

CYNGOR TREF PENMAENMAWR
PENMAENMAWR TOWN COUNCIL



To all members of the Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at the Council Chambers, Community Centre, Penmaenmawr on the 1st October 2019 at 6.30pm.

19037 Councillors Present: Cllr U. Abbott, Cllr M. Baines, Cllr S. Banwell, Cllr K. Beard, Cllr M. Brewer, Cllr L. Coleman, Cllr E. Davies, Cllr J. Edwards, Cllr R. Holmes, Cllr J. Jones, Cllr Lloyd-Borland, Cllr K. Prior.

Officer Present: M. Hanks (Clerk and RFO)

In Attendance: Six members of the public

19038 Apologies: None.

19039 Code of Conduct/Declaration of Interest.

The importance and location of the Declaration of Interest forms was highlighted by the Chair. Cllr M. Baines declared an interest in item 19047. The Councillor is treasurer of Pen in Bloom and did not participate in the vote.

Cllr D. Lloyd-Borland declared an interest in item 19047. The Councillor is Chair of Pen in Bloom and did not participate in the vote.

19040 Public Participation – None

COUNCIL ADMINISTRATION

19041 Ratification of the minutes of the meeting held on 10th September 2019.

The minutes of the meeting of the 10th September 2019 were ratified.

19042 Matters arising from the meeting held on 10th September 2019:

- i. 19013iii. The broadband upgrade proceeded as planned on the 24th September and any Councillors wishing the new WiFi code to contact the clerk.
- ii. 19022. Regarding the Councillor vacancy in Capelulo Ward, CCBC Democratic Services have reported that over ten requests for a by-election have been received from residents. Therefore, requests for nominations will be published shortly and the ensuing election will be held on the 14th November 2019.
- iii. 19026. It was reported that World Clean-up Dy was a success with some thirteen bags of litter being collected from the Town. It was further reported that, as a result of Penmaenmawr Town Council's lead, both Rhuddlan and Conwy Town Councils both organised successful World Clean-up Day events.

19043 Signing the minutes of the meeting of 10th September 2019.

It was resolved to sign the minutes of the 10th September 2019 as a true record of the meeting.

19044 Report on Outstanding Actions on the Action Log.

The Action Log was distributed to Councillors, which appraised them of the progress of current and outstanding work. Items discussed included:

- i. Item 1. Rent Agreement – Councillors were advised that it is intended that the new rent agreement with the Community Centre be in place from the 1st April 2020.

- ii. Item 4. Bus Stop in Llanfairfechan – It was reported that progress on this item was slow and the response from other stakeholders was less than enthusiastic.
- iii. Item 5. Penmaenmawr, the Community Lottery was not suitable in its current form. However, the company running the project were planning on rolling out a new product designed for smaller communities next year and the Council will be kept informed.
- iv. Item 6. Community WiFi – As CCBC had not responded to requests for up to date costing for this project or about funding possibilities, the clerk will contact CCBC again.
- v. Item 12. Path Adjacent Former Grand Hotel – Cllr Edwards advised the Council that it was his hope that this would be completed before the next meeting.
- vi. Item 13. Painting of Play Area – It was reported that, following a recent email communication from the CCBC Playground Inspector, CCBC intended to complete the re-painting of the Maes Y Llan play equipment within the next few weeks.

19045 Social Media News

It was agreed to promote the following items through social media:

- i. The Council are pleased to announce that, thanks to the efforts of a local resident who 'Braved the Shave', it has donated £300 to Macmillan Cancer Support, through the Match Funding Grant promise.
- ii. The Council have donated a £500 grant to the Library Community Support Group to assist with their purchase of outdoor benches.
- iii. A grant of £390 was awarded to Cylch Meithrin to assist with the purchase of electronic tablets.
- iv. (after the 11th October when the cheque will be presented) – Further to the efforts of members of Capelulo School in walking up Snowdon to raise money for equipment, the Council have awarded £300 to the project.

19046 Mayor's Report

FOR INFORMATION: The Mayor reported that the only event that she had attended since the previous meeting was the Civic Sunday Event in Holywell on the 15th September, where she was accompanied by her consort Cllr Myfanwy Baines. Since the 16th September until 1st October the Mayor had been on holiday.

19047 List of Payments

DATE	CHEQUE No	CODE	PAYEE	AMOUNT
02/09	03788	s.19	Penmaenmawr Community Centre (Rent Main Hall for World Clean Up Day)	£34.50
20/08	03789	s.19	Cylch Meithrin Grant	£390.00
30/09	03790	s.19	Library Support Group Annual Grant	£3,000.00
30/09	03791	s.19	St Paul's Action for Youth (part 2 of grant)	£1,000.00
19/09	03792	s.150	ICO – Data Protection Fee	£40.00
21/09	03793	s.19	World Clean Up Day Costs	£82.98
30/09	03794	s.19	A. D. Roberts (Barriers for Skips)	£90.00
30/09	03795	s.19	A. D. Roberts (Watering Bsk)	£360.00
05/09	D/Card	s.150	Petty Cash	£200.00

Cllr M. Baines declared an interest in this item. The Councillor is treasurer of Pen in Bloom and did not participate in the vote.

Cllr D. Lloyd-Borland declared an interest in this item. The Councillor is Chair of Pen in Bloom and did not participate in the vote.

The payment list was approved.

ACTION: Clerk to arrange payments.

19048 Finance Committee Report

The Chair of the Finance Committee reported that three grant applications had been received since the last meeting. The first, from Capelulo Hall, required further information prior to assessment, which would be requested in the coming days. A grant application from the Penmaenmawr Bowling Club, for £500, had been received and the Finance Committee recommended approving this request. Regarding the third application, it was reported that the Finance Committee could not reach a consensus and it was therefore referring an application from the Penmaenmawr Community Centre to full Council. As such this item will appear on the agenda of the next meeting.

The Council accepted the Finance Report.

Action: Chair of Finance to contact Capelulo Hall.

Action: Clerk to include Penmaenmawr Community Centre on next agenda.

19049 HR Matters.

It was announced that due to the recent Councillor resignation there was a vacancy on the HR Committee.

It was resolved that Cllr Banwell fill the vacancy on this Committee.

19050 Planning Committee Report

FOR INFORMATION: It was reported that since the 1st April 2019, 26 planning applications had been received by the Town Council. While the Council had not objected to any of these applications, several had only been approved subject to certain conditions. Two further applications had later been withdrawn.

19051 Capelulo Vacancy – Decision to send Polling Cards

The Council resolved to send polling cards to all the eligible voters in the Capelulo Ward and given that CCBC expressed a doubt whether these could be hand delivered due to elections in other areas it was further resolved that these will be delivered via the postal service.

Action: Clerk to notify Democratic Services.

19052 Council's Community Plan Moving Forward

The Council's Community Plan, as published on the website, was discussed with a view to either withdrawing or updating the plan. It was decided to defer any decision on this item for six months.

19053 Council to Arrange a Reverse Advert Calendar

It was proposed that the Council arrange a reverse advert calendar, where by Councillors bring non-perishable items to each meeting, which would be distributed to the local food bank each December.

It was resolved to establish a reverse advent calendar.

Action: Councillors to bring suitable non-perishable items to each meeting.

19054 Council and Community Website; Future Management and Information

It was proposed that the content of the Town Council website and Y Llygad Community website be reviewed and, where necessary, updated. To facilitate this review, it was proposed to establish a sub-committee consisting of Cllr Beard, Cllr Lloyd-Borland, the clerk and a representative of WiSS (the website management company).

It was decided to establish a sub-committee to review the Council websites.

Action: Clerk to arrange a meeting of the sub-committee.

19055 A55 Consultation, Council Response

Following the presentation by the A55 Presentation Team at the previous meeting (see minute number 19011) the impact of the A55 junction 16 upgrade on Penmaenmawr was discussed. While the overall option for the junction was accepted, the Council expressed concerns that undertaking this upgrade would cause serious disruption to local residents and to the overall economy of Penmaenmawr.

It was resolved to contact the upgrade team listing these disruptions.

Action: Clerk to contact the A55 Liaison Officer.

19056 Demonstration of Parish Online Mapping

FOR INFORMATION: The Council received a demonstration on the benefits of Parish Online mapping system from the clerk.

19057 Combined LTC & PTC Footpath Contract Report

FOR INFORMATION: The Council received a report that highlighted the success of the recently completed combined Llanfairfechan and Penmaenmawr Town Council footpath contract. Digital photographs, several with before and after comparisons, were used to supplement the report.

19058 PTC Social Media Statement Protocols

Following a discussion on the Council's social media protocols it was proposed that the clerk be given authority to respond to social media issues, as raised by the social media manager, when necessary.

It was resolved to allow the clerk to make statements on social media on behalf of the Council.

Action: Clerk to liaise with Social Media Manager.

19059 Purchase of A3 Printer for the Office

To allow greater administrative flexibility and improve works planning and general communication, it was proposed that an A3 printer be purchased for the office.

It was resolved to purchase an A3 printer up to a value of £200.

Action: Clerk to arrange for purchase of A3 printer.

19060 Commemorative Bench for Former Mayor

Following the recent passing of former Mayor, Eryl Davies, it was discussed whether to keep to the recent tradition of purchasing a commemorative bench in her honour or whether to explore other options.

It was resolved to ascertain the family's wishes.

Action: Clerk/Councillors to liaise with the family.

19061 Eden Hall – Request to Move or Remove Bench

Following a recent report of drug needles being found in Eden Hall Gardens, which CCBC dealt with quickly and efficiently, the local PCSO has recommended that the bench be relocated closer to the entrance or be removed altogether.

As this was the first such report it was decided, for the time being, to leave the bench where it is and to monitor the situation.

Action: Clerk to notify the PCSO.

19062 Children's Competition – What will Penmaenmawr Look Like in 20 Years?

Following a suggestion from the Penmaenmawr Re-imagined group, it was proposed to hold a competition for children and young people. This competition on what Penmaenmawr will look like in 20 years can be prepared through a range of media options, with prize money being awarded as follows; £100 1st prize, £50 2nd prize and £25, 3rd prize.

It was resolved to proceed with the competition.

Action: Clerk & Cllrs to liaise with Penmaenmawr Re-imagined and arrange competition.

19063 Pen to Paper Update Progress

FOR INFORMATION: The Council were advised that work had begun on the next edition of PentoPaper and several suggestions for content were highlighted. However, Cllr Beard reported that there was still more work to be completed on identifying photographs to include with the editorials.

Correspondence

19064 CVSC – regarding Playing Out

The Council have received a report from the CVSC Playing Out project, highlighting the number of children participating over the summer, which averaged almost 40 per session. The Council were thanked for their support of this project.

19065 Penmaenmawr Community Centre – regarding the MUGA

Further to minute 19028 of the last meeting, the Penmaenmawr Community Centre has responded to the recent Council communication advising that they have decided to relinquish the lease of the MUGA.

19066 Urdd Gobaith Cymru – request for Support

Following recent correspondence from Urdd Gobaith Cymru requesting support, the Council discussed the amount traditionally approved to national organisations.

The Council resolved to grant the Urdd £75.

Action: Clerk to organise payment.

19067 A55 Public Liaison Officer – regarding issues with sheep

FOR INFORMATION: The Council had been included in communication between the A55 Upgrade Public Liaison Officer and interested parties, confirming that the problem of sheep making their way from the hills into the Town and onto the A55 and methods of reducing this were being explored in conjunction with the upcoming junction upgrade project.

19068 CCBC Playground Inspector – regarding Maes y Llan Swing

Following a recent report that a swing in Maes y Llan play area had been vandalised, which was forwarded to CCBC Playground Inspector, the Council have been advised that a replacement swing had now been purchased and fitted by CCBC.

19069 Any Other Business

- i. The Council were advised that the Sychnant Pass will be closed from the 11th November to the 20th December to facilitate the replacement of a power cable by Scottish Power.
- ii. It was reported that World Polio Day is on the 24th October and the Council will be supporting the event by arranging for local stores to display the colour purple and for purple lights to be displayed around the area.
- iii. The Council were advised that the advertising display banner outside the former Nat West Bank is in a poor state and needs removing.
- iv. It was reported that the Council Christmas dinner will be held at Noddfa on the 17th December. The cost to each Councillor will be confirmed at a later date but will be in keeping with last year.
- v. It is proposed that the Council arrange to visit the CCBC offices at Coed Pella. An email circular will be distributed shortly giving more details.
- vi. Following a number of comments from a Civic Pride Warden and from a Councillor, it was proposed that the layby, adjacent the cattle grid just off junction 16A of the A55, would benefit from a litter bin. The clerk was asked to liaise with CCBC on this matter.

19070 Items for the Next Meeting Agenda.

- i. Relocation of the Promenade Barrier
- ii. Pen to Paper
- iii. Penmaenmawr Community Centre Grant

Please notify the clerk of any other items for the agenda.

19071 Date and Time of the Next Meeting: 6.30pm 22nd October 2019.

Signed: _____ (Mayor)

Date: _____