

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 12th June 2018 at 6.30pm.

18329 Present: Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr K. Beard, Cllr M. Brewer, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr K. Prior.

18330 Apologies: Cllr L. Coleman, Cllr G. Runciman

18331 Code of Conduct/Declaration of Interest.

18332 Ratification of the minutes of the meeting held on 22nd May 2018.

Due to a number of typographical errors the minutes of the 22nd May were not ratified.

18333 Matters arising from the meeting held on 22nd May 2018.

- i) **18304** The family of former Mayor Harry Jones would like to accept the Council's offer to place a memorial bench on the Green in Dwygyfylchi.
- ii) **18309** Flashing Speed Signs – CCBC have responded that there are insufficient funds to consider the Council's request to erect flashing speed signs in the village. It was proposed to invite a representative of CCBC to come to the next meeting to discuss this matter further.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

- iii) **18310** Potential access adjustment including ramps to the Iron Bridge – It was suggested that this project could be included as part of the A55 Junction 15 & 16 development. Clerk to explore this further.

18334 Signing of the minutes of 22nd May 2018.

These were deferred to the next meeting pending minor alterations.

18335 Social media news

It was agreed to promote the following on social media:

- The removal of the Skate Park.
- The effectiveness of the anti-dog fouling cameras.

18336 Mayor's Report.

1. The Mayor reported that the layout of any future agenda would be amended to closer reflect the Council's objectives and that future items will be included under the sub-headings of Economic, Environmental or Social Wellbeing.
2. It was reported that a meeting of the Council's social media team had been held and that the development of the Council's new website was progressing well. A re-structuring of the Council's Facebook exposure was also discussed at the meeting, which resulted in item minute 18347 (see below).

18337 Action Log.

An Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. It was requested that the date and minute number for each item be added to the Action Log for future meetings. Clerk to Action.

18338 Public participation

- i.) The Civil Pride Warden updated the Council on the progress made since the project was initiated. Overall, the amount of refuse sacks collected has reduced from nine bags per day at project commencement to around three per day currently. The Warden highlighted that broken or missing black bin lids continued to be a problem. Therefore, to reduce litter further the Warden requested that the Council publicize how the public can obtain free replacement bins lids. This item to be included on social media.

The Council thanked the Civic Warden for her report and her outstanding efforts to date.

- ii.) The Council received a presentation by Penmaenmawr Food Bank on the work they have undertaken, which included a summary of the number of families assisted by the project. See minute 18358 (below) for further information.

ACTIONS

18339 2017-2018 Audit

In keeping with the statutory requirements, the 2017-2018 audit was discussed and the Council agreed to each applicable question. It was proposed that the Audit be accepted.

Proposed: Cllr Davies Seconded: Cllr Baines Voting: Unanimous

ACTION: Clerk to forward paperwork to Auditors.

18340 Town Council Banking

It was proposed that, for convenience of access, the current signatories for the Council current bank account and the current Debit Card holder remain unchanged. No further action required.

Proposed: Cllr Holmes Seconded: Cllr Banwell Voting: Unanimous

18341 A55 Junction 16 Consultation

FOR INFORMATION - As part of the public consultation for the improvements to junction 16 of the A55. An exhibition was scheduled to be in Dwygyfylchi on the 12th and Penmaenmawr on the 13th June. All Councillors were encouraged to engage with the process.

18342 Guidelines for Community Skips

A discussion regarding the guidelines was deferred to the next meeting. A proposal to have two sets of banners printed for skip days was discussed. The cost of the banners would total £110. It was agreed to purchase the banners.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Prior Voting: Unanimous

ACTION: Cllr Edwards to purchase the banners.

18343 Update on Anti-dog Fouling Project

Deferred to the next meeting.

18344 PlasMenai Surgery Update

FOR INFORMATION: It was reported that a volunteer car scheme may be established to assist with the transportation of patients to Llanfairfechan by 1st July 2018.

18345 Fernbrook Road Car Park Update

The Council was updated on the situation regarding the valuation of Fernbrook Road Car Park. CCBC currently value the land at £175,000. PTC have received a valuation from the Local District Valuer (DVS Wales) of £30,000. This differentiation, it was reported, derived from a disparity in the intended future use of the land. It was proposed that PTC authorise expenditure of £1,000 to engage the services of specialists (DVS Wales) to negotiate with CCBC on behalf of the Council.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Beard Voting: Unanimous

ACTION: Clerk to engage DVS on behalf of the Council.

18346 I.T. Issues

- i) It was proposed that an I.T. training session be organised for Councillors for the first available Tuesday evening.
- ii) A quotation for the purchase of two 10" electronic Tablets for use by Councillors was discussed.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Baines Voting: Unanimous

ACTION: Clerk to purchase the two tablets and arrange a training session.

18347 Running the Council's Social Media Pages

Following a discussion on the management of Council's Social Media. It was agreed that the Council withdraw from the management of Y Llygad/PenEye and transfer responsibility to an independent company.

Proposed: Cllr Beard Seconded: Cllr Holmes Voting: Unanimous

ACTION: Clerk to inform Social Media Manager to arrange this.

18348 Dwygyfylchi Bus Stop

This item was deferred to the next meeting.

18349 Small Slipway

FOR INFORMATION: It was reported that the deterioration of the small slipway on the Promenade had been reported to the Harbour Master and was being investigated.

18350 World Clean-up Day

It was proposed that the Council support World Clean-up Day scheduled for Saturday 15th September. It was agreed to publicize the event via social media and to approach local organisations, such as schools, the Women's Institute and Sports Clubs to harness their support.

Proposed: Cllr Fisher Seconded: Cllr Abbott Voting: Unanimous

ACTION: Cllr Fisher to lead on this in conjunction with the Civic Pride Warden.

18351 Dwygyfylchi Lights

FOR INFORMATION: It was reported that one of the lights at the Dwygyfylchi Cenotaph had been broken and G-Mec had undertaken an emergency repair. A quotation for a replacement of the light was to be obtained and a method of protecting the lights from future damage would be added to the next agenda.

18352 Penmaenmawr Photographic Competition

The Photographic Competition had attracted ninety-eight entries and it was confirmed that the services of Dave Kesteven had been obtained to judge the competition.

ACTION: Cllr Edwards agreed to act as Council liaison. Clerk to arrange for judging of the competition.

18353 Penmaenan Railings

FOR INFORMATION: It was reported that quotations for the painting of the Penmaenan railings had been requested and the Council was awaiting responses.

18354 Dingle Railing Painting Quote

A quotation of £620 has been received to complete the preparation and repainting of a sector of five sections of railings in the Dingle.

Proposed: Cllr Holmes Seconded: Cllr Baines Voting: In Favour 7 Abstained 4

ACTION: Clerk to commission contractor to undertake the work.

18355 World Shore Angling Championship

The World Shore Angling Championship have requested use of any Council publicity material for their event. It was resolved that the Championship could use the two flags and six barrier covers currently owned by the Council, as well as any other items purchased prior to the event.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

ACTION: Clerk to liaise with event organisers.

CORRESPONDENCE ACTION

18356 St Paul's Action for Youth

A request for financial support was received from St Paul's Action for Youth. It was proposed to give £2,000. It was further resolved that a block grant be discussed at the next budget meeting.

Proposed: Cllr Banwell Seconded: Cllr Abbott Voting: Unanimous

ACTION: Clerk to action payment.

18357 Penmaenmawr Bowling Club

A grant application from Penmaenmawr Bowling Club for £1,000 to assist with maintenance was discussed and approved.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Holmes Voting: Unanimous

ACTION: Clerk to action payment.

18358 Penmaenmawr Food Bank

An application to financially assist the Penmaenmawr Food Bank was discussed. It was resolved to grant £4,000 this year and to add this cause to the Council project for the next budget meeting.

Proposed: Cllr Fisher Seconded: Cllr Banwell Voting: Unanimous

ACTION: Clerk to action payment.

18359 Penmaenmawr Guides & Brownies

This item was deferred pending the receipt of the relevant paperwork.

18360 Christian Aid Grant

This item was deferred until the next meeting.

18361 Eisteddfod Proclamation Ceremony

- i.) Councillors were advised that the National Eisteddfod of Wales were organizing a Proclamation Ceremony in Conwy on the 7th July 2018 and two Councillors from each district Council were invited to attend.
- ii.) In connection to the Eisteddfod Proclamation Ceremony Menter Iaith are hosting a meeting at 7pm on Tuesday 19th June at Eglwys y Berth, to discuss Penmaenmawr's contribution. Councillors are invited to support this event.

It was proposed that further details of both events be circulated to Councillors.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Abbott Voting: Unanimous

ACTION: Clerk to distribute information.

18362 Seafarers Merchant Navy Day

The Council are asked to support Seafarers Merchant Navy Day by flying the Red Ensign on 3rd September.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Beard Voting: Unanimous

ACTION: Clerk to source a Red Ensign.

EXEMPTED ITEMS

18363 HR Matters

Actions from the exempted item are:

1. Employment issues - agreed to use Peninsula (Council's employment advisors) to progress employment issues

2. Recruitment of a new clerk - agreed for HR Committee members to interview and appoint a new clerk following interviews to be held on the 13th June.

18364 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
05/05/2018	03564	s.19	Gareth Roberts	£1191.36
31/05/2018	03565	s.150	A. D. Roberts	£225.00
31/05/2018	03566	s.19	A. D. Roberts	£745.00
30/04/2018	03567	s.19	Creative Workshops	£648.33
29/05/2018	03568	s.173	Mayoral Allowance	£2000.00
03/06/2018	03569	s.150	Peninsula	£117.60
31/05/2018	03570	s.150	Reach Publishing	£96.00
08/06/2018	03571	s.150	Clerk	£1275.00

Payments to the above list was approved

Proposed: Cllr Lloyd-Borland Seconded: Cllr Beard Voting: Unanimous

18365 Notices from Councillors

- i.) Cllr Baines advised the Council that the Rotary Club were hosting a Cream Tea on Thursday 21st June in aid of the Polio Trust. Entrance fee is £6.50.

18366 Any Other Business

- i.) Cllr Brewer asked that a letter of thanks be sent to the North Wales Police Community Trust for their contribution to the subway painting.
ACTION: Clerk to draft a letter.
- ii.) Cllr Davies requested that the placing of the community benches be expedited.
ACTION: Clerk to liaise with local contractor to agree an installation date.
- iii.) Cllr Banwell proposed that CCBC be approached to assist PTC with cleaning the Dingle again this year.
ACTION: Clerk to approach CCBC and obtain a list of potential dates.
- iv.) A complaint has been received from a resident about the parking in Penmaenmawr, which will be forwarded to CCBC.
ACTION: Clerk to forward the letter to the appropriate department of CCBC.

18367 Items for Next Meeting Agenda

- i) Litter Bin for Penmaenan
- ii) Celebration of Female Suffrage
- iii) PTC Policies Review
- iv) Update on Skate Park

18368 Date and Time of the Next Meeting: 6.30pm 26th June 2018.