regulation – Conwy Old Road, Junction with Graiglwyd Rd to the entrance to a property named ‘Gwysfa’, between 09:00 & 14.45 on 08/07/21, to undertake Welsh Waterworks.
- ii. Temporary Traffic Regulation – Graiglwyd Road, Adjacent the Catholic Church, between 07:00 & 17.00 Hrs on 20/09/21, to undertake Street Lighting works.

The Notifications were noted.

19686

List of Payments.

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
31/07	04084	s.19	Community Centre – Quarterly office rent	910.00
05/08	04085	s.19	Signs Universe – outstanding remittance	575.00
31/08	04077	s.19	Gladstone Race – annual grant	400.00
15/08	04075	s.19	Ash Tree Surgery – Prom project	5072.00
13/07	04074	s.19	MW Plastering – rendering prom project	19033.00
31/08	04087	s.19	M. Badger – 50% of Pen SIP sculpture	2389.00
06/08	04104	s.150	One Voice Wales - Councillor training	90.00
31/07	04080	s.150	One Voice Wales – membership Fee	769.00
15/07	04105	s.19	Brookes Tarpaulins – spray paint various colours	37.80
01/07	04106	s.19	Brookes Tarpaulins – replacement Jubilee sign	19.19
22/07	04107	s.150	Brookes Tarpaulins – CPW Equipment	40.20
27/07	04108	s.150	Parish Online – annual subscription	240.00
06/08	04109	s.19	CCBC – paddling pool contribution	1805.76
18/08	04110	s.19	CCBC – Installation of Free Wifi	4725.23
27/08	04111	s.150	Coleg Cambria – staff training	480.00
14/07	Card	s.150	Zoom – annual subscription	143.88
14/08	Card	s.150	WiSS – hosting visitpenmaenmawr.org, .com & .co.uk	31.17
31/07	04112	s.19	Mixamate – prom project	1273.20
31/08	04113	s.19	C. L. Jones – prom project	277.53
01/06	04114	s.19	Johnson Jones – plant watering May	186.31
01/07	04114	s.19	Johnson Jones – plant watering June	505.00
01/08	04114	s.19	Johnson Jones – plant watering July	778.93
16/05	Card	s.19	Amazon – a pinboard	15.48
14/04	Card	s.150	Amazon – replacement keyboard	49.99
16/07	Card	s.19	Amazon – split rings	11.98

RESOLVED: to approve the list of payments.

Action: Clerk to arrange payment

Signed: _____ (Mayor)

Date: _____

19687

Social Media News

- i. The Town Council was pleased to again support the Gladstone Race with a grant of £400.
- ii. The Council is pleased to announce that the Garden Competition has now been completed and the winners from each Ward will be invited to a presentation in the coming weeks.
- iii. The Town Council would like to announce that the upgrade work on the promenade will recommence during September.

19688 Date and Time of the Next Meeting - **6.30 pm 5th of October 2021**

Meeting ended at 8.45 pm.