

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at the Council Chambers, Community Centre, Penmaenmawr on the 10th September 2019 at 6.30pm.

19008 Councillors Present: Cllr U. Abbott, Cllr M. Baines, Cllr K. Beard, Cllr M. Brewer, Cllr L. Coleman, Cllr J. Edwards, Cllr R. Holmes, Cllr J. Jones.

Officer Present: M. Hanks (Clerk and RFO)

In Attendance: A55 Presentation Team; two members of the public

19009 Apologies: Cllr S. Banwell (holiday), Cllr E. Davies (holiday), Cllr Lloyd-Borland (work commitment), Cllr K. Prior (unwell).

19010 Code of Conduct/Declaration of Interest.

The importance and location of the Declaration of Interest forms was highlighted by the Chair.

19011 Public Participation – A55 Presentation Team

The Council received a presentation from the A55 Junction 16 upgrade team, which included representatives of the Welsh Govt., Conwy County Borough Council and the supporting technical team. Following a discussion on the overall project and its timeline, questions were taken on a range of associated issues, including disruption to the local community, as well as local objections and suggestions connected to the project.

COUNCIL ADMINISTRATION

19012 Ratification of the minutes of the meeting held on 20th August 2019.

The minutes of the meeting of the 20th August 2019 were ratified.

It was resolved to approve the minutes of the 20th August 2019.

19013 Matters arising from the meeting held on 20th August 2019:

- i. 18957i. The Memorial Bench to former Mayor Harry Jones was unveiled earlier that day (3pm on the 10th September). Representatives of the Town Council and Mr Jones family were in attendance.
- ii. 18990. Quotations were being received to supply and/or dress the Town's Christmas Trees this year. While it was too soon to make a final decision, it appeared that some savings could be expected on the previous year's costs.
- iii. 18991. It was reported that the Council's broadband will be upgraded on the 24th September.

19014 Signing the minutes of the meeting of 20th August 2019.

The minutes were signed as a true record of the meeting.

It was resolved to sign the minutes of the 20th August 2019.

19015 Accept an Amendment to Minutes of 14th August 2018

The Council were presented with amended minutes of the 14th August 2018, with a corrected payment list included.

It was resolved to accept the amended minutes of the 14th August 2018.

19016 Report on Outstanding Actions on the Action Log.

The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Items discussed included:

- i. Item 2. Pen to Paper – Items to be included in the next edition of Pen to Paper were discussed and included the unveiling of late former Mayor, Harry Jones bench, the recent Evacuee Event, the flood resilience project and a diary of upcoming events. Cllr Edwards offered to assist with the design work, while Cllr Beard offer to assist with the editorial.
- ii. Item 3. Council Storage – It was agreed to remove this item.
- iii. Item 4. Paperless Council – It was agreed to remove this item.
- iv. Item 6. New Paved Slabs – It was agreed to remove this item.
- v. Item 7. Drinking Taps – It was agreed to remove this item.
- vi. Item 11. Foliage Above Paddling Pool – The clerk was asked to obtain quotations for the scaffolding required to progress this item.
- vii. Item 12. Benches – It was reported that a list is being collated of all the benches in the town that require maintenance with a view to obtaining quotations.
- viii. Item 14. Dwygyfylchi Beach – An on-site meeting will be held at 1pm on Friday the 13th September to discuss options for the area.
- ix. Item 16. Painting of Play Area – Following an update and a brief discussion it was decided to confirm the situation with CCBC prior to making a final decision on whether to proceed with painting the play areas.
- x. Item 17. Relocation of Prom Barrier – It was requested that this item be added to the next agenda.

19017 Social Media News

It was agreed to promote the following items through social media:

- i. On Tuesday the 10th September representatives of the Town Council, in conjunction with members of the family of Harry Jones, unveiled a memorial bench to the former Mayor on the green in Dwygyfylchi.
- ii. The Town Council is delighted to announce that it has awarded the Library Community Support Group £500 toward the cost of purchasing outdoor benches.

19018 Mayor's Report

FOR INFORMATION: The Mayor reported that on Thursday the 29th August she attended a welcome service at St Paul's United Church for the new Superintendent, Reverend Paul Hughes, which was very well attended. She also represented the Town at two recent civic events; the first at St Asaph Cathedral on the 1st September and again at Towyn and Abergele on the 8th September. On both occasions the Mayor and her consort were made very welcome. On her return from the St Asaph civic on the 1st September, the Mayor, attended the Evacuee Commemoration Event at the Community Centre and met some of the World War Two evacuees to Penmaenmawr. The occasion was very well attended and was described as most enjoyable.

The Mayor also reported that the Deputy Mayor, Cllr Brewer had attended a civic event in Llanfairfechan on the 8th September.

19019 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
02/09	03778	s.150	Penmaenmawr Community Centre (Office Rent)	£910.00
02/09	03779	s.19	Penmaenmawr Community Centre (Rent Main Hall for Evacuee Event)	£75.00
09/09	03780	s.19	A. D. Roberts (Barriers for Skips)	£60.00

09/09	03781	s.19	A. D. Roberts (Watering Bsks)	£360.00
30/08	03782	s.150	SLCC CiLCA Course	£350.00
20/08	03783	s.19	Remembrance Day Wreaths	£73.00
13/08	03784	s.111	Viking Direct (Stationery)	£83.69
26/08	D/Card	s.150	Parish Online (Access to Maps)	£240.00
05/09	D/Card	s.150	Petty Cash	£200.00

The payment list was approved.

Action: Clerk to arrange payments.

19020 Finance Committee Report

FOR INFORMATION: The Chair of the Finance Committee reported that there had been little activity since the last council meeting. Two grant applications, previously deferred due to omissions in the paperwork, had now been resolved. These are included later on this agenda (see minutes 19024 & 19025). The Chair also reported that, following the recent Councillor resignation (see minute 19022) the Finance Committee now have a vacancy. Cllr Jones volunteered to fill this post.

The Council approved Cllr Jones appointment to the Finance Committee.

Action: Clerk to amend committee list.

19021 HR Matters.

FOR INFORMATION: There were no HR matters to discuss.

19022 Councillor Resignation

FOR INFORMATION: It was reported that Denise Fisher had resigned her position as Councillor for the Capelulo Ward. Democratic Service at Conwy County Borough Council have been informed and will initiate the relevant procedures to fill the vacancy.

19023 Fernbrook Road Car Park

This item was deferred.

19024 Match Funding Grant Application

A Match Funding Grant Application was received from a local resident in aid of Macmillan Cancer Support. The applicant has raised around £900 for the charity. The Finance Committee approved the application and highlighted that Match Funding grant has a £500 upper limit.

It was resolved to award a grant of £300 to this cause.

Action: Clerk to arrange payment.

19025 Penmaenmawr Community Support Group

A grant application was received from the Community Library Support Group for £500 to assist with the purchase of two picnic benches. Having *assisted* the application in detail the Finance Committee recommended accepting the application.

It was resolved to award a grant of £500 to the Community Library Support Group.

Action: Clerk to arrange payment.

19026 World Clean-up Day Budget Request

The Council resolved to grant a budget of up to £200 for World Clean-Up Day. This will facilitate the hire of the Community Centre, resources for the event, prizes for children and soups and refreshments for the volunteers.

A budget of £200 was approved.

Action: Clerk and Civic Pride Wardens to organise event.

19027 Bus Shelters
This item was deferred.

19028 Future of the MUGA

It was reported that correspondence has been received from the Community Centre, advising that it was considering relinquishing the lease for the MUGA. The Council felt that this asset should remain open to all members of the community and resolved to contact the Community Centre and request they delay this action and allow the Council to obtain more information regarding the lease, with a view to its acquisition.

It was resolved that the clerk write to the Community Centre committee and express PTC interest.

Action: Clerk to liaise with Community Centre.

19029 Offer of Use of Library for Councillor Surgery

FOR INFORMATION: Councillors were advised that the Library has some availability for use for Councillor surgeries. Bookings to be made via the clerk.

19030 Men's Sheds

FOR INFORMATION: The Council were advised that there is a local initiative to establish a Men's Shed group in Penmaenmawr, spearheaded by Councillor Edwards and the Town Clerk, together with a local resident. The Council were being advised of this idea both for their information and also to support the venture by allowing the clerk to pursue this initiative in his own time.

The Council resolved to support the project.

19031 Connected Wellbeing Initiative

FOR INFORMATION: The Plas Menai Surgery has launched a Connected Wellbeing Initiative, with a view to improving communication and information between a range of wellbeing projects. The PTC Town Clerk, together with the Clerk of Llanfairfechan TC, and a representative Councillor from each Council, have joined a host of medical staff, care givers and other stakeholders to form this group. It is intended that the group as a whole meet monthly and there will also be meetings of sub-groups within that time. The Clerk reported that, while he was happy to attend these meeting, there was a possibility that attending three additional meetings a month may impact on the time available for other duties.

19032 Item Withdrawn

19033 Location for Councillors Christmas Dinner

Options were discussed for locations for the traditional councillors Christmas gathering. Given that individual Councillors cover their own costs, it was questioned whether this needed to be an agenda item. It was decided that from the perspective of full disclosure the item remain on the agenda. **It was resolved to emulate last year's success and approach Noddfa to ascertain whether they can accommodate the Council again this year.**

Action: CLlr Abbott to liaise with Noddfa.

09034 Any Other Business

- i. It was conveyed to the Council that some of the footpaths in the Dwygyfylchi area are overgrown. The Council were advised that all footpaths which are the responsibility of the Town Council, i.e. those in Pantyrafon and Penmaenan, had been recently trimmed back. Dwygyfylchi, in contrast is the responsibility of CCBC, who would be advised of these reports.
- ii. It was reported that the grass around Jubilee Oak was very overgrown and required strimming.

- iii. The Council were advised that the A55 Presentation Team would be repeating their earlier address at a meeting at St Gwynin's Parish Hall, Dwygyfylchi on Tuesday the 17th September at 7pm.
- iv. Correspondence had been received from Llanrug Community Council advising that, due to changes to the Football Association of Wales regulations, their village football team may not be allowed to play in their current league next season. It was their belief that Pen Phoenix will be similarly affected. They have proposed that both councils prepare a combined protest. Pen Phoenix have been contacted and PTC await their response.
- v. The Council were advised that correspondence of thanks had been received for its support of the Gladstone Race. The event was run on the 31st August with 77 runners and one sweeper taking part. Everyone finished and the feedback was described as excellent. The Race Organiser went on to explain 'We are very grateful for the grant provided by Penmaenmawr Town Council, which, as well as contributing to the prize fund, enabled us to provide the runners and marshals with soup and a roll after the race'.

19035 Items for the Next Meeting Agenda.

- i. Parish Online Demonstration
- ii. A55 Consultation Response
- iii. Relocation of the Prom Barrier

Please notify the clerk of any other items for the agenda.

19036 Date and Time of the Next Meeting: 6.30pm 1st October 2019.