

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING

held at Community Centre Chambers, Penmaenmawr on the

6th March 2018 at 6.30pm for the purpose of conducting the business specified below:-

18133 Present. Cllr M.Baines (Mayor), Cllr D. Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr K.Beard, Cllr E.Davies, Cllr J. Edwards, Cllr D.Fisher, Cllr R.Holmes, Cllr K.Prior, Cllr G. Runciman.

18134 Apologies. Cllr S.banwell (Work), Cllr M.Brewer (ill), Cllr L.Coleman (Family).

18135 Code of Conduct/Declaration of Interest.

18136 Ratification of the minutes of the meeting held on 20th February 2018. These were deferred until the next meeting for minor alteration.

18137 Matters arising from the meeting held on 20th February 2018. Deferred till next meeting.

18138 Signing of the minutes of 20th February 2018. Deferred till next meeting.

18139 Social media news. It was proposed that dog fouling and the new post office van service be featured on the Council's facebook site.

18140 Mayor's report.

- i) The Mayor had attended at St David's Day Dinner hosted by the Chair of Denbighshire Council.
- ii) She has also attended a Welsh Government consultation in Caernarfon on 6th March on the future of community councils.

18141 Clerk's report. The Clerk had previously circulated his report:

- i) 1 ii) The Promenade. See 18154 re aerial photography.
- ii) 4 ii) The National Eisteddfod. The Clerk would put this on the next agenda to discuss the options open to the Council for supporting this event.

18142 Public participation:

- i) Suryiah Evans of NCompass gave a briefing on the state of play of PTC bid for the RDP grant for the Promenade and the Coastal Communities Grant. She hoped to submit the former (for £128,000) in April and the latter by Monday 12th March.
- ii) Clara Jones of Conwy CBC explained the features of the 'Dewis' on line resource site.
- iii) Leanne Martin of Conwy CBC. She outlined Conwy CBC's strategy for dealing with dog fouling. Areas of bad fouling would first be identified and surrounding houses leafletted warning residents that action on the problem was being taken. CCTV cameras would then be placed to catch offenders. Councillors were asked to tell the Clerk about problem areas (**ACTION 1**).

ACTIONS

18143 Current Account reconciliation @ 30th November 2017. Checked by Cllrs Abbott and Holmes.

18144 Current Account reconciliation @ 31st December 2017. Checked by Cllrs Abbott and Holmes.

18145 Current Account reconciliation @ 31st January 2018. Checked by Cllrs Abbott and Holmes.

18146 Deposit Account reconciliation @ 16th January 2018. Checked by Cllrs Abbott and Holmes.

18147 Community Support Group Annual Grant. The budgeted amount of £4,000 was proposed:

Proposed: Cllr Lloyd-Borland Seconded: Cllr Fisher Voting: Unanimous

18148 Waste bins. The Clerk had obtained 3 quotes for 110 and 150L bins. He was asked to purchase 4 x 110L bins from Broxap, one with a marine coating at a total cost of £1,081

Proposed: Cllr Lloyd Borland Seconded: Cllr Prior Voting: Unanimous

18149 Council IT. The Mayor, Deputy Mayor and Cllr Edwards had met with Sam Smith of Karmic Solutions to discuss the final steps needed to complete the upgrade of Penmaenmawr Town Council's IT systems:

- i) The Clerk was asked to set up training for Councillors with Karmic (**ACTION 2**).
- ii) Cllr Edwards was asked to write a council communications policy (**ACTION 3**).

In addition, it was proposed that we purchase a number of tablets up to the value of £200.

Proposed: Cllr Beard Seconded: Cllr Fisher Voting: Unanimous

The Clerk would make enquiries from Karmic Solutions about prices (**ACTION 4**).

18150 CCTV. The Clerk had received a request from Conwy CBC for Penmaenmawr Town Council's annual contribution of £3,000 towards the operation of the three CCTV cameras in the area. It was proposed that this be paid:

Proposed: Cllr Beard Seconded: Cllr Abbott Voting: Unanimous

18151 Hi Viz Jackets. The Clerk was asked to purchase a number of hi-viz tabards, showing the Council's logo, up to a cost of £70. (**ACTION 5**).

Proposed: Cllr Edwards Seconded: Cllr Fisher Voting: Unanimous.

18152 Benches by village blacksmith and in dingle. It was proposed that the Council purchase 2 more PB benches from Meifod Wood Products at a cost of £320 plus a sum for fixing and transport. The total project cost proposed was £700.

Proposed: Cllr Davies Seconded: Cllr Fisher Voting: Unanimous

The Clerk would place an order. (**ACTION 6**)

18153 Bike racks. The Council agreed that a bike rack was needed near the SPAR shop to stop wear on planters etc. in the vicinity. The Clerk was asked to take photos of a bicycle shaped bike rack outside the Air Ambulance shop in Llandudno and get some quotes (**ACTION 7**).

18154 Project Sparkle. Cllr Lloyd Borland confirmed that more visualization needed to be done especially with regards to the colour scheme. Cllr Edwards was requested to enquire as to the costs of having some drone photography done (**ACTION 8**).

Cllr Lloyd Borland would also seek quotes for jet washing the planters on the prom.

Finally there would be a walk along the prom with Conwy CBC officers to look at the signs at 4pm on 23rd March. All Councillors were welcome to attend.

18155 ATM. Cllr Lloyd Borland had made enquiries from 'Cardzone' about having an ATM in Penmaenmawr. They had repeatedly failed to get back to him. It was agreed that he would forward Cardzone's number to the Clerk who would continue trying to contact them (**ACTION 9**).

18156 Community Water Fountains. Cllr Lloyd Borland had obtained a quote of £460 plus £300 for installation for each of the two sites under consideration (total £1520). He would obtain two more quotes (**ACTION 10**).

18157 Sign on Weighbridge Clerks Office. The backing of the sign on the Weighbridge Clerks Office had rotted. The Mayor proposed that up to £100 be voted for its repair.

Proposed: Cllr Baines Seconded: Cllr Lloyd Borland Voting: Unanimous.

18158 GDPR Training. Cllr Beard proposed that we seek quotations for training for councillors on this key piece of legislation.

Cllr Fisher would speak to Peninsula and the Clerk would speak to Comms Management (**ACTIONS 11 and 12**) to obtain quotations.

18159 Dwygyfylchi Skips. The Clerk drew attention to the fact that the Dwygyfylchi Sips had only been ordered until 17th March. He was asked to book a further 3 months (**ACTION 13**).

Correspondence Action

18160 PENTA – sign on A55. PENTA requested that the Town Council take over the ownership and maintenance of the promotional sign for Penmaenmawr near Junction 16. The Council declined to take up this offer. The Clerk was asked to write to PENTA to this effect (**ACTION 14**).

18161 Kidney Wales. Kidney wales had made an appeal for a donation. It was proposed that the Council award them £50.00.

Proposed: Cllr Baines Seconded: Cllr Beard Voting: Unanimous.

18162 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
6th Mar 2018	3513	S19	St Gwynins Parish Hall – Speedwatch Training	£14.00
6th Mar 2018	3516	S137	Sarah Rowlands – Young Persons grant for Olivia Jones	£300.00
6th Mar 2018	3517	S137	Eryri Harriers – grant for Gladstone Fell Race	£300.00
6th Mar 2018	DD	S150	Clerks salary for January 2018	£1613.91
6th Mar 2018	DD	S150	Civic Pride Warden’s salary for January	£710.80
6th Mar 2018	3520	S112	HMRC – PAYE for January 2018	£553.00
6th Mar 2018	DD	S150	Clerks salary for February 2018	£1614.11
6th Mar 2018	DD	S150	Civic Pride Warden’s salary for February 2018	£710.80
6th Mar 2018	3521	S112	HMRC – PAYE for February 2018	£552.80
6th Mar 2018	3522	S111	Coms Management Limited – Audit of Data held.	£480.00
6th Mar 2018	3523	S19	Conwy CBC – bedding for planters	£36.00
6th Mar 2018	3524	S19	Autotop – Jubilee Oak Sign	£21.60
6th Mar 2018	3525	S19	Conwy CBC – 2 x community skips in January.	£444.00

Proposed: Cllr Prior Seconded: Cllr Fisher Voting: Unanimous

18163 Notices from Councillors:

- i) The next Project Sparkle meeting will be at 5pm 17th April.
- ii) Friday 23rd March. The Head Gardener of Bodnant Gardens would give a talk to Pen in Bloom at 7.30 in the Community Centre. All welcome.

18164 Any Other Business:

- i) The Clerk had received a message from Go Plastic threatening legal action with regards to their delivery costs of planters to the council. The Clerk was asked to contact them to see if a compromise could be reached.
- ii) Two panes had been broken on the Verandas. The Clerk would seek quotes for replacement panes and bring the matter to a future agenda (**ACTION 15**).

18165 Items for the next meeting agenda: Power Washing, Wales in Bloom, Dwygyfylchi Bus Stop, Terms of Reference, Ariel photos, National Eisteddfod.

18166 Date and time of next meeting - 6.30pm **20th March** 2018.