

## CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING which was held at Community Centre Chambers, Penmaenmawr on the 10th January 2017 at 6.30pm:-

**17000** Present. Cllr M.Baines (Deputy Mayor), Cllr U.Abbott, Cllr K.Bead, Cllr M.Brewer, Cllr L.Coleman, Cllr R. Holmes, Cllr D. Lloyd-Borland and Cllr E.Thomson.

**17001** Apologies. Cllr S. Banwell (family), Cllr D. Fisher (ill) Cllr C. Mackay (family)

**17002** Code of Conduct/Declaration of Interest.

**17003** Ratification of the minutes of the meeting held on 13<sup>th</sup> December 2016.

**17004** Matters arising from the minutes of 13<sup>th</sup> December. None.

**17005** Signing of the minutes of 13<sup>th</sup> December. These were signed by the Deputy Mayor.

**Proposed: Cllr Holmes Seconded: Cllr Beard Voting: Unanimous.**

**17006** Mayor's Report. There was no Mayors report as he was absent from the meeting.

**17007** Clerk's report. The Clerk had previously circulated his report.

2. iv) Bank Closures. The Clerk was asked to obtain information about banking with the Post Office (**ACTION 1**)

3 i) Car Parks. Cllr Beard suggested that we needed a well thought out negotiating strategy on the future of Penmaenmawr's Car parks. This will be put on the agenda for the next meeting.

**17008** Public participation: None.

### ACTIONS

**17009** Budget. The Deputy Mayor presented a draft of the 2017-18 Budget. It was proposed that the amount to be requested from the precept for 2017-18 be raised from £130,000 to £135,000.

**Proposed: Cllr Holmes Seconded: Cllr Coleman Voting: Unanimous**

Council also requested that a simple statement of the current state of income and expenditure be produced for the Council on a regular basis. (**ACTION 2**)

**17010** Promenade. A draft tender for the project had been received from NCompass. To complete the document they requested:

- i) Findings of the consultations. Cllr Lloyd-Borland would forward the last pieces of data (**ACTION 3**).
- ii) Details of access. The Clerk would forward (**ACTION 4**).
- iii) Confirmation if planning permission was required. Cllr Lloyd-Borland would ask the Duty Planner at Conwy CBC (**ACTION 5**).
- iv) Confirmation of the size of the site area. The Clerk would forward (**ACTION 6**).
- v) Photos of the example of the promenade discussed at the October meeting. The Clerk would collate and forward (**ACTION 7**).

The Clerk would also check the document for any additional information required (**ACTION 8**).

**17011** PENTA. Having declared an interest Cllr Beard left the room for this item. Nicki Hughes of PENTA explained the thinking behind their grant application. It was proposed:

- i) That PENTA would be allowed to spend the £1000 awarded in a previous grant, and ring fenced for an outdoor gym, for other purposes.
- ii) PENTA would be awarded another £1,300 for publicity purposes and running events on

the promenade.

**Proposed: Cllr Coleman Secoded: Cllr Brewer Voting: Unanimous.**

**17012** Co-option of Council members. Mr. Jason Edwards and Mrs. Sheri Barber-Bailey gave brief presentations on their backgrounds and why they were seeking co-option.

It was proposed that Mr. Jason Edwards be co-opted:

**Proposed: Cllr Lloyd-Borland Secoded: Cllr Brewer Voting: Unanimous.**

It was proposed that Mrs. Shari Barber-Bailey be co-opted

**Proposed: Cllr Abbott Secoded: Cllr Holmes Voting: Unanimous.**

**17013** Skips in Dwygyfylchi. The Clerk had been approached by two residents from Dwygyfylchi requesting that the community skip be extended to the village. He had received advice from Conwy CBC that only the green at Maes Alltwen would be feasible. The Council however, considered that even this site was too congested to be practicable. The Clerk was asked to write to these residents explaining this (**ACTION 9**).

**17014** Flagpoles. The Clerk was asked to obtain quotations for mounting to attach banners from lighting columns. (**ACTION 10**)

**17015** Penmaenmawr Town Council grant criteria. The Clerk had previously circulated a draft of these criteria. He was asked to incorporate some suggestions made by the Council and put an item on the Grants sub-committee and these criteria on the next agenda. (**ACTION 11**)

**17016** Power washing verandas. It was agreed to proceed with a quotation from Mr. S. O'Brien to power wash the upper surfaces of the verandas and clear the guttering at a cost of £495.

**Proposed: Cllr Lloyd-Borland Secoded: Cllr Beard Voting: Unanimous**

**17017** Vegetation between promenade entrance tunnels. It was agreed to proceed with a quotation from Mr. B.E. Jones to clear the vegetation between the two tunnels at a cost of £408.

**Proposed: Cllr Lloyd Borland. Secoded: Cllr Abbott Voting: Unanimous**

Cllr Lloyd-Borland had received an e-mail from the Welsh Government giving us permission to proceed with this work.

**17018** Bollards near Druid's House. The Clerk was asked to re-schedule this site meeting which had been cancelled earlier in the day (**ACTION 12**)

**17019** Payment for power for Christmas trees at Dwygyfylchi Shops.

It was proposed that Penmaenmawr TC purchase the owners of Dwygyfylchi Convenience Store a £30.00 voucher to thank them for supplying electricity to the trees on the shops and other help rendered to the Council over the year.

**Proposed: Cllr Holmes Secoded: Cllr Brewer Voting: Unanimous.**

**17020** Defibrillators. The Clerk reported that the Defib on the SPAR had been used by the Ambulance service for the first time. The pads had since been replaced and a supply of pads acquired for the office.

## CORRESPONDENCE ACTION

**17021** Action on Hearing Loss. A request for a donation had been received from this charity. It was proposed that £50 be donated.

**Proposed: Cllr Lloyd-Borland. Seconded: Cllr Beard. Voting: Unanimous**

**17022** Holocaust Memorial Day Event. A letter had been received confirming that the local memorial event would take place at the Emanuel Centre, Llandudno on 29<sup>th</sup> January. They were asking for donations to fund their activities as Conwy CBC had withdrawn funding. It was proposed that the Council donates £100.00.

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous.**

## 17023 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
10 <sup>th</sup> Jan 2017	SO	S150	Clerk's Salary for December.	£1,578.33
10 <sup>th</sup> Jan 2017	SO	S150	Civic Pride Warden's Salary for December.	£624.00
10 <sup>th</sup> Jan 2017	3242	S19	Aberconwy Locksmiths – Defib locks.	£160.00
10 <sup>th</sup> Jan 2017	3243	S19	Penmaenmawr Community Centre – Christmas concert.	£53.00
10 <sup>th</sup> Jan 2017	3244	S19	Autotop – Christmas signs.	£36.00
10 <sup>th</sup> Jan 2017	3245	S150	E.M. ab Owain – refund for purchase of lanyards.	£38.10
10 <sup>th</sup> Jan 2017	3246	S150	VT – software licence renewal.	£120.00
10 <sup>th</sup> Jan 2017	3247	S19	Village Off Licence – supply of refreshments for Christmas market stall.	£56.49
10 <sup>th</sup> Jan 2017	3248	S19	Mr. Smithyman – food for Christmas Council.	£42.00
10 <sup>th</sup> Jan 2017	3249	S19	Mr. M. Forbes-Buthley – Christmas events signs.	£457.41
10 <sup>th</sup> Jan 2017	3250	S19	Eglwys y Berth – power for Remembrance Tree and hire of vestry.	£100.00
10 <sup>th</sup> Jan 2017	3251	S150	Penmaenmawr Community Centre – Hire of Council Chamber Sept – Dec 2016.	£179.00
10 <sup>th</sup> Jan 2017	3252	S137	St Gwynan's Playgroup – Grant.	£500.00
10 <sup>th</sup> Jan 2017	3253	S111	HMRC – Clerk's PAYE for December.	£535.00
10 <sup>th</sup> Jan 2017	3254	S19	Brian Lawrence Signs – veranda stencils	£384.00
10 <sup>th</sup> Jan 2017	3255	S150	Petty Cash	£200.00
10 <sup>th</sup> Jan 2017	3256	S19	Bebbington and Wilson – New Christmas lights	£5,774.92

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Brewer Voting: Unanimous**

**17024** Any Other Business:

- i) Cllr Coleman reported that 'World Fishing' were going to stage an event in Penmaenmawr. She would find out more details.
- ii) Cllr Beard suggested that the Town Council should consider sponsoring the well-attended Boxing Day dip on the promenade in future.
- iii) The Clerk conformed that the Churches Together Dinner for the Council would take place at Noddfa at 7pm on Friday 20<sup>th</sup> January.
- iv) Cllr Thomson was continuing trying to track down the owners of the site of the proposed community orchard. It was suggested that the Clerk enquire about registering with the Land Registry (**ACTION13**).

- v) Cllr Baines requested that we obtain a quote for removing foliage around the bench on Trwyn yr Wylfa.(**ACTION 14**)
- vi) The Clerk was asked to enquire from One Voice Wales if there is a maximum amount that a Community Council could reclaim in VAT.(**ACTION 15**)

**17025** Items for the next meeting agenda: Grants Sub-Committee, New Councilors, Car parks. Banking.

**17026** Date and time of next meeting - 6.30pm **24th January** 2017.