

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the 4th September 2018 at 6.30pm.

18480 Present: Cllr D. Lloyd-Borland, Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr K. Beard, Cllr M. Brewer, Cllr L. Coleman, Cllr E. Davies, Cllr R. Holmes, Cllr J. Edwards (late arrival), Cllr D. Fisher, Cllr K. Prior.

18481 Apologies: None

18482 Code of Conduct/Declaration of Interest.

The Mayor reinforced the importance of completing the Declaration of Interest forms.

18483 Public Participation

- i. The Former Mayor, Councillor Baines, presented good citizen awards to the following people:
 1. Civic Pride Warden, Anita Jones-Warwick, for going above and beyond the parameters of her regular duties to keep Penmaenmawr clean and by promoting the Town Council.
 2. Cllr Steve Banwell for his tireless efforts in assisting most of the major charities and organisations of the Town with their accounting and financial records.
 3. The Mayor, Cllr Lloyd-Borland, for the extensive work he has undertaken in organising the floral displays of Penmaenmawr.
 4. An award had been previously presented to Gwyn Thomas, for his volunteering work in connection to the Penmaenmawr Museum and Historical Society.
- ii. The Representative of the National Eisteddfod of Wales was unable to attend.

COUNCIL ADMINISTRATION

18484 Ratification of the minutes of the meeting held on 14th August 2018.

It was resolved to amend the final sentence of minute 18477. i. to add clarification.

Proposed: Cllr Prior Secoded: Cllr Abbott Voting: Unanimous.

18485 Matters arising from the meeting held on 14th August 2018:

The Council was updated on actions arising from the previous meeting:

- i. Regarding the review of PTC policies (minute 18465) it was reported that most of the policies had been reviewed and proposed changes would be distributed to all Councillors on receipt of the final three policies.
- ii. The positioning of the giant deckchairs on the promenade during summer was still to be determined. However, it was proposed that, given the time of year, the deckchairs be moved to secure storage for the winter period, during which time a site visit by Councillors would finalize their future summer location.

Proposed: Cllr Beard Secoded: Cllr Lloyd-Borland Voting: Unanimous.
ACTION: Clerk to arrange for deckchairs to be moved into storage.
ACTION: Clerk to arrange for one deckchair to undergo minor repairs.
ACTION: Clerk to arrange a site visit by Councillors.
- iii. Regarding installation of the defibrillators at local schools (minute 18472) it was highlighted that, as the defibrillator boxes required access power, to a location where they could be positioned was severely restricted. It was resolved to explore alternative power sources for the defibrillator boxes.

Proposed: Cllr Holmes Secoded: Cllr Abbott Voting: Unanimous.

ACTION: Clerk to liaise with the Rotary Club and investigate alternative power sources for the defibrillator boxes.

18486 Signing of the minutes of 14th August 2018.
The minutes were signed as a true record of the meeting.

18487 Report on Outstanding Action Log Items
The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Following a detailed discussion, the Council accepted the contents of the Action Log.
Proposed: Cllr Fisher Seconded: Cllr Davies Voting: Unanimous.

18488 Social Media News
It was agreed to promote the following through social media:

- The Town Council vacancy in the Capelulo Ward. Nominations for prospective Councillors will open on the 6th September. Application forms are available from Democratic Services of CCBC.
- The Town Council plan to hold a public consultation multi-event on Monday the 15th October. Councillors will be available between 5pm and 7pm at three local community centres to discuss local issues.
- The Town Council have awarded *Y Cylch* a donation grant of £831.61, to assist them redecorate their rooms and purchase new noticeboards.
- The 15th September is World Clean-up Day (For more information see www.worldcleanupday.org) and in conjunction with locations in over 150 countries worldwide, the Penmaenmawr Town Council, supported by local organisations, is organising teams of volunteers to assist in a litter clean of the area.
- On Friday the 9th November the Town Council is organising an event at the Penmaenmawr Community Centre which will; commemorate the centenary of the end of World War One; celebrate the centenary of women achieving the vote and an acknowledgment of a hundred years of campaigns by the Women's Institute.

ACTION: Clerk to notify the Social Media Manager

18489 Mayor's Report.
The Mayor reported that due to annual leave and the time of year there was little to report. However, the Mayor assured the Council that there was much activity going behind the scenes and he would have more to report in the coming weeks. The Mayor also advised the Council that he was attending a Civic event in Llanfairfechan on Friday (7th September).

18490 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
20/08/18	03621	s.150	Design 2 Print (Skip banners)	£72.00
14/08/18	03622	s.138	Y Cylch Application	£831.61
23/08/18	03623	s.150	Mr ab Owain (Salary)	£1,000

The list of payments was approved

Proposed: Cllr Prior Seconded: Cllr Abbott Voting: 9 For. 3 Abstained (Cllrs Lloyd-Borland, Cllr Beard & Cllr Fisher - Due to personal interest).

ACTION: Clerk to arrange payments.

Councillor Edwards entered the meeting.

18491 Audit

The internal audit report was discussed and in keeping with its recommendations the 2017-2018 budget was revised. The Council resolved to accept the revised budget.

Proposed: Cllr Davies Seconded: Cllr Prior Voting: Unanimous

18492 By-Election in Capelulo Ward

The forthcoming by-election in Capelulo Ward was discussed and it was resolved that:

- i. Polling Card would be distributed to ensure everyone was aware of the election.

Proposed: Cllr Baines Seconded: Cllr Holmes Voting: Unanimous

- ii. That CCBC employ a canvasser to distribute these polling card, as this was several hundred pounds cheaper than using Royal Mail

Proposed: Cllr Beard Seconded: Cllr Fisher Voting: 10 For 2 Abstained

ACTION: Clerk to inform CCBC Democratic Services of these decisions.

18493 PTC Policies Update

FOR INFORMATION: It was reported that most PTC policies (except employment policies) had been reviewed by the respective group of Councillors and, where necessary, suggested amendments submitted to the Clerk. In keeping with the previous meeting (minute 18465), on receipt of the outstanding policies, the Clerk will distribute all policies to all Councillors (with tracked changes where relevant).

ECONOMIC WELLBEING

18494 Promenade

- i. Project Update

- a. FOR INFORMATION: It was report that a Project Sparkle meeting had been arranged for the 25th September to discuss the next phase of the promenade upgrade project. All Councillors were invited to attend.

- b. The Mosaic designs had been received, however it was felt that they would benefit from being encased in aluminium frames prior to installation.

Proposed: Cllr Abbott Seconded: Cllr Lloyd-Borland Voting: Unanimous

ACTION: Clerk to obtain a quotation for having the aluminium frames fitted to the mosaics.

- c. Options for the development of the Promenade were discussed, including a new water park, a replacement skate park and extending the play area. It was decided to consult the local community, via the Town Council's Public Engagement event, prior to finalizing the development plan.

ACTION: Council to ensure questions relating to the Promenade development are included in the public engagement event.

- ii. Project Management of Promenade Project

The employment of a project manager to oversee the Promenade development project was discussed. It was resolved that NCompass be consulted and asked to report on various development options raised during the meeting.

Proposed: Cllr Prior Seconded: Cllr Baines Voting: Unanimous

ACTION: Councillor Beard to liaise with NCompass.

18495 Questions for Community Engagement Event

During the discussion on which topics to consult with the public at community engagement event, it was proposed that the Council would benefit from more time to prepare their lines of enquiry. It was therefore proposed to delay the community engagement event until mid-October.

Proposed: Cllr Abbott Seconded: Cllr Banwell Voting: Unanimous

ACTION: Clerk to postpone engagement event until mid-October.

ACTION: Councillors to prepare questions for the engagement event prior to next meeting.

18496 Visioning Workshop

It was suggested that, to improve planning and focus of future works, the Council would benefit from the preparation of a strategic five-year plan. It was envisaged that such a plan, prepared through consultation with the local population, would include individual Council ward ambitions and regular town maintenance projects, which together would form a 'Community Vision' for the future.

It was proposed that this concept be explored further.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Beard Voting: Unanimous

ACTION: Clerk & Councillor Beard to investigate possible assistance in preparing a community vision.

ENVIRONMENTAL WELLBEING

20:30 Councillor Banwell left the meeting.

18497 Light Up Pen Project Application

An application for £15,000 toward the cost of the 'Light Up Pen' Project was discussed. This figure was to cover the cost of purchasing additional lighting, as well as the repair and installation of existing Christmas lights. It was resolved to defer this item until the next meeting to allow for further information to be made available.

Proposed: Cllr Abbott Seconded: Cllr Beard Voting: Unanimous.

ACTION: Clerk to include this item on next agenda.

20:45 Councillor Coleman left the meeting.

18498 The Big Photo Project of Penmaenmawr

It was proposed that Penmaenmawr be entered into the national Big Photo Project. This community project utilises drawing from the public and incorporated them into a map of a town, region or country. The cost of entering Penmaenmawr into the national project is £50.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Davies Voting: 9 For – 1 Abstention (Cllr Beard due to personal interest).

ACTION: Clerk to liaise with Social Media Manager.

18499 World Clean-up day

It was reported that the arrangements for Penmaenmawr to engage with World Clean Up Day were at an advanced stage and that the Civic Pride Warden had arranged to promote the event within the local schools over the coming days. It was proposed that the Council authorise expenditure of £200 for refreshments for the volunteers and for the printing of T-Shirts for team leaders.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Davies Voting: Unanimous

ACTION: Councillor Fisher to organise the T-Shirts and refreshments.

18500 Painting the Play Areas

This item was deferred until the next meeting.

18501 Path Adjacent Former Grand Hotel

It was proposed that the wall used to brick-up the path, that runs adjacent to the former Grand Hotel, is somewhat of an eyesore in its current state and would benefit from being painted grey or being the subject of a decorative mural. It was proposed that quotations be obtained to improve the wall.

Proposed: Cllr Davies Seconded: Cllr Abbott Voting: Unanimous

ACTION: Clerk to obtain quotations.

SOCIAL WELLBEING

18502 Dwygyfylchi Bus Stop

This item to be deferred until further information received.

18503 Dwygyfylchi Beach

This item to be deferred until the next meeting.

18504 Celebration of Women's Suffrage & WW1 Commemoration Event

It was reported that arrangements to hold this event on the evening of the 9th of November were progressing satisfactorily. Speakers had been arranged and the venue secured. Following a brief discussion it was decided to extend the times of the event to make it more accessible to the general public. A budget of £550 was agreed to cover the cost of light refreshments and the Beulah Band.

Proposed: Cllr Davies Seconded: Cllr Prior Voting: Unanimous

ACTION: Councillor Fisher and the Clerk to continue with preparations for the event.

18505 Grant Application Penmaenmawr Royals Majorettes.

An application was received to support the project of re-establishment the Penmaenmawr Royals majorettes. The application requested support to purchase essential equipment and uniforms. It was resolved to grant an initial payment of £600 to assist with the purchase of essential initial equipment. The Council also proposed that, once the Penmaenmawr Royals were established and preparing to enter competitions (likely to be next Spring), they submit a further application for assistance with the purchase of uniforms.

Proposed: Cllr Abbott Seconded: Cllr Baines Voting: Unanimous

ACTION: Clerk to arrange payment

18506 Any Other Business

- i. It was reported that the Conwy Sea Rowing Club were planning to relocate to the east of Penmaenmawr Promenade. The Club intend to offer an inclusive range of rowing opportunity from the site and develop these into prestigious Gold in Sport standard activities. CCBC Open Spaces had approved the move.

ACTION: Clerk to arrange a meeting with CSRC to clarify the location proposed by Open Spaces.

- ii. It was announced that the Penmaenmawr Churches Together have invited the Council to an evening at Noddfa to thank them for their efforts in the community. As part of the evening the Mayor, Deputy Mayor and other Councillors have been asked to speak for a few minutes each about their experiences as Councillors. The Council accepted the invitation.

Proposed: Cllr Baines Seconded: Cllr Holmes Voting: Unanimous.

ACTION: Clerk to notify Penmaenmawr Churches Together that the Council accept the invitation.

- iii. FOR INFORMATION: The Council were advised that Councillor Prior was undertaking a 7 ½ hour sponsored walk on the 13th October in aid of Pen in Bloom and prospective sponsors could donate via the Just Give Facebook page.
- iv. The progress of the remembrance bench for former Mayor, Harry Jones, was enquired about. The Council were advised that the order had been placed some time previously and the order confirmed by the regular supplier.
ACTION: Clerk to liaise with supplier and ascertain delivery date.
- v. The location of the Quarry Boys memorial bell, purchased by PTC and donated to the Church of St Seiriol Church was discussed.
ACTION: Clerk to ascertain the whereabouts of the bell.

18507 Items for the Next Meeting Agenda

- i. Dwygyfylchi Beach.
- ii. Remembrance Tree
- iii. Ffordd Derbyshire/Darbyshire Sign.

Councillors were asked to submit any further items to the clerk.

18508 Date and Time of the Next Meeting: 6.30pm 18th September 2018