



PENMAENMAWR TOWN COUNCIL

SUMMONS TO ATTEND A MEETING

To: All Members of Penmaenmawr Town Council

Cllrs: Cathy Augustine, Malcolm Bleasdale, Colin Brooks Williams, Lara Cook, James Cook, Steven Consterdine (Mayor), Lisa Goodier, Gavin Parry, Judith Priestnall, Rebecca Snell, Jack Sterriker Ellis and Sarah Williams (Deputy Mayor)

Venue: Community Library, Penmaenmawr

Date: Monday 27th November 2023 at 7pm

Applications to address the meeting should be received no later than 5pm on the last working day preceding the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86722258709?pwd=MnBDdkk1YWM4b2xkdENMY1locDYxdz09>

Meeting ID: 867 2225 8709

Passcode: *Members of the public are welcome to observe the meeting. Please contact the office on 01492 623221 or email admin@penmaenmawr.org for the passcode.*

AGENDA

1. **Apologies for Absence**
To receive any apologies for absence.
2. **Declaration of Interest**
Members to declare the existence and nature of any interest in items on the agenda.
3. **Public Participation**
To consider applications from the public to address the Council (5 minutes maximum). Applications to speak must be received by the Clerk no later than 5pm on the last working day preceding the meeting.
4. **Mayor's Report & Civic Announcements**
To receive any such communications as the Mayor may wish to lay before the Council.
5. **Clerk's Report**
To receive a report on actions taken since the last meeting.
6. **Members Questions**
A Member may ask the Mayor any questions concerning the business of the Council.
7. **Minutes**
To approve as a correct record the minutes of the meeting held on 6 November 2023.
8. **Matters Arising from the Minutes**
To review the actions arising from previous minutes that are not on the agenda.
9. **Planning**
To consider a pre-application consultation document in respect of the following:
 - a) Full Planning Application for the conversion of existing building to residential and the erection of extension to form 20 no. affordable dwellings with associated parking and infrastructure.
Location: Former Brookes Tarpaulins, Bangor Road, Penmaenmawr LL34 6LF

<https://www.penmaenmawr.org/>
clerk@penmaenmawr.org
01492 623221

10. Grant Applications

To consider outstanding grant applications:

- a) Dwygyfylchi & District Art Society
- b) Dwygyfylchi Community Allotments

11. Councillor Allowances

To consider correspondence received from the Independent Remuneration Panel for Wales regarding Community and Town Councils - Councillor Allowances - Homeworking arrangements and consumables.

12. Annual Report

To review the annual report for 2022-23 and approve publication.

13. Internal Audit Report

To receive the Internal Auditor's Report for 2022-2023.

14. Annual Return

To approve the 2022-2023 Annual Return.

15. Budget Monitoring & Schedule of Payments

- a) To receive a report on actual vs estimated expenditure for 2023-2024
- b) To review and approve payments made by bank transfer, direct debit and cheque.
- c) To note the bank reconciliation up to 24th November 2023.

16. Exclusion of the Press and Public

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

Agenda Item: 17. HR Committee Updates

17. HR Committee Updates

To note the confidential minutes and consider any recommendations arising from the meetings held on:

- a) 27th October 2023
- b) 17th November 2023
- c) 24th November 2023

Daryn Wilcox
Clerk & RFO