

CYNGOR TREF PENMAENMAWR PENMAENMAWR TOWN COUNCIL



To all members of Council: -

Minutes of a PENMAENMAWR TOWN COUNCIL MEETING
held at Community Centre Chambers, Penmaenmawr on the
20th February 2018 at 6.30pm:-

18106 Present: Cllr M.Baines (mayor), Cllr D.Lloyd-Borland (Deputy Mayor), Cllr U.Abbott, Cllr S.Banwell, Cllr K.Beard, Cllr M.Brewer, Cllr L.Coleman, Cllr J.Edwards, Cllr D.Fisher, Cllr R.Holmes, Cllr K.Prior.

18107 Apologies: Cllr J.Edwards (Work) , Cllr G.Runciman (other meeting)

18108 Code of Conduct/Declaration of Interest.

18109 Ratification of the minutes of the meeting held on 6th February 2018.

Proposed: Cllr Lloyd-Borland Seconded: Cllr Holmes Voting: Unanimous

18110 Matters arising from the meeting held on 6th February 2018.

i) 18095 Add Cllr Beard to the list of Councillors that abstained from voting on this issue.

18111 Signing of the minutes of 6th February 2018. These were signed as a true record.

18112 Social media news. The following would be posted:

i) The grant to the Gladstone Fell Race.

ii) Objections made by the Council to Conwy CBC's proposal to reduce the area of promenade/beach covered by dog control orders.

iii) The Council sponsoring Pen in Bloom to enter Wales in Bloom.

iv) Flowerbeds on the promenade.

18113 Mayor's report. The Mayor had:

i) 8th February. Attended a meeting at the Museum with Clara Jones, Conwy CBC's Wellbeing Officer to set up a monthly meeting for the elderly and people who live alone in Penmaenmawr. The initiative would be called 'Hiraeth'.

ii) 13th February. Attended a pancake fundraising event at Noddfa.

18114 Clerk's report. The Clerk had previously circulated his report.

i) 2 (9) 18102. In addition to the A1 maps the Clerk was asked to procure some A3 maps for use on project work (**ACTION 1**)

18115 Public participation:

i) Mr David Wyke of the Community Support Group spoke of his efforts to get a mobile postal service for Penmaenmawr after the Post Office closes on 1st April. He was hopeful of starting a service initially 2.30 – 4.30 on Wednesday afternoons and 10 – 12 noon every Saturday in April.

ii) Ms Margaret Williams spoke about the new body of traders set up to promote Penmaenmawr as a shopping destination. They may well be applying to the Town Council for funding to help promote the village.

ACTIONS

18116 Mobile phones. The Town Council have agreed to provide mobile phones to their employees. The Clerk has been using his own personal phone for council business and the Civic Pride Warden is a lone worker and having a mobile phone would provide an extra layer of safety. The Social Media Manager currently uses a personal phone to manage the town council's facebook account. Mobile phones owned by the town council phone and provided for their

employees is more appropriate. The Clerk had got quotes for some basic phones from EE - two packages) and Vodafone and the Social Media Manager had indicated the type of phone (5GB) required. It was proposed that the Clerk get the best deal possible from EE up to a maximum spend of £2,000 for one year's rental for the 3 phones (**ACTION 2**).

Proposed: Cllr Baines Seconded: Cllr Davies Voting: Unanimous.

18117 Risk Assessments. The Clerk had previously circulated copies of updated risk assessments. It was proposed that these be accepted.

Proposed: Cllr Banwell Seconded: Cllr Prior Voting: Unanimous

18118 Community Bus. Cllr Lloyd-Borland had spoken to the Quarry Villages Transport Group. It was clear that the current minibus was reaching the end of its life and that at least £20k would be required to find a replacement. The Clerk was asked to invite members of the group to come to a future Council meeting. (**ACTION 3**). He was also asked to contact Llanfairfechan Council to ask them to come to the meeting (**ACTION 4**).

18119 SPAR notice boards. The proprietor of SPAR had offered the Town Council the use of the two noticeboards on the front of the shop. The Clerk was asked to talk to Cathy Heavers from itsLlelo for ideas on material to put in them (**ACTION 5**). The Council felt that it should be based on the Eye website graphics.

18120 Council meetings in 2018-19. The Clerk produced a list of proposed dates for meetings 2018-19. These were approved with one minor alteration (see appendix 1)

18121 Town Flags. The Clerk was asked to obtain quotes for both the banners and attachments (and if necessary separate printers) (**ACTION 6**) and also speak to Conwy CBC re permission for placing them on lighting columns (**ACTION 7**).

18122 Promenade Barrier. The Clerk had received an amended quote from the contractor for a twin armed barrier at the slightly cheaper price of £1105. It was proposed that this be accepted:

Proposed: Cllr Lloyd-Borland Seconded: Cllr Coleman Voting: Unanimous

18123 PTC website. Cllr Lloyd Borland has prepared a specification and obtained one quote. The Clerk was asked to obtain 2 more. (**ACTION 8**)

18124 Mobile cameras. Cllr Lloyd-Borland had spoken to Leanne Martin about the use of mobile cameras and their effectiveness in catching people fly tipping. The Council were offering to operate the cameras if Penmaenmawr TC would buy them. It was proposed that £1,000 be spent on the purchase of two cameras @ £350 each plus associated equipment.

Proposed: Cllr Beard Seconded: Cllr Davies Voting: Unanimous

Cllr Lloyd-Borland would discuss the matter further with Conwy CBC and report back to Council.

18125 Water fountains / plastic waste. Cllr Lloyd-Borland proposed that the Council considers placing a number of drinking water fountains around Penmaenmawr. These would cost between £250 and £500 each. There would be additional costs linking up to the water supply but these would be small if the supply would be sourced to a building.

Cllr Lloyd-Borland would make further enquiries (**ACTION 9**)

18126 PTC IT and email. Councillors had experienced some difficulty emailing the Clerk with the new e-mail system – they were receiving Outlook Error messages in reply. Cllrs Baines, Edwards and Lloyd-Borland would bring this matter up with the contractors (Karmic Solutions) when they met them on Friday 23rd February (**ACTION 10**)

18127 GDPR - Data Protection external audit. After concerns had been raised about the Councils status on data protection and the imminence of the new GRDP Data Act coming into force, The Mayor had used her discretion to engage a firm of data specialists (Comms Management) to undertake an audit at a cost of £400. It was proposed that the Council approves this initiative.

Proposed: Cllr Abbott Seconded: Cllr Banwell Voting: 5 for 4 against 2 abstentions.

18128 LIST OF PAYMENTS.

DATE	CHEQUE	CODE	PAYEE	AMOUNT
20 th Feb 2018	3511	S19	AD Roberts – fit signs, renovate bench and clear footpath	£290.00
20 th Feb 2018	3512	S19	Quarry Bus – Wish Tree Event transport	£30.00
20 th Feb 2018	3513	S19	St Gwynin’s Parish Hall – Speedwatch training	£14.00
20 th Feb 2018	3514	S137	Tenovus – Grants and donations	£50.00
20 th Feb 2018	3515	S143	One Voice Wales – Annual Membership	£658.00
20 th Feb 2018	3516	S137	Sarah Rowlands – Young persons grant .	£300.00
20 th Feb 2018	3517	S137	Eryri Harriers – grant for Gladstone Fell Race	£300.00
20 th Feb 2018	Debit Card	S19	Text local – texting service annual fee	£288.00
20 th Feb 2018	3518	S19	S.J.Miller – Pen Prom Colour Scheme	£300.00
20 th Feb 2018	3519	S150	C.Heavers – World Angling event advert.	£80.00

The Clerk asked if cheques 3513, 3516 and 3517 be held over until the next meeting in order to allow their proper advertisement. The remainder were approved:

Proposed: Cllr Lloyd-Borland Seconded: Cllr Coleman Voting: Unanimous

18129 Notices from Councillors:

- i) Cllr Lloyd-Borland announced that volunteers would be meeting down the promenade at 10am on Saturday (24th February) to clear the Council’s flower beds.

18130 Any Other Business:

- i) Cllr Banwell had received a complaint about someone burning rubbish in between Voel Road and Graig Lwyd Close. The Clerk was asked to report this to Conwy CBC (**ACTION 11**).
- ii) The Mayor had received a request from Conwy CBC about the brown tourist signs around Penmaenmawr. They had some money to replace worn or damaged signs. Councillors should report any to the Clerk (**ACTION 12**)
- iii) Cllr Prior drew attention to the litter and dog fouling on the cycle track in the vicinity of the Iron Bridge. The Clerk was asked to report this to Conwy CBC (**ACTION 13**).
- iv) Cllr Davies drew attention to the high speeds being driven by Conwy CBC’s toilet maintenance van on the promenade. The Clerk was asked to report this to Conwy CBC (**ACTION 14**).

18131 Items for the next meeting agenda.: High Viz Jackets, Dingle Bins, bike racks.

18132 Date and time of next meeting - 6.30pm **6th March** 2018.