

## CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

Held at the Community Centre Chambers, Penmaenmawr on the 20<sup>th</sup> June 2017:-

**17238** Present: Cllr M.Baines (Mayor), Cllr S.Banwell (Chairing), Cllr U.Abbott, Cllr M.Brewer, Cllr L.Coleman, Cllr E. Davies, Cllr D.Fisher, Cllr R.Holmes, Cllr Prior, Cllr Runciman.

**17239** Apologies: Cllr Lloyd-Borland (Deputy Mayor) (work), Cllr K.Beard (holiday), Cllr J. Edwards (work)

**17240** Code of Conduct/Declaration of Interest.

**17241** Ratification of the minutes of the meeting held on 6<sup>th</sup> June 2017.

**17242** Matters arising from the meeting held on 6<sup>th</sup> June 2017.

- i) 17218. The Clerk was asked to contact the Vicar to see if the Council's comments at the meeting of 4<sup>th</sup> June had been forwarded to the Church Commissioners (**ACTION 1**).

**17243** Signing of the minutes of 6<sup>th</sup> June 2017.

These were signed as a true record.

**Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: unanimous**

**17244** Mayor's Report. The Mayor, who arrived late due to work commitments, deferred her report to the next meeting.

**17245** Clerk's report. The Clerk had previously circulated his report.

- i) Promenade 1 (ii). The Clerk asked for guidance on the timing of the bidding process. He was asked to proceed as rapidly as possible and work with NCompass to post the bid on the 'Sell2Wales' website bid and set a 4 week time table (**ACTION 2**).
- ii) He also drew the Councils attention to the Community Health Council's e-mail about Penmaenmawr Surgery and the actions they would be taking.
- iii) The Clerk also reported that One Voice Wales had confirmed that it would be impractical to try and claim the VAT back on the purchase of fencing for Pen Phoenix's ground and that it should be paid as a grant to the club. The Council agreed to release the cheque for the grant approved on 21<sup>st</sup> March 2017 (17132)

**17246** Civic Pride Warden's Report:

- i) She had requested a special moss spray and sprayer from Conwy CBC.
- ii) She had undertaken the first of her school visits which had proved a great success. More visits were planned.
- iii) The clear up near the Esplanade involving the Probation Service had been delayed.

The state of the Dingle was then discussed and Cllr Banwell offered to organise an action day to clear some of the detritus using social media to ask for volunteers (**ACTION 3**).

**17247** Public participation. Mrs. Keri Johnson from the Nat West Bank spoke about measures taken by the bank to help customers in Penmaenmawr after the closure of their branch last year. These include: the mobile bank on Tuesdays and advice sessions in the library every Monday (9am-1pm). There would also be a business advice session in the Library on 21<sup>st</sup> August (10am – 12 noon).

The Mayor arrived at the meeting at this point.

### ACTIONS

**17248** Councillor's acceptance of office. Cllr Richard Holmes read out and signed his acceptance of office.

**17249** Receive the Internal auditors report. It was proposed that the Council receive the Internal Auditors Report for 2016-17.

**Proposed: Cllr Baines Seconded: Cllr Brewer Voting: Unanimous.**

**17250** Council Committees for 2017-18. As a number of Councillors were absent from the meeting, it was agreed to defer this item.

**17251** Council Bank Accounts. It was proposed that former Councillor Mackay's name be removed from the list of bank account signatories and Cllr Abbott be appointed in his place.

**Proposed: Cllr Banwell Seconded: Cllr Holmes Voting: Unanimous.**

The Clerk would prepare the necessary papers and send them to the Bank (**ACTION 4**).

**17252** Youth Council. This was deferred until the next meeting when the Deputy Mayor would be present.

**17253** Code of conduct. It was proposed that the Council adopt the latest, amended 2016 variant of the Welsh Government's Code of Conduct for Councils.

**Proposed: Cllr Coleman Seconded: Cllr Abbott Voting: Unanimous.**

**17254** Air Ambulance. At the meeting on 4<sup>th</sup> June the representative of the Air Ambulance had suggested that the council agree a sum for a donation. He could then suggest a range of equipment options that the Council could purchase and donate. It was proposed that £3,000 be donated.

**Proposed: Cllr Fisher Seconded: Cllr Abbot Voting: Unanimous**

The Clerk would communicate this decision to the Air Ambulance (**ACTION 5**).

**17255** Office IT. Cllrs Lloyd-Borland and Edwards would be meeting a representative of one IT company on Thursday 22<sup>nd</sup> June and discussing proposals made by two more. They would report back their findings to the Council.

**17256** Dwygyfylchi Church and Parish Hall. The Clerk was asked to: i) See if the Land Registry held any records of a covenant on the land the Parish Hall is built on (**ACTION 6**) and ii) draft a letter to the Bishop of Bangor outlining the Council's concerns. (**ACTION 7**)

**17257** Benches for Maes y Llan Play area. It was proposed that the Council buy 3 benches (2 with disabled provision) for the Maes y Llan Play area at a maximum cost of £1,000.

**Proposed: Cllr Davies Seconded: Cllr Fisher Voting: Unanimous.**

The Clerk would seek quotations (**ACTION 8**).

The Mayor left the room prior to the next item.

**17258** Historical Society and Museum Annual Grant. The Society had requested its annual grant from the Council of £1,000. This item was listed in the budget.

**Proposed: Cllr Holmes Seconded: Cllr Abbott Voting: Unanimous.**

**17259** Historical Society and Museum Grant Application. The Society had requested a grant of £2,500 to cover the costs of moving from New York Terrace to its new site in the Old Post Office.

**Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous.**

The Mayor return to the meeting at this point.

**17260** Penmaenmawr Tourist Association Grant Application. PENTA applied for a grant of £1,000 to stage a joint event with Venue Cymru on Penmaenmawr Promenade.

**Proposed: Cllr Holmes Seconded: Cllr Baines. Voting: Unanimous.**

**17261** Snow Globe for Festive Fair. This was deferred until the next meeting when the Deputy Mayor would be present.

**17262** Bank reconciliation – Current Account @30<sup>th</sup> April 2017. Checked by Cllrs Holmes and Brewer.

**17263** Bank reconciliation – Current Account @31<sup>st</sup> May 2017. Checked by Cllrs Holmes and Brewer.

**17264** Petty Cash reconciliation – Year Ending 31<sup>st</sup> March 2017. Checked by Cllrs Abbott and Holmes.

**17265** Bowls Club Grant Application. The Club asked for a £500 grant to assist with repairs and renewals to the club house.

**Proposed: Cllr Abbott Seconded: Cllr Coleman Voting: Unanimous.**

#### **17266 LIST OF PAYMENTS.**

<b>DATE</b>	<b>CHEQUE</b>	<b>CODE</b>	<b>PAYEE</b>	<b>AMOUNT</b>
20 <sup>th</sup> June 2017	3320	S19	1415 – flags for promenade etc.	£577.44
20 <sup>th</sup> June 2017	3327	S150	S. Smithyman – food for Mayor-Making.	£245.00
20 <sup>th</sup> June 2017	SO	S150	Clerks Salary for May 2017	£1600.92
20 <sup>th</sup> June 2017	SO	S150	Civic Pride Warden’s salary for May	£650.00
20 <sup>th</sup> June 2017	3328	S112	PAYE for May	£534.69
20 <sup>th</sup> June 2017	3329	S150	Clerk – refund for purchase of fridge	£164.00
20 <sup>th</sup> June 2017	3330	S137	Ysgol Pencae – young person’s grant	£100.00
20 <sup>th</sup> June 2017	3331	S150	One Voice Wales – New Councillors Training	£120.00
20 <sup>th</sup> June 2017	3333	S111	JDH Business Services – Internal Audit.	£628.80
20 <sup>th</sup> June 2017	3334	S173	Mrs M.Baines Mayor AC - Mayoral Allowance.	£2000.00
20 <sup>th</sup> June 2017	3335	S19	Clerk – refund for purchase of flags	£250.79
20 <sup>th</sup> June 2017	3336	S19	TMZ – painting of 6 bus stops	£720.00

The Clerk asked that cheque 3336 be held over pending confirmation that the work had been completed.

**Proposed: Cllr Abbott Seconded: Cllr Coleman Voting Unanimous.**

**17267** Any Other Business:

- i) Cllr Banwell brought attention the difficulty with vehicles parking along the main road in Penmaenan. Cllr Banwell and the Clerk would make a site visit to a possible parking area (**ACTION 9**).
- ii) The Clerk brought the Councils attention to ‘Red Ensign Day’ - a commemoration of the role of the merchant navy in two world wars to be held on 4<sup>th</sup> September.

**17268** Items for the next meeting agenda. Chernobyl Children’s visit.

**17269** Date and time of next meeting - 6.30pm **4<sup>th</sup> July** 2017.