

## CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING held at Community Centre Chambers, Penmaenmawr on the 14<sup>th</sup> November 2017 at 6.30pm:-

**17482** Present: Cllr Myfanwy Baines (Mayor) Cllr D. Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr S.Banwell, Cllr K.Beard, Cllr M.Brewer, Cllr E. Davies, Cllr J. Edwards, Cllr D.Fisher Cllr R.Holmes, Cllr K. Prior, Cllr G. Runciman.

**17483** Apologies: Cllr L.Coleman (ill)

**17484** Code of Conduct/Declaration of Interest.

**17485** Ratification of the minutes of the meeting held on 31<sup>st</sup> October 2017.

**Proposed: Cllr Fisher Seconded: Cllr Runciman Voting: Unanimous**

**17486** Matters arising from the meeting held on 31<sup>st</sup> October 2017.

i) 17465 Cllr Runciman had researched the cost of conference phones. These varied in cost and capability between £50 and £2000. The Clerk was directed to ask the providers of our new IT system (Karmic) for a recommendation (**ACTION 1**)

ii) 17474. Welsh Government consultation on the future of community councils. Cllr Edwards reported that a draft would be completed shortly (**ACTION 2**).

**17487** Signing of the minutes of 31<sup>st</sup> October 2017.

These were signed as a true record.

**17488** Mayor's Report.

The Mayor had attended the following:

i) A meeting with the doctors surgery on 1st November.

ii) A concert at St Mary's Church, Conwy on 3rd November.

iii) The firework display on 4th November.

iv) A meeting with Ray Wilson of Bebbington and Wilson on 6th November.

v) Armistice Day ceremony at the war memorial 11th November.

vi) Switched on Remembrance Tree lights on 11th November.

vii) Remembrance Sunday ceremony and also giving a reading at the service at Eglwys Dewi Sant.

**17489** Clerk's report. The Clerk had previously circulated his report:

- i) 1(i) He was awaiting a quotation from the District Valuer to undertake a valuation of the car park. He was also asked to undertake a land search of the area to see if there was a covenant on the land (**ACTION 3**).
- ii) 1(ii). The Clerk was asked to contact NCompass to see how long RDP bids usually took to process. (**ACTION 4**)
- iii) 4 (i) The Clerk was asked to add recent issues of Pen to Paper to the website (**ACTION 5**).
- iv) 4 (ii) The Mayor was asked to go and present the winner of the Town Flag Competition with her award (**ACTION 6**).
- v) 4 (vi) The Clerk was asked to contact the police and ask for a number of potential speed watch training dates on a weekend.
- vi) The Clerk read out a letter from Conwy CBC turning down our application to rename the viaduct Ffordd Darbishire. The Mayor would contact our local historian, Dennis Roberts to help compose an appeal (**ACTION 7**).

**17490** Public participation: i) Mr Cliff Bacon spoke about the threat to close the surgery on Paradise Road and the impact it would have on the community.

ii) Mr and Mrs Petch from the sailing Club spoke in support of their grant application for a new shutter on a recently purchased storage container.

#### **ACTIONS**

**17491** St Gwynans Bus Shelter/stop. Cllr Runciman had been discussing with Conwy CBC Officers the site of the bus stop on the southern side of Maes y Llan which was some distance away from the shelter. Conwy CBC would shortly be consulting with residents on a number of options. Cllr Runciman would report back on developments in due course.

**17492** Su Casa. Cllr Edwards had spoken with an individual that specialised in running dance music festivals. He would ask him to come to talk to the Council about a possible event in Penmaenmawr (**ACTION 8**)

**17493** Social Media /Public Relations. Cllr Lloyd Borland presented a draft strategy on using social media (see Appendix 1). To maximize the effectiveness of social media he suggested that an item be inserted on every agenda after the minutes were approved termed Social Media News. This would identify items from the minutes for posting on facebook. Items for advertising the village were proposed, including pullup displays, flags, barrier covers to the value of £815 (see bottom of Appendix 1) This strategy and the sum to purchase these items was approved:

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Fisher Voting: Unanimous.**

**17494** Sailing Club Grant application. The Club were requesting the sum of £1,378.80 for a shutter door on their new storage container. It was proposed that this be approved.

**Proposed: Cllr Banwell Seconded: Cllr Abbott Voting: Unanimous.**

**17495** Miles Poller – Go Volunteer grant application. Mr Poller had requested a grant to undertake voluntary work with charities in India. He needed to raise £1,800 and was looking for a contribution to this sum. The Clerk was asked to query with one voice Wales if a grant in excess of £500.00 could be given to an individual (**ACTION 9**)

**17496** Skips. The Clerk reported that Conwy CBC had undertaken an assessment of Maes Alltwen and were happy to site skips there. The Clerk was asked to arrange for skips to be placed on site on the 3<sup>rd</sup> Saturday of every month starting after Christmas. He would also ask if Conwy CBC staff had the authority/were willing to check if those bringing items to the skips were Penmaenmawr residents (**ACTION 10**).

**17497** Doctors Surgery. Given the strength of feeling in the village, it was proposed that a public meeting be held in the village before Christmas to discuss the issue. Representatives from the surgery, Betsi Cadwalader Trust and the Community Health Council would be invited. The Clerk was asked to arrange the meeting (**ACTION 11**)

**17498** Community Plan. Cllr Lloyd-Borland proposed that the Council starts work on a new community plan which would guide the Council's work over the coming years. He suggested we use the 2012-13 plan as a basis with individual Councillors taking responsibility for driving forward the various elements of the plan. Cllr Edwards suggested that a heading on social exclusion be included. Cllr Lloyd-Borland would prepare a pro forma for discussion at a future meeting.

**17499** Dwygyfylchi Arts Society – Grant application. The Society had submitted a revised bid which requested £500 for help with venue hire, materials and publicity. It was proposed that Penmaenmawr TC approve this application.

**Proposed: Cllr Davies Seconded: Cllr Prior Voting: Unanimous**

**17500** Fundraising promise policy. Cllr Beard presented a draft policy for match funding charitable fundraising events in the community (see Appendix 2). The Council asked the Clerk to check with

One Voice Wales on the question of retrospective payments for events (**ACTION 12**) before giving approval.

**17501 LIST OF PAYMENTS.**

DATE	CHEQUE	CODE	PAYEE	AMOUNT
14 <sup>th</sup> Nov 2017	3430	S137	Marie Curie	£50.00
14 <sup>th</sup> Nov 2017	3431	S19	Chris Davies – painting tunnel barrier	£182.00
14 <sup>th</sup> Nov 2017	4332	S150	Royal Mail – first tranche Pen to Paper delivery	£246.68
14 <sup>th</sup> Nov 2017	3433	S150	Design2Print – printing Pen to Paper	£235.00
14 <sup>th</sup> Nov 2017	3434	S19	LITE – Christmas Lights	£3,162.00
14 <sup>th</sup> Nov 2017	3435	S19	Fantastic Illuminations – Remembrance Tree lights	£133.56
14 <sup>th</sup> Nov 2017	3436	S19	Zurich Insurance – Insurance for Festive Fayre	£613.42
14 <sup>th</sup> Nov 2017	3437	S19	A.D.Roberts – plant watering and basket removal	£280.00
14 <sup>th</sup> Nov 2017	3438	S19	Remove concrete bench, dog bin and fallen branches.	£150.00
14 <sup>th</sup> Nov 2017	3439	S19	North Wales Engineering Solutions Ltd – Repair and painting of Penmaenan railings	£2,424.00
14 <sup>th</sup> Nov 2017	3440	S150	One Voice Wales - Training for Councillor	£40.00
14 <sup>th</sup> Nov 2017	3441	S19	S.J.Miller – design of colour palette for promenade.	£250.00
14 <sup>th</sup> Nov 2017	3442	S19	Maen Alaw – grant for Sound System and microphones	£900.00
14 <sup>th</sup> Nov 2017	Debit Card	S150	Petty Cash	£200.00
14 <sup>th</sup> Nov 2017	3443	S19	Conwy CBC – November skip	£222.00

**Proposed: Cllr Lloyd-Borland Seconded: Cllr Banwell Voting: Unanimous**

**17502** Any Other Business:

- i) Cllr Prior invited members of the Council to Ysgol Capelulo's Christmas Fair at 5.30pm on Wednesday 6th December.
- ii) Cllr Fisher invited Councillors to the WI's 'Not in My Name' vigil in St John's Church, Llandudno at 6pm on 30th November.
- iii) The Clerk was asked to have the branch in the Dingle removed (**ACTION 13**).
- iv) The Mayor had been told at the Remembrance Day Ceremony that there were two names missing from the war memorial. This would appear on a future agenda.

**17503** Items for the next meeting agenda: Bench in Church Road, Community Plan, War Memorial.

**17504** Date and time of next meeting - 6.30pm **28<sup>th</sup> November** 2017.