

**CYNGOR TREF PENMAENMAWR**  
**PENMAENMAWR TOWN COUNCIL**



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL FINANCE COMMITTEE MEETING  
held at Community Centre Chambers, Penmaenmawr on the 1<sup>st</sup> October 2019 at 12.30pm.

- 142. Councillors Present;** Cllr J. Edwards, Cllr R. Holmes; Cllr J. Jones, K. Prior, Cllr M. Brewer (non-voting)  
**Officers Present:** M. Hanks (Clerk & RFO)
- 143. Apologies** - none
- 144. Code of Conduct** – forms available if the required – Cllr Jones declared an interest. The location of the Declaration of Interest forms was highlighted.  
Cllr Jones declared an interest in item 149. The Councillor is still registered as a trustee of the Penmaenmawr Community Centre, although he wished it knew that he resigned this post some years ago. As a precautionary measure he took no part in the discussion or decision.
- 145. Minutes of Previous Meeting.**  
It was resolved to approved the minutes of the meeting of the 20<sup>th</sup> August 2019.
- 146. Matters arising from Minutes of Previous Meeting:**
- i. Since the previous meeting the secretary of the Finance Committee had resigned from the Council. It was agreed that the Clerk/RFO take over as secretary.
  - ii The clerk announces that the grant payment to Cylch Meithrin, recommended at the previous Finance Meeting and approved by Council of the 20<sup>th</sup> August had inadvertently by missed off the payment list of the Council meeting of the 10<sup>th</sup> September. It was announced that this grant was on the payment list of the Council meeting for that evening (1<sup>st</sup> October)
  - iii. Further to minutes 125 & 137 iv. it was reported that the additional paperwork had been received from the Library Community Support Group.
- 147. Financial Report from RFO** – The RFO reported that work had already begun on the six months budget versus actual report (up to 30<sup>th</sup> September), which should be completed in time to be presented at the next Finance Meeting. Overall, the Council has remained within its planned budget for this financial year and the financial reserves are increasing. It was also reported that the overall number of grant applications has reduced compared to the previous year. The reasons for this are uncertain but it was hypothesised that was due to a combination of reasons including; the knowledge that the Council had less money available for grants and difficulties experienced with the more onerous application procedures and paperwork.  
**The RFO's report was accepted.**
- 148. Bank Reconciliations**  
Bank statements for the following bank account and months were reviewed and signed by two Councillors each:
- i. Current Account July 2019
  - ii. Current Account August 2019
  - iii. Reserve Account to 16<sup>th</sup> August 2019

iv. Reserve Account to 16<sup>th</sup> September 2019  
**The Bank reconciliations were accepted as correct.**

**149. Grant Applications**

Grant application had been received from the following organisations, which were reviewed by the Committee

**i. Penmaenmawr Community Centre**

Cllr Jones declared an interest in this time. The Councillor is still registered as a trustee of the Penmaenmawr Community Centre and took no part in the discussion or decision.

As a consensus could not be reached it was resolved to take the application to full Council.

Action: Clerk to add item to next Council agenda.

**ii. Penmaenmawr Bowling Club** – The application as reviewed and the application scored using the scoring matrix.

It was resolved to recommend the application to full Council.

Action: Clerk to include on the next Council agenda

**iii. Capelulo Hall Association** – This application was not complete and further information was required prior to completing an assessment.

Action: The Chair offered to liaise with Capelulo Hall Association to obtain required documents.

**150. Any Other Business**

i. It was announced that Cllr Banwell had expressed a willing to come onto Finance Committee.

**151. Date and Time of Next Meeting** – 12.30pm Tuesday the 8<sup>th</sup> October 2019

Signed . . . . .

Cllr J. Edwards, Chair

Date . . . . .