

**CYNGOR TREF PENMAENMAWR**  
**PENMAENMAWR TOWN COUNCIL**



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at the Council Chambers, Community Centre, Penmaenmawr on the 20<sup>th</sup> August 2019 at 6.30pm.

**18975** Present: Cllr U. Abbott, Cllr M. Baines, Cllr K. Beard, Cllr M. Brewer, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr D. Fisher, Cllr R. Holmes, Cllr J. Jones, Cllr K. Prior.

**18976** Apologies: Cllr S. Banwell (family commitment), Cllr Lloyd-Borland (family commitment).

**18977** Code of Conduct/Declaration of Interest.

The importance and location of the Declaration of Interest forms was highlighted by the Chair.

Cllr D. Fisher declared an interest in item 18986. The Councillor is a Registered Person for Cylch Meithrin, whose grant application was discussed and she did not participate in the vote.

**18978** Public Participation – There was no public participation.

**COUNCIL ADMINISTRATION**

**18979** Ratification of the minutes of the meeting held on 23<sup>rd</sup> July 2019.

The minutes of the meeting of the 23<sup>rd</sup> July 2019 were ratified with one minor amendment to item 18961.

**Proposed: Cllr Holmes    Seconded: Cllr Fisher    Voting: Unanimous.**

**18980** Matters arising from the meeting held on 23<sup>rd</sup> July 2019:

- i. 18957i. Due to the sad news that Mrs Jones has passed away this item was further deferred.
- ii. 18970. The Council were advised that CCBC had confirmed that the land adjacent to Bron Haul was in the ownership of the County Council. Any discussions regarding its future should be addressed to them.

**18981** Signing the minutes of the meeting of 23<sup>rd</sup> July 2019.

The minutes were signed as a true record of the meeting.

**Proposed: Cllr Fisher    Seconded: Cllr Brewer    Voting: Unanimous.**

**18982** Report on Outstanding Actions on the Action Log.

The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Items discussed included:

- i. Item 8. Bus Stop in Llanfairfechan – It was reported that discussions were ongoing with Llanfairfechan TC, the Surgery and other stakeholders with a view to progressing this matter.
- ii. Item 9. Penmaenmawr Community Lottery – The Council agreed to explore this item in more detail prior to making a final decision.
- iii. Item 14. Inventory of Flood Equipment – It was agreed to remove this item from the Log as it has been superseded by the Flood Resilience Group.
- iv. Item 15. Dwygyfylchi Beach – Council were advised that an on-site meeting would be arranged in September to discuss possibilities.
- v. Item 16. Path Adjacent the Former Grand Hotel – Cllr Edwards offer to complete this item if the Council approved the purchase of the paint, which was accepted.

**Proposed: Cllr Prior    Seconded: Cllr Beard    Voting: Unanimous.**

- vi. Item 19. Painting the Dingle Railings – It was agreed to remove this item due to lack of detailed information.

**18983 Social Media News**

It was agreed to promote the following items through social media:

- i. On Sunday the 1<sup>st</sup> September the Town Council, in conjunction with the Penmaenmawr Museum and Historical Society, are planning to hold an event to commemorate the 80<sup>th</sup> anniversary of the World War Two civilian evacuees arriving in Penmaenmawr, which will include an exhibition, talks on the event and light refreshments.
- ii. The Town Council is delighted to announce that it is donating £300 to the Ysgol Capelulo. Children from the school recently walked to the summit of Snowdon to raise money for outdoor equipment.
- iii. Resident who wish to be added to the Council’s text local service, which advises of local events, please advise the town clerk by texting ‘Add’ to 07538 530828. Names are not required and there will an option to opt out at any time.
- iv. The Mayor, Cllr Una Abbott, and her consort, Cllr Baines, were delighted to attended the annual Dwygyfylchi & District Art Society Exhibition recently. She reported that the exhibits this year were of a particularly high standard and wish to thank the society, both for their warm welcome and for arranging the exhibition.

**18984 Mayor’s Report**

FOR INFORMATION: The Mayor reported that she and her escort had enjoyed a pleasant day at the Llandudno Civic Sunday, on the 28<sup>th</sup> July, which included a Service of Worship and a parade through the town. She also reported that she and Cllr Baines had attended the Dwygyfylchi & District Art Society Exhibition annual exhibition which, as reported in the social media news, contained exhibits of a particularly high standard.

**18985 List of Payments**

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
05/08	03769	s.150	Penmaenmawr Community Centre (Hire of Council Chamber)	£224.00
01/08	03770	s.19	A. D. Roberts (Waste collection)	£20.00
01/08	03771	s.19	A. D. Roberts (Watering)	£150.00
20/07	03772	s.1(b) LGA2000	Ysgol Capelulo Donation	£300.00
17/07	03773	s.19	CCBC Community Skips	£480.00
03/08	03774	s.19	CCBC – Playing Out Scheme	£1,300.00
01/06	03775	s.173	Mayoral Allowance	£1,200.00
01/06	03776	s.173	Councillor Allowance	£120.00
07/08	D/Card	s.150	Petty Cash	£200.00

**Proposed: Cllr Prior      Seconded: Cllr Jones      Voting: Unanimous**

**ACTION:** Clerk to arrange payments.

**18986 Finance Committee Report**

FOR INFORMATION: The Chair of the Finance Committee reported that the Council had received four grant applications for consideration. However, three of these applications had either omitted to include an item of relevant paperwork or had completed the incorrect application form. Applicants had been contacted and advised of the relevant issues. The fourth application was from Cylch Meithrin, who

Signed: \_\_\_\_\_ (Mayor)

Date: \_\_\_\_\_

requested a grant to assist with the cost of three electronic tablets totalling £390. The Finance Committee, having assessed this application recommended its approval.

**Proposed: Cllr Coleman    Seconded: Cllr Prior    Voting: For 8 Abstained 1 (see note below) Against 2 (Councillor Fisher declared an interest in the item as she is the Registered Person for Cylch Meithrin and abstained from the vote).**

**Action:** Clerk to add donation to next payment list.

**18987** HR Matters.

FOR INFORMATION: The Council were advised that, in keeping with previous resolutions on the subject, specialist HR advice would, with immediate effect, be supplied by One Voice Wales (OVW). A list of HR policies supplied by OVW would be reviewed in the coming days and any relevant documents will be ordered.

**18988** Live Recording of Meetings

Further to the 2018 resolution to proceed with recording Council meetings and broadcasting them live on the internet, it was reported that some Councillors had concerns that the overall benefits of the project would be outweighed by potential problems and difficulties. Following a detailed discussion, it was resolved to set the project aside.

**Proposed: Cllr Beard    Seconded: Cllr Baines**

A recorded vote requested by Cllr Prior.

**For: K. Beard, M. Baines, R. Holmes, J. Jones, E. Davies, U. Abbott, M. Brewer, L. Coleman.**

**Against: J. Edwards, D. Fisher, K. Prior.**

**18989** Fernbrook Road Car Park

This item was deferred until the next meeting.

**18990** Installation of Christmas Tree Lights

It was decided to explore various options for the installation of this year's Christmas tree lights given the cost of recent years. It was also reported that the supplier of last year's Christmas Trees cannot be contacted and therefore alternatives quotations were also being sought for these.

**Proposed: Cllr Baines    Seconded: Cllr Brewer    Voting: Unanimous**

**Action:** Clerk & Cllr Brewer to obtain relevant quotations.

**18991** PTC Broadband Upgrade

It was reported that the Council's broadband could be upgraded for a cost £32 per month, which would include telephone calls. This represented a saving of around 25% on current costs. It was resolved to proceed with this quotation.

**Proposed: Cllr Prior    Seconded: Cllr Coleman    Voting: Unanimous**

**Action:** Cllr Edwards to arrange for the upgrade.

**18992** World Clean-up Day

FOR INFORMATION: It was reported that this year's World Clean-up Day would be held on the Saturday 21<sup>st</sup> September. Local activities would mirror last year's event. To attract young people local businesses were being asked to sponsor children's T-Shirts.

**18993** PTC Response to A55 Upgrade Proposals

It was proposed that the Council prepare an objection to the current plans for the A55 upgrade.

**Proposed: Cllr Davies    Seconded: Cllr Fisher    Voting: For 3 Against 7 Abstained 1**

It was further proposed that the Council write a letter asking for the opportunity for early discussions on potential compensation for the local community for the serious disruption and alteration of the area.

**Proposed: Cllr Fisher    Seconded: Cllr Edwards    Voting: Unanimous**

**Action:** Clerk to contact A55 Public Liaison Officer.

**18994** Remembrance Day Wreaths

It was resolved to purchase wreaths in preparation for this year's Remembrance Day to include an additional wreath to replace stock.

**Proposed: Cllr Prior      Seconded: Cllr Fisher      Voting: Unanimous**

**Action:** Clerk to order wreaths from British Legion.

**18995** Mayoral Allowance Additional Line

The changes to the annual Mayoral Allowance brought about by the findings of the Independent Remuneration Panel for Wales has resulted in its significant reduction. However, the Allowance now only relates to the opaque costs of serving as Mayor. To assist in making up the shortfall caused by these changes, it was resolved that an additional line be added to the budget for items obtained with by receipt, up to a maximum of £500 per annum.

**Proposed: Cllr Beard      Seconded: Cllr Jones      Voting: Unanimous**

**Action:** Clerk to arrange to amend the budget.

**18996** Recording of Mayoral Expenditure

To ensure scrutiny and accountability of Mayoral expenditure it was resolved that Mayors must complete a breakdown of all monies spent from their allowance using a standardised format.

**Proposed: Cllr Fisher      Seconded: Cllr Coleman      Voting: Unanimous**

**Action:** Clerk to prepare standardised expenditure sheet.

**Action:** Mayors to complete standardised expenditure form.

**18997** Recording of Votes in Meetings

Following a detailed discussion on the matter, it was concluded that, in keeping with other local councils in the region, Council resolutions will be recorded without a full breakdown of the voting, unless a recorded vote is requested as per Standing Orders.

**Proposed: Cllr Beard      Seconded: Cllr Coleman**

Recorded vote requested by Cllr Prior

**For: K. Beard, M. Baines, R. Holmes, J. Jones, U. Abbott, M. Brewer, L. Coleman.**

**Against: J. Edwards, D. Fisher, K. Prior, E. Davies**

**Action:** Clerk to amend recording of minutes.

**18998** Pen's Got Talent

It was proposed that the Council organise a Pen's Got Talent competition for various ages and groups.

**Proposed: Cllr Fisher      Seconded: Cllr Prior      Voting: For 9 Against 2**

**Action:** Cllr Fisher to arrange.

**18999** Match Funding Application

This item was deferred awaiting further information.

**19000** Office Keys for Chairs of Committee's

The Council discussed issuing keys to the office to each of the chairs of council committees to facilitate access in the event that the clerk was unavailable. It was decided that existing procedures were sufficient and will remain unchanged.

**19001** Community Support group

This item was deferred awaiting further information.

**19002** Grant Application Immortal Thai Boxing Gym

This item was deferred awaiting further information.

**19003** 80<sup>th</sup> Anniversary of Operation Pied Piper

The Council, in conjunction with the Penmaenmawr Museum and Historical Society, intend to hold a joint 80<sup>th</sup> Anniversary event, to commemorate the arrival of the World War Two evacuees. It is proposed to establish an exhibition and to invite two or three guest speakers to talk of about the evacuation. The Council resolved to support the event and to authorise up to £150 expenditure towards hire of the hall and light refreshments.

**Proposed: Cllr Fisher      Seconded: Cllr Prior      Voting: Unanimous**

**Action: Cllr Fisher & Clerk to continue making arrangements with Museum and Historical Society.**

**19004** To Agree Dates for Winter Events

FOR INFORMATION: The Council were supplied with a list of dates for the upcoming winter events, including the Remembrance Tree, the Wish Tree and the Christmas Fayre.

**19005** Any Other Business

- i. The Council were advised that, following recent communication, CCBC had expressed an interest in quoting for the watering of hanging baskets for next summer.
- ii. With regard to the Wish Tree event, Kim the Entertainer has expressed an interest in quoting to entertain the children again this year.

**19006** Items for the Next Meeting Agenda.

- I. Fernbrook Road Car Park
- II. Bus Shelters
- III. Match Funding Application
- IV. Community Support Group

**19007** Date and Time of the Next Meeting: 6.30pm 10<sup>th</sup> September 2019.